



Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

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EQUAL OPPORTUNITIES COMMITTEE- SAPTHA-SAMATHA


Standard Operating Procedure

Equal Opportunities Committee (EOC) of S.C.E. follows the following
Standard Operating Procedure

1. The committee is initially formed by the Principal and IQAC.
2. The committee members are nominated by the Principal initially and restructured every second academic year.
3. Roles and responsibilities of EOC are formed
4. The committee meeting is conducted before the starting of the academic year to make strategic plan for the year.
5. According to the strategic plan the events are conducted.
6. SCE is committed to equality of opportunities. In pursuant of our commitment, SCE adopts this document as its Equal Opportunities Committee and undertake to implement its contents through an Equal Opportunities Strategy which will permeate all areas of Saptha Samatha activities. EOC undertakes not to discriminate either directly or indirectly against individuals or groups of people on the basis of race, ethnic origin, nationality, gender, age, physical or mental disability, sexuality, marital status, religious beliefs, AIDS & HIV. Although this committee concentrates primarily upon equal opportunities in our own practices.
7. Providing an environment that enable deprived sections of the society with awareness of various educational programs, providing skill development training programs for boosting employability, and also providing a system that initiates legal actions in matters of violation of equal opportunity.
8. The matter is discussed among the committee members and resolved.
9. Event report is made for each event.
10. At the end of the academic year the report is submitted to IQAC.


Convener

Prof. Prerana Chaithra


Principal
Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

Saptha-Samatha by EQUAL OPPORTUNITIES COMMITTEE Strategic Plan for the EOC Year 2014-2015

Sl. No.	Chronology	Plan	Description	Strategy	Funds/Budget	Remarks
1	8/9/2014	To identify members	To identify and nominate the members	to write a letter to management to identify members, constitute committee and to plan number of events for the year 2014-15		
2	8/11/2014	To conduct meeting	To fix the event date, time, type, exploring roles and responsibility of each member	The individual member roles and responsibilities will be explained	Refreshments	
3	8/12/2014	To conduct an event	To organise Awareness on Gender Discrimination	By conducting Seminar on Gender Discrimination	Refreshments	E1
4	8/13/2014	To organize an event	To organize "Proficiency in Technical Communication"	To be delivered by the Faculty of sapthagiri college of engineering	Refreshments	E2
5	8/12/2014	To conduct an event	Awareness program on importance of growing trees and maintaining of balanced eco system.	To plan the place and date		E3
6	8/14/2014	To organize an event	To organise "Tree Plantation Program" from backward section students in our institution	By implating the Trees from backward section students	Refreshments	
7	8/14/2014	To conduct an event	To conduct Motivational Speech Program for backward sections of the society	Motivational speech program by the guest Mrs. Ambika S, Asst. Prof., ISE, SCE for economically and socially backward students of SCE		E4
8	8/14/2014	Final Report	To prepare final report of Equal Opportunities Committee and submit to IQAC	by consolidating the overall report during this year events and to suggest the improvement required for the coming years		

Convener

Principal

MEETING PROCEEDINGS/ MINUTES OF MEETING

EQUAL OPPORTUNITIES COMMITTEE (EOC)

Date: 10-08-2013

This is to notify that a meeting of EOC was convened on 11-08-2013, Monday, at 11:00 AM in Principal's Office to decide Strategic Perspective Plan (SPP) and to discuss the following agenda.









Agenda

Agenda 1: Fixtures of events, date, type, time.

Agenda 2: Circular for the proposal and execution of the program.

Agenda 3: Preparation of Invitation, Brochures, and letters.

The following members were present during the meeting:

Sl. No.	Name	Designation	Role	Signature
1	Prerana Chaithra	Professor	Convener	
2	Shobha G	Assistant Professor	Member	
3	A. Latha	Assistant Professor	Member	
4	Suma V. Shetty	Assistant Professor	Member	
5	Ramya M.	Assistant Professor	Member	
6	Prathima C. N.	Assistant Professor	Member	
7	Ramya R.	Assistant Professor	Member	
8	Bhavya N. P	Assistant Professor	Member	

It was resolved to frame the calendar of events for the EOC for the academic year 2014-15 by Prof. Prerana Chaithra and Principal and submit the same in the next meeting.

The meeting was concluded with the vote of thanks by the convener.





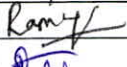
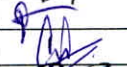



10/8/13
Convener

MEETING CIRCULAR

EQUAL OPPORTUNITIES COMMITTEE (EOC)

Date: 10-08-2013

A meeting of all the members of EOC is called on 11-08-2013, Monday, at 11:00 AM onwards will be held in Principal's Office to decide Strategic Perspective Plan (SPP) and to discuss the following agenda for the upcoming academic year 2014-15 in presence of the following members. Also, you all are requested to come prepared for the meeting with necessary preparation.

Sl. No.	Name	Designation	Role	Signature
1	Prerana Chaithra	Professor	Convener	
2	Shobha G	Assistant Professor	Member	
3	A. Latha	Assistant Professor	Member	
4	Suma V. Shetty	Assistant Professor	Member	
5	Ramya M.	Assistant Professor	Member	
6	Prathima C. N.	Assistant Professor	Member	
7	Ramya R.	Assistant Professor	Member	
8	Bhavya N. P	Assistant Professor	Member	


10/8/13
Convener

EQUAL OPPORTUNITY COMMITTEE

SAPTHA SAMATHA

Annual Report for AY 2014-15

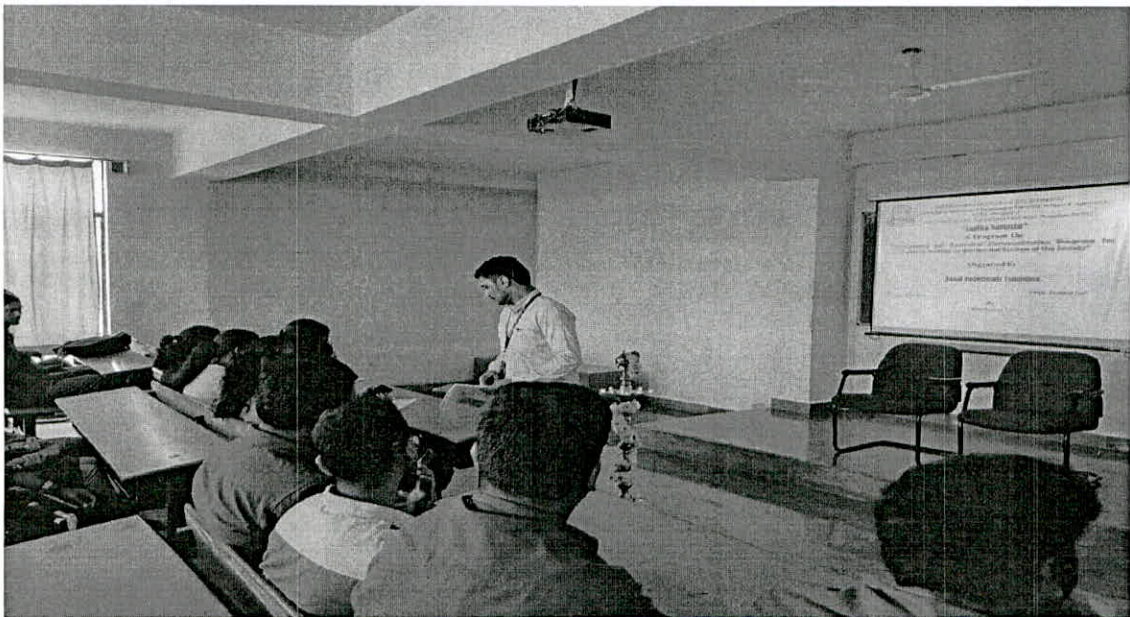
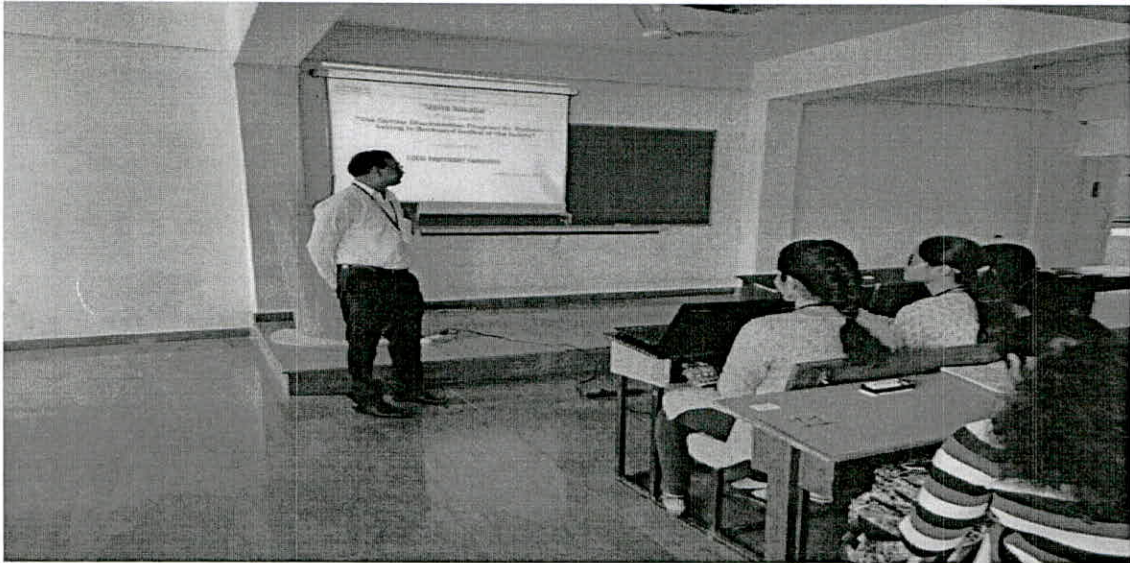
Saptha Samata - Equal Opportunity Committee of the college ensures that all students are treated as equal and attempts to address deep-seated inequalities in our system. It also guides SC/ ST students too avail of all permissible scholarships and financial assistance.

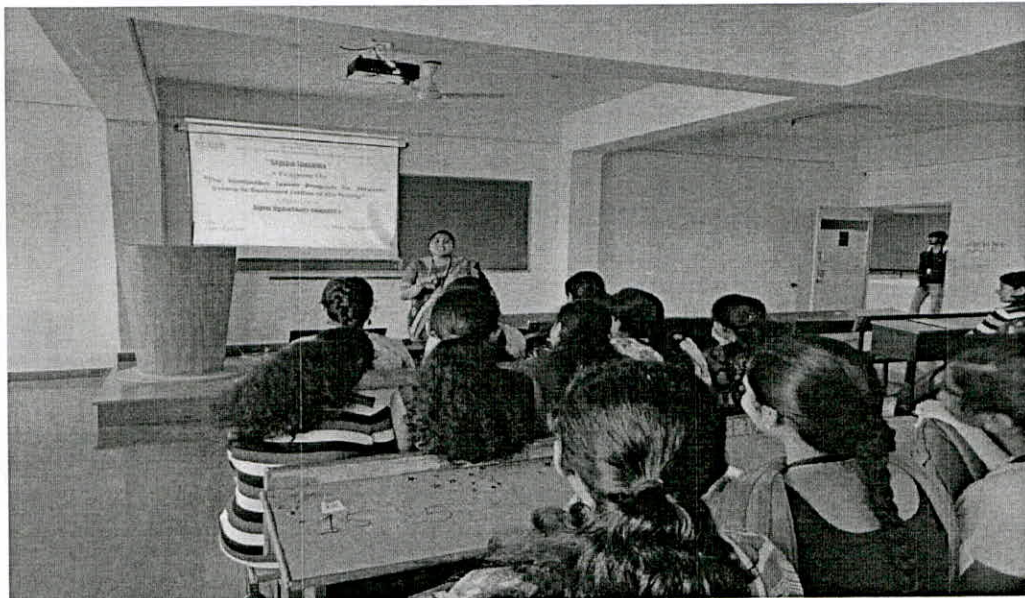
Saptha Samatha- EOC of the college is very active in organizing very useful events for socially backward community in general and students belong to this community in particular to cater the needs of the community and to bring in equal opportunity among the students. The committee for the year 2014-15 had planned 5 events. However it could conduct 4 events successfully.

The brief report for the year 2014-15 is as below under.

1. **Gender Discrimination Program:** Enlightened the students by giving detailed information about the concept of Gender Discrimination and highlighted the place where Gender Discrimination occurs for example at home, in the workplace, property inheritance, in television and films and so on.
2. **Proficiency in Technical Communication:** Our aim is to train the students from backward class in basic principles of English language, enabling them to use active and passive vocabulary in different academic and professional contexts, developing their LSRW skills, namely Listening, Speaking, Reading and Writing skills thereby improving their proficiency in oral and written communication in technical English
3. **Tree Plantation Program:** The main objective of the program is to know the importance of growing trees, and maintaining of balanced eco system.
4. **Motivational Speech Program:** the main concept of Motivational Speech is to highlight Effective leadership; you can win; How to set realistic goals; what is strategic planning? How to achieve effective decision-making; Importance of focus at work;

Conclusion: As we have completed four events in this academic year, we are planning to conduct more events in next academic year.





EQUAL OPPORTUNITIES COMMITTEE- SAPTHA-SAMATHA

Standard Operating Procedure

Equal Opportunities Committee (EOC) of S.C.E. follows the following
Standard Operating Procedure

1. The committee is initially formed by the Principal and IQAC.
2. The committee members are nominated by the Principal initially and restructured every second academic year.
3. Roles and responsibilities of EOC are formed
4. The committee meeting is conducted before the starting of the academic year to make strategic plan for the year.
5. According to the strategic plan the events are conducted.
6. SCE is committed to equality of opportunities. In pursuant of our commitment, SCE adopts this document as its Equal Opportunities Committee and undertake to implement its contents through an Equal Opportunities Strategy which will permeate all areas of Saptha Samatha activities. EOC undertakes not to discriminate either directly or indirectly against individuals or groups of people on the basis of race, ethnic origin, nationality, gender, age, physical or mental disability, sexuality, marital status, religious beliefs, AIDS & HIV. Although this committee concentrates primarily upon equal opportunities in our own practices.
7. Providing an environment that enable deprived sections of the society with awareness of various educational programs, providing skill development training programs for boosting employability, and also providing a system that initiates legal actions in matters of violation of equal opportunity.
8. The matter is discussed among the committee members and resolved.
9. Event report is made for each event.
10. At the end of the academic year the report is submitted to IQAC.


Convener










Principal
Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

MEETING CIRCULAR

EQUAL OPPORTUNITIES COMMITTEE (EOC)

Date: 02-06-2015

A meeting of all the members of EOC is called on 03-06-2015, Wednesday, at 11:00 AM onwards will be held in Principal's Office to decide Strategic Perspective Plan (SPP) and to discuss the following agenda for the upcoming academic year 2015-16 in presence of the following members. Also, you all are requested to come prepared for the meeting with necessary preparation.

Sl. No.	Name	Designation	Role	Signature
1	Prerana Chaithra	Professor	Convener	
2	Shobha G	Assistant Professor	Member	
3	A. Latha	Assistant Professor	Member	
4	Suma V. Shetty	Assistant Professor	Member	
5	Ramya M.	Assistant Professor	Member	
6	Prathima C. N.	Assistant Professor	Member	
7	Ramya R.	Assistant Professor	Member	
8	Bhavya N. P	Assistant Professor	Member	


28/6/15
Convener

MEETING PROCEEDINGS/ MINUTES OF MEETING

EQUAL OPPORTUNITIES COMMITTEE (EOC)

Date: 03-06-2015

This is to notify that a meeting of EOC was convened on 03-06-2015, Wednesday, at 11:00 AM in Principal's Office to decide Strategic Perspective Plan (SPP) and to discuss the following agenda.




Agenda

Agenda 1: Fixtures of events, date, type, time.

Agenda 2: Circular for the proposal and execution of the program.

Agenda 3: Preparation of Invitation, Brochures, and letters.

The following members were present during the meeting:

Sl. No.	Name	Designation	Role	Signature
1	Prerana Chaithra	Professor	Convener	
2	Shobha G	Assistant Professor	Member	
3	A. Latha	Assistant Professor	Member	
4	Suma V. Shetty	Assistant Professor	Member	
5	Ramya M.	Assistant Professor	Member	
6	Prathima C. N.	Assistant Professor	Member	
7	Ramya R.	Assistant Professor	Member	
8	Bhavya N. P	Assistant Professor	Member	

It was resolved to frame the calendar of events for the EOC for the academic year 2015-16 by Prof. Prerana Chaithra and Principal and submit the same in the next meeting.

The meeting was concluded with the vote of thanks by the convener.


Convener



SAPTHAGIRI COLLEGE OF ENGINEERING

Bangalore – 560057

Saptha-Samatha by EQUAL OPPORTUNITIES COMMITTEE Strategic Plan for the EOC Year 2015-2016

Sl. No.	Chronology	Plan	Description	Strategy	Funds/Budget	Remarks
1	6/1/2015	To re-constitute committee and identify members	To re-constitute, identify and nominate the members	To conduct a meeting to request Principal to write a letter to management to identify members, constitute committee and to plan number of events for the year 2015-16		
2	6/2/2015	To conduct meeting	To fix the event date, time, type, exploring roles and responsibility of each member	The individual member roles and responsibilities will be explained	Refreshments	
3	7/8/2015	To conduct an event	To create Awareness on Leadership Qualities program for socially backward students of our institution.	Motivational speech program by the guest Mrs. Praneetha GN, Asst. Prof., ISE, SCE for economically and socially backward students of SCE	Refreshments	E1
4	11/2/2015	To conduct an event	To create Awareness on Save Girl child and educate the girl child program for backward students of our institution.	An event is organised by girl students of SCE	Refreshments	E2
5	1/16/2016	To organize an event	To organise Awareness program on Internet World (Antarjala) for socially backward students.	By students of SCE conducting for socially backward students of Government Higher Primary School, KG Halli, Bangalore rural	Refreshments	E3
6		To conduct an event	To create Awareness on Internet World (Antarjala)- to provide basic awareness about Computer Skills for socially backward students.	An event is organised by EOC team, students of SCE - computer skills, internet usage in daily life, google search for socially backward students of Government Higher Primary School, KG Halli, Bangalore rural	Refreshments	

7	2/15/2016	To conduct an event	"Employment for third gender"	Through Essay writing Program on Employment for third gender	Refreshments	E4
8	6/5/2016	Final Report	To prepare final report of Equal Opportunities Committee and submit to IQAC	by consolidating the overall report during this year events and to suggest the improvement required for the coming years	NA	

Convener

EQUAL OPPORTUNITY COMMITTEE

SAPTHA SAMATHA

Annual Report for AY 2015-16

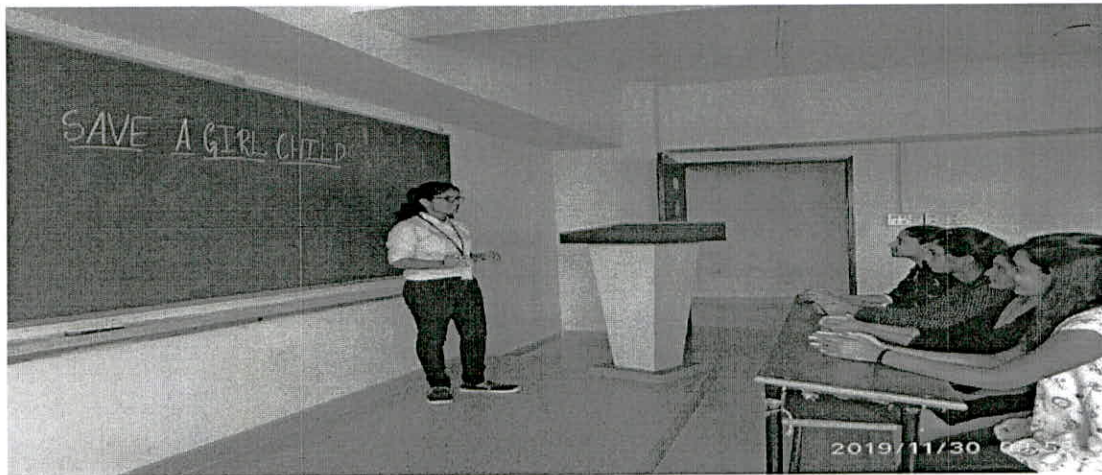
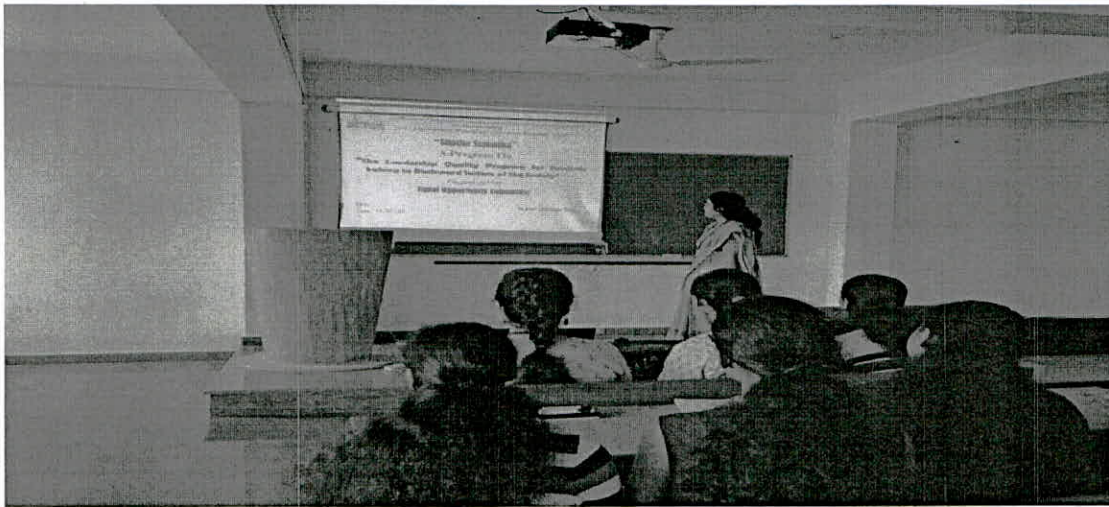
Saptha Samata - Equal Opportunity Committee of the college ensures that all students are treated as equal and attempts to address deep-seated inequalities in our system. It also guides SC/ ST students too avail of all permissible scholarships and financial assistance.

Saptha Samatha- EOC of the college is very active in organizing very useful events for socially backward community in general and students belong to this community in particular to cater the needs of the community and to bring in equal opportunity among the students. The committee for the year 2015-16 had planned 5 events. However it could conduct 4 events successfully.

The brief report for the year 2015-16 is as below under.

1. **Leadership Quality Program:** Enlightened and highlighted the qualities of a Good Leader for example honesty, communication, self-confidence and so on.
2. **Save the girl child and educate the girl child:** To educate the child,save the girl child massive awareness among the weaker sections of our society
3. **Awareness on Usage of Internet “ANTHARAJALA”:** The objective of the Program is to provide basic awareness about Internet Usage for Education purpose and basic needs.
4. **Gender Discrimination Program:** Through Essay writing Program on Employment for third gender.

Conclusion: As we have completed four events in this academic year, we are planning to conduct more events in next academic year.



EQUAL OPPORTUNITIES COMMITTEE- SAPTHA-SAMATHA

Standard Operating Procedure

Equal Opportunities Committee (EOC) of S.C.E. follows the following
Standard Operating Procedure

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4. The committee meeting is conducted before the starting of the academic year to make strategic plan for the year.
5. According to the strategic plan the events are conducted.
6. SCE is committed to equality of opportunities. In pursuant of our commitment, SCE adopts this document as its Equal Opportunities Committee and undertake to implement its contents through an Equal Opportunities Strategy which will permeate all areas of Saptha Samatha activities. EOC undertakes not to discriminate either directly or indirectly against individuals or groups of people on the basis of race, ethnic origin, nationality, gender, age, physical or mental disability, sexuality, marital status, religious beliefs, AIDS & HIV. Although this committee concentrates primarily upon equal opportunities in our own practices.
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8. The matter is discussed among the committee members and resolved.
9. Event report is made for each event.
10. At the end of the academic year the report is submitted to IQAC.


Convener


Principal
Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore- 560 057

MEETING CIRCULAR

EQUAL OPPORTUNITIES COMMITTEE (EOC)

Date: 04-07-2016

A meeting of all the members of EOC is called on 09-07-2016, Saturday, at 11:00 AM onwards will be held in Principal's Office to decide Strategic Perspective Plan (SPP) and to discuss the following agenda for the upcoming academic year 2016-17 in presence of the following members. Also, you all are requested to come prepared for the meeting with necessary preparation.

Sl. No.	Name	Designation	Role	Signature
1	Prerana Chaithra	Asso. Professor	Convener	<i>Rec</i>
2	Shobha G	Assistant Professor	Member	<i>SB</i>
3	A. Latha	Assistant Professor	Member	<i>AL</i>
4	Suma V. Shetty	Assistant Professor	Member	<i>SVS</i>
5	Ramya M.	Assistant Professor	Member	<i>Ramya</i>
6	Prathima C. N.	Assistant Professor	Member	<i>Prathima</i>
7	Ramya R.	Assistant Professor	Member	<i>Ramya</i>
8	Bhavya N. P	Assistant Professor	Member	<i>Bhavya</i>

Rec
4/7/16
Convener

MEETING PROCEEDINGS/ MINUTES OF MEETING

EQUAL OPPORTUNITIES COMMITTEE (EOC)

Date: 09-07-2016

This is to notify that a meeting of EOC was convened on 09-07-2016, Saturday, at 11:00 AM in Principal's Office to decide Strategic Perspective Plan (SPP) and to discuss the following agenda.



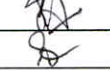
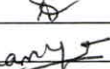




Agenda

Agenda 1: Fixtures of events, date, type, time.

Agenda 2: Circular for the proposal and execution of the program.

Agenda 3: Preparation of Invitation, Brochures, and letters.

The following members were present during the meeting:

Sl. No.	Name	Designation	Role	Signature
1	Prerana Chaithra	Professor	Convener	
2	Shobha G	Assistant Professor	Member	
3	A. Latha	Assistant Professor	Member	
4	Suma V. Shetty	Assistant Professor	Member	
5	Ramya M.	Assistant Professor	Member	
6	Prathima C. N.	Assistant Professor	Member	
7	Ramya R.	Assistant Professor	Member	
8	Bhavya N. P	Assistant Professor	Member	

It was resolved to frame the calendar of events for the EOC for the academic year 2016-17 by Prof. Prerana Chaithra and Principal and submit the same in the next meeting.

The meeting was concluded with the vote of thanks by the convener.


Convener

Saptha-Samatha by EQUAL OPPORTUNITIES COMMITTEE Strategic Plan for the EOC Year 2016-2017

Sl. No.	Chronology	Plan	Description	Strategy	Funds/Budget	Remarks
1	7/7/2016	To re-constitute committee and identify members	To re-constitute, identify and nominate the members	To conduct a meeting to request Principal to write a letter to management to identify members, constitute committee and to plan number of events for the year 2016-17		
2	9/7/2016	To conduct meeting	To fix the event date, time, type, exploring roles and responsibility of each member	The individual member roles and responsibilities will be explained		
3	13/08/2016	To conduct an event	To conduct Proficiency in Technical Communication	Speech on Proficiency in Technical Communication by faculty of our college	Refreshments	E1
4	9/10/2016	Report	To prepare report	To prepare a report on Proficiency in Technical Communication		
5	7/7/2016	To organize an event	To organize "Gender Discrimination program" for backward sections of society"	To conduct Essay writing on Gender Discrimination	Refreshments	change/shift to ay
	26/10/2016	To organize an event	Gender Discrimination	Essay writing on Gender Discrimination		E2
	15/02/2017	To organize an event	Awareness Program on computer usage	Creating awareness about Computer skills among village students from our faculty		E3

	26/04/2017	To organize an event	Awareness Program on computer usage	Creating awareness about Computer skills among village students from our faculty		E4
6	5/6/2017	Final Report	To prepare final report of Equal Opportunities Committee and submit to IQAC	by consolidating the overall report during this year events and to suggest the improvement required for the coming years		

Convener



Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by
AICTE, New Delhi)

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28372797

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EQUAL OPPORTUNITY COMMITTEE

SAPTHA SAMATHA

Annual Report for AY 2016-17

Saptha Samata - Equal Opportunity Committee of the college ensures that all students are treated as equal and attempts to address deep-seated inequalities in our system. It also guides SC/ ST students too avail of all permissible scholarships and financial assistance.

Saptha Samatha- EOC of the college is very active in organizing very useful events for socially backward community in general and students belong to this community in particular to cater the needs of the community and to bring in equal opportunity among the students.

The committee for the year 2016-17 had planned 5 events. However it could conduct 4 events successfully.

The brief report for the year 2016-17 is as below under.

1. **Proficiency in Technical Communication:** English proficiency level of the technical writing students of Sapthagiri College of Engineering, Bangalore-560057.
2. **Gender Discrimination Program:** Through Essay writing Program on Employment for third gender.
3. **Awareness Program on computer usage:** The objective of the Program is to provide basic awareness about Computer skills, since computer use is a large part of modern daily life.
4. **Awareness Program on computer usage:** The objective of the Program is to provide basic awareness about Computer skills, since computer use is a large part of modern daily life.

Conclusion: As we have completed four events in this academic year, we are planning to conduct more events in next academic year.

Sapthagiri College of Engineering

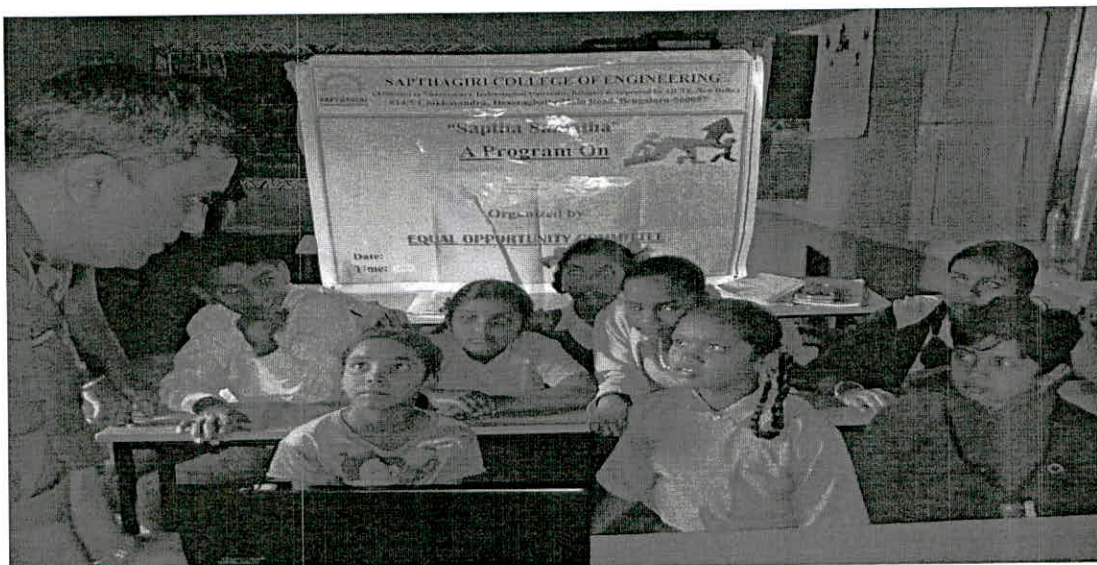
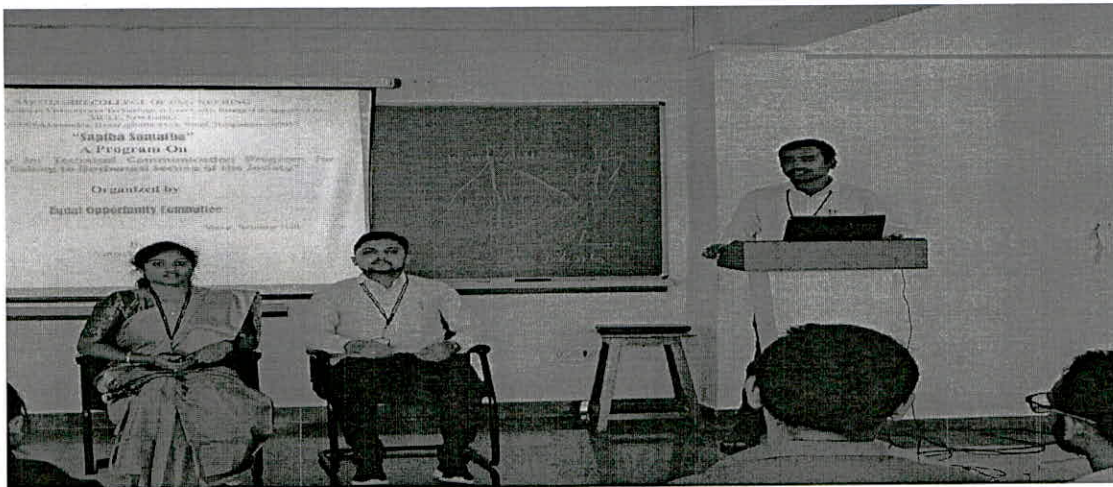
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EQUAL OPPORTUNITIES COMMITTEE- SAPTHA-SAMATHA

Standard Operating Procedure

Equal Opportunities Committee (EOC) of S.C.E. follows the following
Standard Operating Procedure

1. The committee is initially formed by the Principal and IQAC.
2. The committee members are nominated by the Principal initially and restructured every second academic year.
3. Roles and responsibilities of EOC are formed
4. The committee meeting is conducted before the starting of the academic year to make strategic plan for the year.
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9. Event report is made for each event.
10. At the end of the academic year the report is submitted to IQAC.


Convener


Principal
Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

MEETING PROCEEDINGS/ MINUTES OF MEETING

EQUAL OPPORTUNITIES COMMITTEE (EOC)

Date: 09-06-2017

This is to notify that a meeting of EOC was convened on 09-06-2017, Friday, at 11:00 AM in Principal's Office to decide Strategic Perspective Plan (SPP) and to discuss the following agenda.

Agenda

Agenda 1: Fixtures of events, date, type, time.

Agenda 2: Circular for the proposal and execution of the program.

Agenda 3: Preparation of Invitation, Brochures, and permission and request letters.

The following members were present during the meeting:

Sl. No.	Name	Designation	Role	Signature
1	Dr. Ranganatha H R	Professor	Convener	
2	Shobha G	Assistant Professor	Member	
3	A. Latha	Assistant Professor	Member	
4	Suma V Shetty	Assistant Professor	Member	
5	Ramya M	Assistant Professor	Member	
6	Prathima C N	Assistant Professor	Member	
7	Ramya R	Assistant Professor	Member	
8	Bhavya N P	Assistant Professor	Member	

It was resolved to frame the calendar of events for the EOC for the academic year 2017-18 by Dr. Ranganatha H R and Principal and submit the same in the next meeting.

The meeting was concluded with the vote of thanks by the convener.

H R R

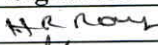







Convener


MEETING CIRCULAR

EQUAL OPPORTUNITIES COMMITTEE (EOC)

Date: 08-06-2017

A meeting of all the members of EOC is called on 09-06-2017, Friday, at 11:00 AM onwards will be held in Principal's Office to decide Strategic Perspective Plan (SPP) and to discuss the following agenda for the upcoming academic year 2017-18 in presence of the following members. Also, you all are requested to come prepared for the meeting with necessary preparation.

Sl. No.	Name	Designation	Role	Signature
1	Dr. Ranganatha H R	Professor	Convener	
2	Shobha G	Assistant Professor	Member	
3	A. Latha	Assistant Professor	Member	
4	Suma V Shetty	Assistant Professor	Member	
5	Ramya M	Assistant Professor	Member	
6	Prathima C N	Assistant Professor	Member	
7	Ramya R	Assistant Professor	Member	
8	Bhavya N P	Assistant Professor	Member	


Convener



SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)
Bengaluru – 560057

Saptha-Samatha by EQUAL OPPORTUNITIES COMMITTEE Strategic Plan for the EOC Year 2017-18

Sl. No.	Chronology	Plan	Description	Strategy	Funds/Budget	Remarks
1	1/8/2017	To re-constitute committee and identify members	To re-constitute, identify and nominate the members	To conduct a meeting to request Principal to write a letter to management to identify members, constitute committee and to plan number		
2	4/8/2017	To conduct meeting	To fix the event date, time, type, exploring roles and responsibilities of each member	The individual member roles and responsibilities will be explained	Refreshments	
3	5/10/2017	To conduct an event	To Conduct Career Development Program for the backward students of SCE	By inviting resource person from Karnataka State Skill Development Office	Refreshments	E1
4	14/02/2017	To conduct an event	To Conduct Pick and Speak event	To Conduct Pick and Speak event on topics related to backward section of	Refreshments	E2
5	14/04/2018	To conduct an event	To Conduct a special assembly on the occasion of Dr. B.R.Ambedkar Jayanthi for our students	An event is organised by EOC for the students of SCE	Refreshments	E3
6	10/7/2018	To conduct an event	Awareness talks on hygiene for BBMP women pouakarmikas	Awareness program on hygiene for BBMP women pouakarmikas for their health and safety by our faculty	Refreshments	E4
6	9/7/2015	Final Report	To prepare final report of Equal Opportunities Committee and submit to IQAC	by consolidating the overall report during this year events and to suggest the improvement required for the coming years	NA	

Convener



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EQUAL OPPORTUNITY COMMITTEE

SAPTHA SAMATHA

Annual Report for AY 2017-18

Saptha Samata - Equal Opportunity Committee of the college ensures that all students are treated as equal and attempts to address deep-seated inequalities in our system. It also guides SC/ ST students too avail of all permissible scholarships and financial assistance.

Saptha Samatha- EOC of the college is very active in organizing very useful events for socially backward community in general and students belong to this community in particular to cater the needs of the community and to bring in equal opportunity among the students.

The committee for the year 2017-18 had planned 5 events. However it could conduct 4 events successfully.

The brief report for the year 2017-18 is as below under.

1. **Career Development Program:** Providing career opportunities available and services/facilities offered by the department and urged the students to make use of the services provided by the KSFC department for students of Sapthagiri College of Engineering, Bangalore-560057
2. **Pick and Speak event:** To Conduct Pick and Speak event on topics related to backward section of society.
3. **Special assembly on Ambedkar Jayanthi:** Enlightened the students by giving detailed information about the Dr.B.R.Ambedkar contributions towards Indian constitution.
4. **Awareness talks on hygiene for BBMP women pouakarmikas:** The main objective of the program is to provide basic Awareness on hygiene for BBMP women pouakarmikas for their health and safety.

Conclusion: As we have completed four events in this academic year, we are planning to conduct more events in next academic year.

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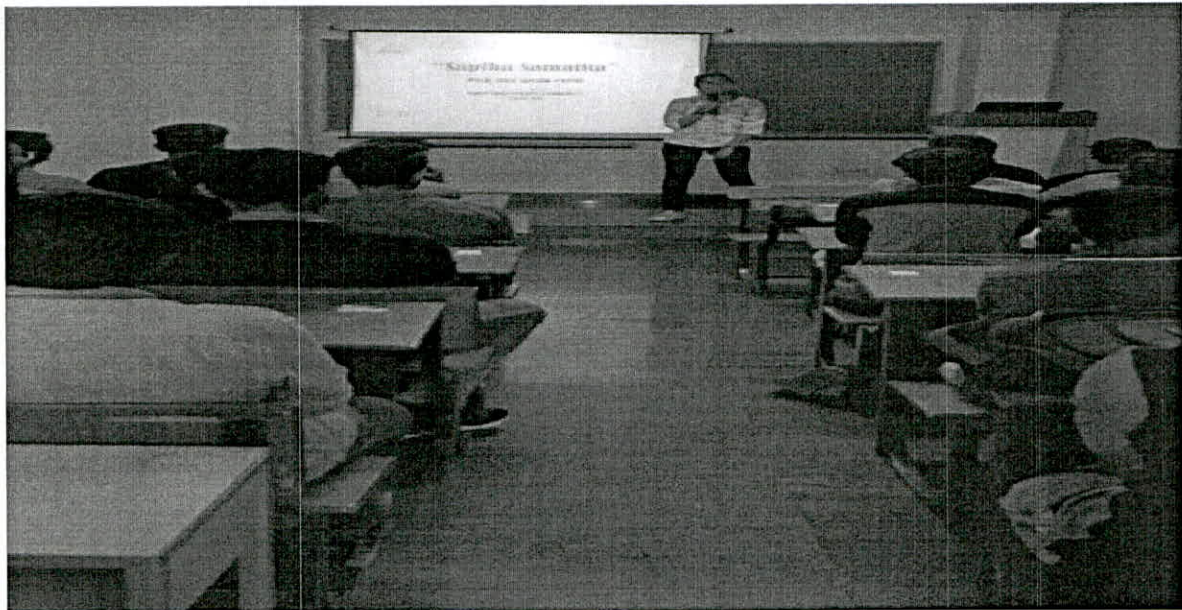
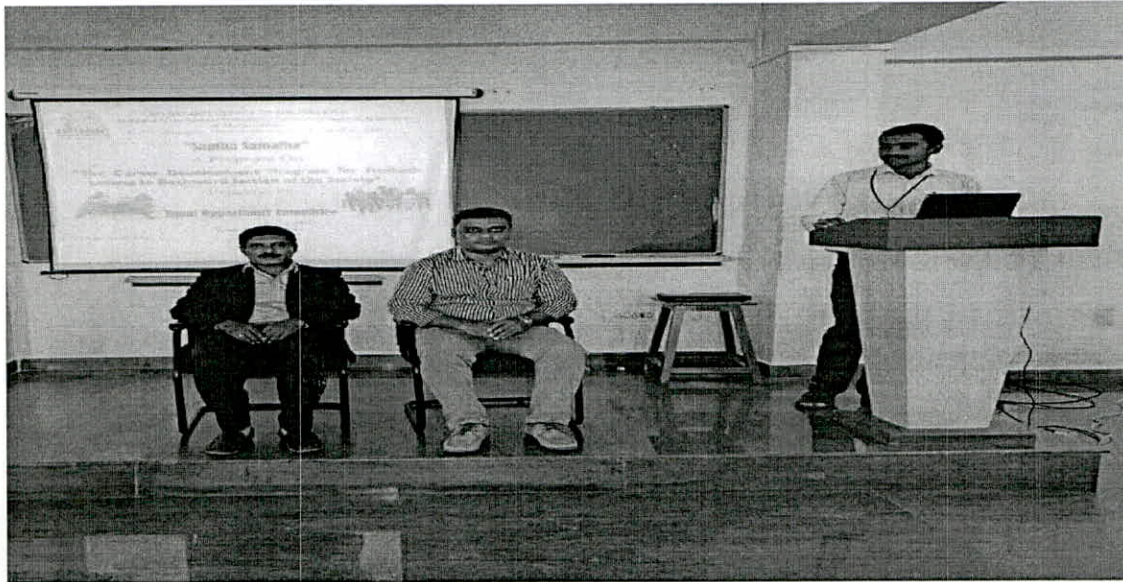
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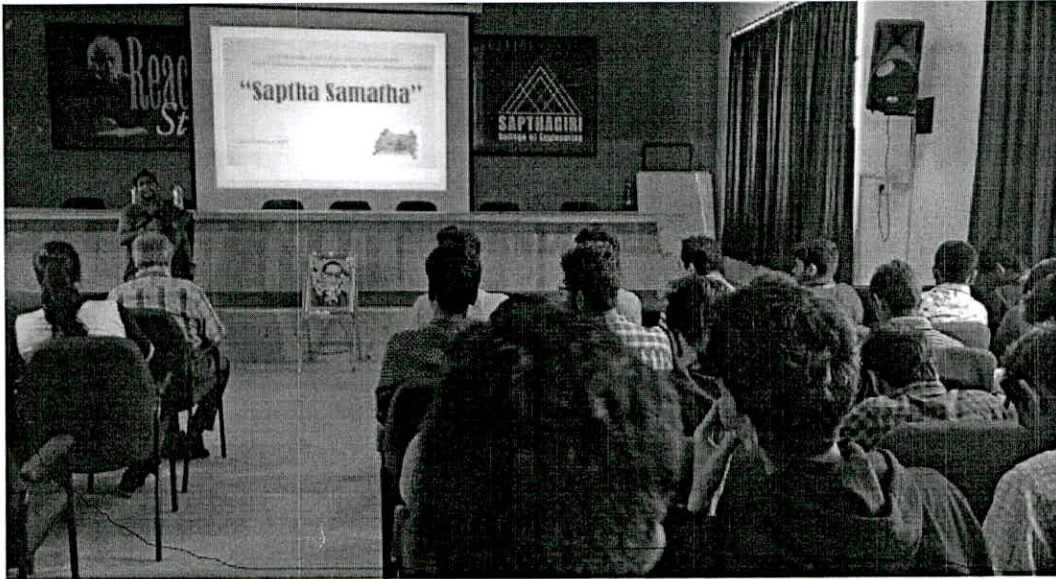
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EQUAL OPPORTUNITIES COMMITTEE- SAPTHA-SAMATHA

Standard Operating Procedure

Equal Opportunities Committee (EOC) of S.C.E. follows the following
Standard Operating Procedure

1. The committee is initially formed by the Principal and IQAC.
2. The committee members are nominated by the Principal initially and restructured every second academic year.
3. Roles and responsibilities of EOC are formed
4. The committee meeting is conducted before the starting of the academic year to make strategic plan for the year.
5. According to the strategic plan the events are conducted.
6. SCE is committed to equality of opportunities. In pursuant of our commitment, SCE adopts this document as its Equal Opportunities Committee and undertake to implement its contents through an Equal Opportunities Strategy which will permeate all areas of Saptha Samatha activities. EOC undertakes not to discriminate either directly or indirectly against individuals or groups of people on the basis of race, ethnic origin, nationality, gender, age, physical or mental disability, sexuality, marital status, religious beliefs, AIDS & HIV. Although this committee concentrates primarily upon equal opportunities in our own practices.
7. Providing an environment that enable deprived sections of the society with awareness of various educational programs, providing skill development training programs for boosting employability, and also providing a system that initiates legal actions in matters of violation of equal opportunity.
8. The matter is discussed among the committee members and resolved.
9. Event report is made for each event.
10. At the end of the academic year the report is submitted to IQAC.


Convener

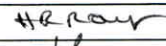








Principal
Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore- 560 057


MEETING CIRCULAR

EQUAL OPPORTUNITIES COMMITTEE (EOC)

Date: 04-06-2018

A meeting of all the members of EOC is called on 07-06-2018, Thursday, at 11:00 AM onwards will be held in Principal's Office to decide Strategic Perspective Plan (SPP) and to discuss the following agenda for the upcoming academic year 2018-19 in presence of the following members. Also, you all are requested to come prepared for the meeting with necessary preparation.

Sl. No	Name	Designation	Role	Signature
1	Dr. Ranganatha H R	Professor	Convener	
2	Shobha G	Assistant Professor	Member	
3	A. Latha	Assistant Professor	Member	
4	Suma V Shetty	Assistant Professor	Member	
5	Ramya M	Assistant Professor	Member	
6	Prathima C N	Assistant Professor	Member	
7	Ramya R	Assistant Professor	Member	
8	Bhavya N P	Assistant Professor	Member	


Convener

MEETING PROCEEDINGS / MINUTES OF MEETING

EQUAL OPPORTUNITIES COMMITTEE (EOC)

Date: 07-June-2018

This is to notify that a meeting of EOC was convened on 07-06-2018, Thursday, at 11:00 AM in Principal's Office to decide Strategic Perspective Plan (SPP) and to discuss the following agenda.

Agenda

Agenda 1: Fixtures of events, date, type, time.

Agenda 2: Circular for the proposal and execution of the program.

Agenda 3: Preparation of Invitation, Brochures, and letters.

The following members were present during the meeting:

Sl. No	Name	Designation	Role	Signature
1	Dr. Ranganatha H R	Professor	Convener	H R R
2	Shobha G	Assistant Professor	Member	Shobha
3	A. Latha	Assistant Professor	Member	A. Latha
4	Suma V Shetty	Assistant Professor	Member	Suma
5	Ramya M	Assistant Professor	Member	Ramya
6	Prathima C N	Assistant Professor	Member	Prathima
7	Ramya R	Assistant Professor	Member	Ramya
8	Bhavya N P	Assistant Professor	Member	Bhavya

It was resolved to frame the calendar of events for the EOC for the academic year 2018-19 by Dr. Ranganatha H R and Principal and submit the same in the next meeting.

The meeting was concluded with the vote of thanks by the convener.

H R R
Convener



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Saptha-Samatha by EQUAL OPPORTUNITIES COMMITTEE

Strategic Plan for the EOC Year 2018-2019

Sl. No.	Chronology	Plan	Description	Strategy	Funds/Budget	Remarks
1	3/6/2018	To identify members	To identify and nominate the members	To conduct a meeting to request Principal to write a letter to management to identify members, constitute committee and to plan number of events for the year 2018-19		
2	7/6/2018	To conduct meeting	To fix the event date, time, type, exploring roles and responsibilities of each member	The individual member roles and responsibilities will be explained		
3	25/09/2018	To conduct an event	Awareness Program on Children Safety	To create awareness program among the social backward society children for their safety	Refreshments, Transportation	E-1
4	26/10/2018	To conduct an event	Awareness Program on Good touch and Bad touch	Program is to provide basic awareness about Good touch and Bad touch among Children.	Refreshments, Transportation	E-2
5	22/02/2019	To conduct an event	Awareness program on women Hygiene	To provide Awareness on Women hygiene by our Team of students for social backward society women.	Refreshments, Transportation	E-3
6	25/04/2019	To conduct an event	Awareness Program on Government Schemes for Women	To create awareness and explain about benefits of Government schemes to social backward society women	Refreshments, Transportation	E-4
7	24/05/2019	Final Report	To prepare final report of Equal Opportunities Committee and submit to IQAC	by consolidating the overall report during this year events and to suggest the improvement required for the coming years		

Convener



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EQUAL OPPORTUNITY COMMITTEE

SAPTHA SAMATHA

Annual Report for AY 2018-19

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Saptha Samatha- EOC of the college is very active in organizing very useful events for socially backward community in general and students belong to this community in particular to cater the needs of the community and to bring in equal opportunity among the students.

The committee for the year 2018-19 had planned 5 events. However it could conduct 4 events successfully.

The brief report for the year 2018-19 is as below under.

1. **Awareness Program on Children Safety:** The objective of the Program is to create awareness program among the social backward society children for their safety
2. **Awareness Program on Good touch and Bad touch:** The objective of the Program is to provide basic awareness about Good touch and Bad touch among Children
3. **Awareness program on women Hygiene:** The main objective of the program is to provide Awareness on Women hygiene by our Team of students for social backward society women.
4. **Awareness Program on Government Schemes for Women:** The main objective of the program is to create awareness and explain about benefits of Government schemes to social backward society women.

Conclusion: As we have completed four events in this academic year, we are planning to conduct more events in next academic year.

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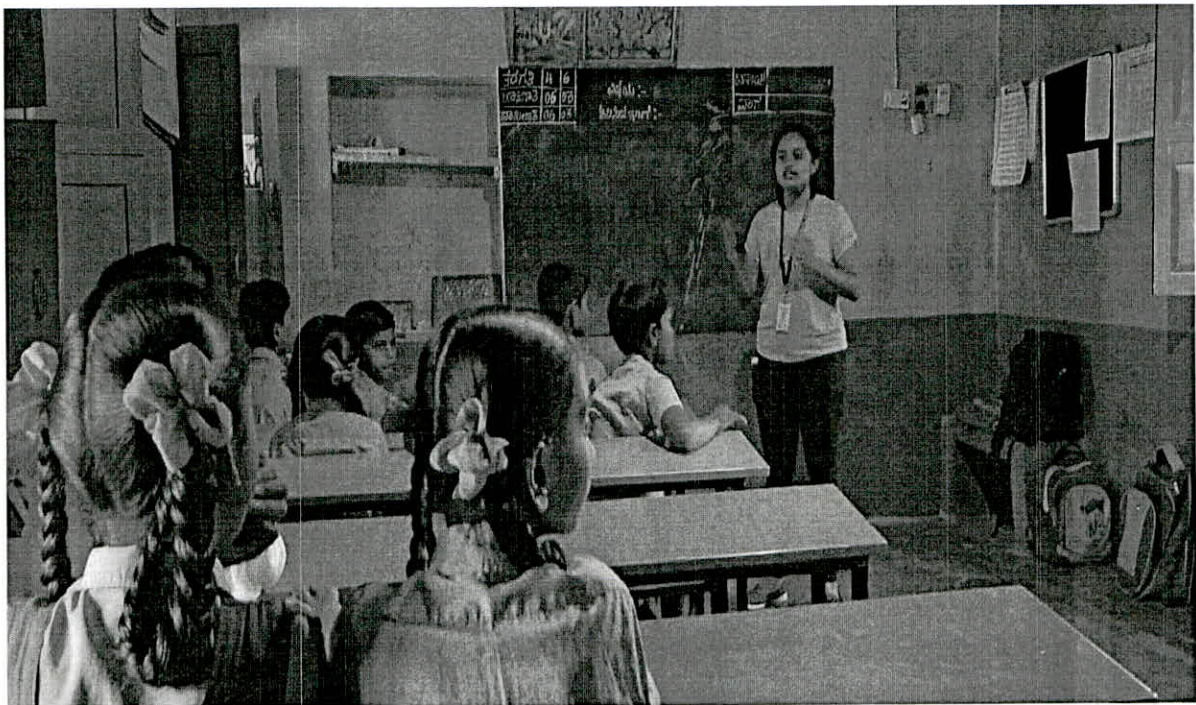
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