

ANNUAL REPORT OF
Grievance Reddresal Committee
2018-19
Sapthagiri College Of Engineering
Bangalore

Report of the Activities of Grievance Reddresal Committee for 2018-19

The first Grievance Reddresal committee meeting for the academic year 2018-19 was held on 19th October 2018 at 2 pm. The agenda of meeting was to discuss about the grievances/suggestions received by students for academic year 2016-17 and to discuss about the ways to resolve the Grievances.

The second Grievance Reddresal Committee meeting was held on 10th March 2019 at 2 pm to discuss the grievances/suggestions received by the students and ways to resolve the same. Also to discuss about the previous grievances resolutions.

The details are given below.

Grievance / Suggestion	Remarks
1)Regarding Soft-skill training program	Request letter written to Placement officer necessary action. (SCE/GRC/Resol-10 dt 22/10/2018)
2)Request for Elevator facility in the Civil block	Request letter written to Admin officer necessary action. (SCE/GRC/Resol-11 dt 22/10/2018)
3) Request for wheel chair, stretcher and other facilities in the ladies common room	Request letter written to Admin officer necessary action. (SCE/GRC/Resol-12 dt 10/03/2019)


Convener


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057


Principal
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Chikkasandra, Hesaraghatta Road
Bangalore- 560 057

SCE/GRC/Resol- 11

Place: Bangalore

Date: 22-10-2018

From,
The Convener,
Grievance Redressal Committee,
SCE, Bengaluru.

To

The Administrative Officer

SCE, Bengaluru

Through

The Principal,
SCE, Bengaluru

Dear Sir;

Subject : Request for Elevator facility in library block.

Grievance Redressal Committee received requests for lift facility from civil department students. The committee members understand need of the situation and on the behalf of the committee, I request you to consider this request and do the needful at the earliest.

Thanking You

Sincerely Yours,



The Convener



Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta main road,
Bangalore-560057

SCE/GRC/Resol- 12

Place: Bangalore

Date: 10-03-2019

From,
The Convener,
Grievance Redressal Committee,
SCE, Bengaluru.

To
The Administrative Officer,
SCE, Bengaluru

Through
The Principal,
SCE, Bengaluru

Dear Sir,

Subject : Request for wheel chair, stretcher and other facilities in the ladies common room.

GRC has received a request for wheel chair, stretcher, sanitary napkins etc for common room. The Committee members understand the importance of these requirements and on the behalf of the committee, I request you to look into these requirements and do the needful

Thanking You

Yours Sincerely,



Convener



Principal
Sapthagiri College of Engineering
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Bangalore- 560 057

SCE/GRC/Resol- 10

Place: Bangalore

Date: 22-10-2018

From,
The Convener,
Grievance Redressal Committee,
SCE, Bengaluru.

To
The Placement Officer
SCE, Bengaluru

Through
The Principal,
SCE, Bengaluru

Dear Madam,

Subject: Request to include topics on coding, C and C++ in soft skills training program.

Grievance Redressal Committee received a suggestion from Students of Civil/MECH/EEE branch to include topics on coding, C and C++ in their soft skills training program so that it will be helpful for them during placement. The committee members unanimously accepted this request and on the behalf of the committee, I request you to consider this request and do the needful at the earliest..

Thank You

Yours Sincerely,



The Convener






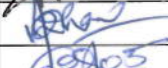





Principal
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Grievance Redressal Committee

MINUTES OF THE MEETING

Date 19/3/2019

Today on 19th of march 2019 from 2-00 pm onwards a meeting of Grievance Redressal Committee held at the Principal's Office to discuss the following agenda in presence of the following members.

Sl.No.	Name	Designation	Role	Signature
1	Gnanendra D S	Asst. Professor	Member	
2	Agalya P	Associate Professor	Member	
3	Padmanabha G	Asst. Professor	Member	
4	Damodaran A	Asst. Professor	Member	
5	Prashant kumar HP	Asst. Professor	Member	
6	Madhushree	Asst. Professor	Member	
7	Chaitra	Associate Professor	Member	
8	Bhavya N P	Asst. Professor	Member	
9	Kushal	Student ME dept	Member	

Agenda

Principal gave opening remarks to the members. The following resolutions were made

Agenda 1: To have wheel chair, stretcher and sanitary napkins in the ladies common room.

Resolution: The committee unanimously accepted the suggestion and put forward this request for necessary action to the management through principal.

Agenda 2: Chairman informed the members about AICTE grievance cell and it has been suggested to have a grievance portal in the college website

Resolution : The committee unanimously accepted suggestion to have grievance portal in the college website and forwarded the request to management for necessary action.

The meeting was concluded with the vote of thanks by the convener.



Convener



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Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057



Principal

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Bengaluru - 560 057

Circular






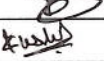



SCE/GRC/2018/002

Date 18/3/2019

A meeting of grievance committee has been convened on 19/03/2019 at principal chamber at 2-00 pm. All the committee members are hereby informed to attend the meeting without fail.

Agenda : (i) To discuss the grievances / suggestions received

(ii) To analyze the resolutions taken in the previous meeting.


Sl.No.	Name	Designation	Role	Signature
1	Gnanendra D S	Asst. Professor	Member	
2	Agalya P	Associate Professor	Member	
3	Padmanabha G	Asst Professor	Member	
4	Damodaran A	Asst. Professor	Member	
5	Prashant kumar HP	Asst. Professor	Member	
6	Madhushree	Asst. Professor	Member	
7	Chaitra	Associate Professor	Member	
8	Bhavya N P	Asst. Professor	Member	
9	Kushal	Student ME dept	Member	



Convener



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Circular

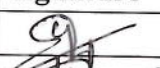



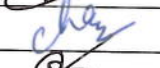




SCE/GRC/2018/001

Date 15/10/2018

A meeting of grievance committee has been convened on 16/10/2018 at principal chamber at 2-00 pm. All the committee members are hereby informed to attend the meeting without fail.

Agenda : (i) To discuss the grievances / suggestions received

(ii) To analyze the resolutions taken in the previous meeting.

Sl.No.	Name	Designation	Role	Signature
1	Gnanendra D S	Asst. Professor	Member	
2	Agalya P	Associate Professor	Member	
3	Padmanabha G	Asst. Professor	Member	
4	Damodaran A	Asst. Professor	Member	
5	Prashant kumar HP	Asst. Professor	Member	
6	Madhushree	Asst. Professor	Member	
7	Chaitra	Associate Professor	Member	
8	Bhavya N P	Asst. Professor	Member	
9	Kushal	Student ME	Member	



Convener



Principal



Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057










Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057

Grievance Redressal Committee

MINUTES OF THE MEETING

Date 16/10/2018

Today on 16th of October 2018 from 2-00 pm onwards a meeting of Grievance Redressal Committee held at the Principal's Office to discuss the following agenda in presence of the following members.

Sl.No.	Name	Designation	Role	Signature
3	Gnanendra D S	Asst. Professor	Member	
4	Agalya P	Associate Professor	Member	
5	Padmanabha G	Asst. Professor	Member	
6	Damodaran A	Asst. Professor	Member	
7	Prashant kumar HP	Asst. Professor	Member	
8	Madhushree	Asst. Professor	Member	
9	Chaitra	Associate Professor	Member	
10	Bhavya N P	Asst. Professor	Member	
11	Kushal	Student ME	Member	

Agenda

Principal gave opening remarks to the members. The following resolutions were made

Agenda 1: Roles and responsibilities of committee members


Resolution : Chairman of the committee highlighted the need and importance of the committee and explained the roles to the members


Agenda 2: Students of ECE/MECH/EEE branch requested to include topics on coding, C and C++ in their soft skill training program

Resolution : The committee unanimously accepted suggestion received and informed the student's request to the placement department for necessary action.

The meeting was concluded with the vote of thanks by the convener


Convener


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Meeting Details
V Sem

Sl. No.	Date of Meeting	Time	Nature of discussion held in brief	Initials	
				Student	Staff
I	14-08-18	1:20 PM	good, but there is scope for improvement. requesting to include coding and 'c' and 'c++' topics in placement training.	nityashree	Sub
II	28-09-18	10:45 AM	Study well, perform well in 2nd IA...	nityashree	Sub
III	09-11-18	3:45 PM	Study well. Do your best in III IA	nityashree	Sub
IV	07/12/18	3:00	Please upgrade facilities in ladies common room.	nityashree	

Signature of HOD



SAPTHAGIRI COLLEGE OF ENGINEERING

GRIEVANCE REDRESSAL COMMITTEE "SALAH"

GRIEVANCE /SUGGESTION FORM

Date:

03/01/2019

Name /USN (optional)	VIDHYA .J.H.
Branch & Semester	I ECE
Grievance/Suggestion	Wanted stretcher and facilities for common room.
Signature (optional)	Vidhya

Principal
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