


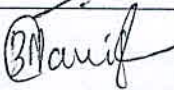





CIRCULAR

Date: 11/08/2020

This is to inform that there will be a meeting of Academic committee members for analyzing curriculum syllabus of academic year 2019-20. The meeting is scheduled on 12/08/2020 at 11.00 am in HOD's chamber.

Sl No.	Faculty Name	Designation	Signature
1	Dr. P. Mahadeva Swamy	HOD	
2	Dr. Tulsidas	Associate Professor	
3	Dr. R G Deshpande	Associate Professor	
4	Dr. Basavaraj. G	Assistant Professor	
5	Prof. Chethan B P	Assistant Professor	
6	Prof. Ramesh. N G	Assistant Professor	


HOD
Professor & Head
Department of Mechanical Engineering
Sapthagiri College of Engineering
Bengaluru - 560 057


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Sapthagiri College of Engineering
Chikkasandra, Hasarahatta Road,
Bengaluru - 560 057

Date: 12/08/2020

MINUTES OF MEETING

With reference to circular dated on 11/08/2020, the academic committee member assembled in HOD's chamber for addressing the following agenda.

Agenda:

- Reviewing the department curriculum syllabus of Academic Year 2020-21.
- Reviewing the feedback analysis of various stake holders for the academic year 2019-20.
- Identifying the gaps.
- Action to be taken for the identified gaps.

During the meeting the following members were present

Sl No.	Faculty Name	Designation
1	Dr. P. Mahadeva Swamy	HOD
2	Dr. Tulsidas	Associate Professor
3	Dr. R G Deshpande	Associate Professor
4	Dr. Basavaraj. G	Assistant Professor
5	Prof. Chethan B P	Assistant Professor
6	Prof. Ramesh. N G	Assistant Professor

The following points were discussed in the meeting







1. The committee members reviewed the analysis of department curriculum syllabus.
2. The committee members discussed about the feedback of department curriculum syllabus.
3. The members identified the gaps based on the analysis.
4. The following actions were taken for the gaps that are identified.


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SL.NO	SEM	Course Title	Identified Gap
1	7 th Semester	Managerial Skills	Individual and team work, Communication, Project Management and Ethics

Action Taken:

Based on the feedback obtained from Students, Faculties and Alumni and analysis of syllabus by department academic committee members, it was decided to conduct certification course on "Managerial Skills" to overcome the gaps identified in the curriculum / syllabus.

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HOD

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Date: 14/08/2020

To

IQAC Coordinator

Sapthagiri College of Engineering

Bengaluru-560 057

Respected sir/madam,

Subject: Requisition for conduction of certification course and approval from Governing Council.

With respect to the Academic committee members meeting was held for analyzing department curriculum / syllabus for the academic year 2019-20. The committee members identified few gaps after analyzing the syllabus and feedback from the stakeholders. To bridge the gaps identified in the curriculum, the committee members decided to conduct a certification course on "Managerial Skills" from 08/02/2021 to 12/02/2021 for the academic year 2020-21. So, I request you to forward and get the approval from the governing council for the same.

Thanking You,

*Forwarded for CEC approval
& ratification*



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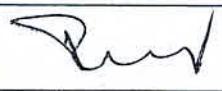
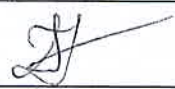

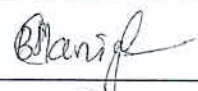


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Date: 21-01-2021

CIRCULAR

This is to inform that the following Academic Committee members are requested to attend the meeting on 22/01/2021 at 9.30 am in the HODs chamber to decide the syllabus and the lesson plan for the certification program on "Managerial Skills".

Sl No.	Faculty Name	Designation	Signature
1	Dr. P. Mahadeva Swamy	HOD	
2	Dr. Tulsidas	Associate Professor	
3	Dr. R G Deshpande	Associate Professor	
4	Dr. Basavaraj. G	Assistant Professor	
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Date :21-01-2021

To,

Satish Kumar Y D
Asst. Professor- ME Dept.
Bengaluru

Respected Sir,

Subject: Invitation as a "Guest Speaker" in certification program and
to attend meeting to discuss about the certification program.

Department of Mechanical Engineering has planned to conduct a certification program titled "Managerial Skills" for 7th semester students from 08-02-2021 to 12-02-2021. In this connection, we are privileged to invite you as a guest speaker on the above mentioned topic.

Thanking you for your kind acceptance to our request on phone. We request you to attend the meeting to discuss about the conduction of certification course on 22/01/2021 at 9.30 am in Mechanical HODs Chamber. We look forward to welcome you at SCE.

Thanking you

Yours faithfully



HOD

Professor S. V. Reddy
Department of Mechanical Engineering
Sapthagiri College of Engineering
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Minutes of Meeting

A meeting was conducted on 22-Jan-2021 in Mechanical HODs Chamber to discuss and approve the following about the 5 days Certification Course for 7th semester ME Students.

- **Course Title :** Managerial Skills
- **Program Coordinator :** Prof. Chethan B P
- **Resource Person:** Prof. Satish Kumar , Asst Professor , SCE
Bengaluru
- **Course Duration & Date:** 5 Days from 08/02/2021 to 12/02/2021 :
- Lesson Plan of the certification program


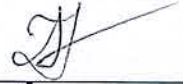

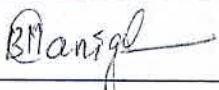


Dates	SESSION 1 (9.00 am-12.00 pm)	SESSION 2 (1.00 pm- 4.00 pm)	No. of Hours
08/02/2021 Monday	Introduction to management & Levels of Management	Planning and Planning process in management	6
09/02/2021 Tuesday	Organizing and types of organization in Management	Staffing and leadership Skills in management	6
10/02/2021 Wednesday	Motivation skills	Communication Skills	6
11/02/2021 Thursday	Need of Controlling and Directing in management	Managing Staff Virtually and Digitally	6
12/02/2021 Friday	Delegation Skills Management	Professional Ethics & Presentation Skills	6



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The following members were present in the meeting and the syllabus and lesson plan for the certification program has been decided.

Sl No.	Faculty Name	Designation	Signature
1	Dr. P. Mahadeva Swamy	HOD	
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4	Dr. Basavaraj. G	Assistant Professor	
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6	Prof. Ramesh. N G	Assistant Professor	



HOD

Professor A. Hoad
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NOTICE

As a part of programming skill development, Department of Mechanical Engineering is conducting five days Certification Course on “**Managerial Skills**” from 08-February -2021 to 12- February 2021 for 7th Semester mechanical students. The Students enroll your names with Mr. **Chethan B P**.



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HOD

Professor & Head
Department of Mechanical Engineering
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Bengaluru - 560 057.

Five days Certification Program on "Managerial Skills"

Students Enrollment

Sl.No.	USN	Student Name
1	1SG17ME001	ABHILESH D
2	1SG17ME003	ADARSH KUMAR RAI
3	1SG17ME004	AJAY KUMAR V
4	1SG17ME005	ANIL P GOUDA
5	1SG17ME007	ANKUSH U P
6	1SG17ME008	ANUP P
7	1SG17ME009	ASHITH RANJAN GOWDA
8	1SG17ME010	ASHRITH.R
9	1SG17ME011	ASHUTOSH JHA
10	1SG17ME012	BHARATH G
11	1SG17ME013	BHARATH D.M
12	1SG17ME016	CHETHAN GOWDA N
13	1SG17ME018	CHETHAN M
14	1SG17ME019	CHIRAG P.HEDGE
15	1SG17ME020	CHANDAN P
16	1SG17ME021	DHANUSH S
17	1SG17ME022	DIKSHITH K A
18	1SG17ME023	DINESH KUMAR A
19	1SG17ME024	GOUTHAM S B
20	1SG17ME025	GOWDA PRAJWAL SURESH
21	1SG17ME026	HARSHITH S
22	1SG17ME027	HEMA M
23	1SG17ME035	KIRAN S
24	1SG17ME036	KOLLA BHUVAN
25	1SG17ME037	KUSHAL DHAKAL
26	1SG17ME038	KUSHAL V
27	1SG17ME039	MANISH S GOWDA
28	1SG17ME040	MANOJ L V
29	1SG17ME041	MANOJ M
30	1SG17ME042	MARUTHI A S
31	1SG17ME044	MOHAMMED AZEEM
32	1SG17ME049	NIKITH D


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33	ISG17ME050	NISHANT SINGH
34	ISG17ME051	NITIN S RAM
35	ISG17ME052	PAVAN B M
36	ISG17ME053	C PAVAN KUMAR
37	ISG16ME098	SHREMAI N S
38	ISG18ME401	ANANDA
39	ISG18ME402	ANIL KUMAR R
40	ISG18ME407	ANILA KUMARA
41	ISG18ME408	CHARANKUMAR M
42	ISG18ME410	CHETHAN N
43	ISG18ME413	DARSHAN GOWDA N
44	ISG18ME414	DHANUSH M
45	ISG18ME415	DHANUSH U
46	ISG18ME416	DIVAKAR R
47	ISG18ME419	GAGANA KUSUMA K
48	ISG18ME425	KEERTHI S
49	ISG18ME428	NAVEEN L
50	ISG18ME429	PAVITHRA N
51	ISG18ME431	PRATHAP S
52	ISG18ME434	RENUKAPRASAD D U
53	ISG18ME437	SHIVASHANKAR R
54	ISG18ME438	UMA MAHESHWARI
55	ISG18ME439	VEERESH B
56	ISG17ME055	PRADEEP S SUREBAN
57	ISG17ME056	PRAJWAL BHARADWAJ A
58	ISG17ME059	PRAJWAL S
59	ISG17ME060	PRANAV S V
60	ISG17ME061	PRASHANTH
61	ISG17ME062	PRAVEEN KUMAR
62	ISG17ME063	PUNEETH S
63	ISG17ME064	PUNITH E
64	ISG17ME065	PUNITH H
65	ISG17ME066	RAKESH D M
66	ISG17ME067	RAKESH G KULKARNI
67	ISG17ME068	RAKSHITH R
68	ISG17ME069	RANJAN KUMAR


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69	1SG17ME070	ROHITH K C
70	1SG17ME071	ROSHAN A P
71	1SG17ME072	RUDRESH G
72	1SG17ME073	S M JAGANNATH
73	1SG17ME074	SAGAR B
74	1SG17ME075	SANJEEV S
75	1SG17ME076	SANKETH
76	1SG17ME077	SANTHOSH KUMAR S
77	1SG17ME078	SHARATH NAIK
78	1SG17ME080	SHETTY VARUN C
79	1SG17ME081	SHIVASWAROOP.S
80	1SG17ME082	SHRIVATSA S RAO
81	1SG17ME084	SRIKANTH Y S
82	1SG17ME085	SUBHASH JADAV S
83	1SG17ME086	SUBRAMANYA C
84	1SG17ME090	SUMANTH S
85	1SG17ME091	TEJAS M N
86	1SG17ME092	TEJAS V
87	1SG17ME093	TINTU TITUS
88	1SG17ME094	VARUN KUMAR B R
89	1SG17ME095	VARUNSHARMA S
90	1SG17ME096	VIJAY H P
91	1SG17ME097	VINEET KUMAR
92	1SG17ME098	VINOOP A
93	1SG17ME099	VISHAL V BHANDARI
94	1SG17ME101	VISHWESH S
95	1SG17ME102	YASHWANTH GOWDA S
96	1SG17ME103	SACHIN KG
97	1SG16ME012	ARUN KUMAR S
98	1SG16ME075	RAKESH D K
99	1SG18ME403	ARJUN G
100	1SG18ME404	ARUN M
101	1SG18ME405	BHARATH M
102	1SG18ME406	CHARAN G
103	1SG18ME409	CHETHAN S
104	1SG18ME411	DEVARAJ KN



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DEPARTMENT OF MECHANICAL ENGINEERING

105	ISG18ME412	DHANRAJ R
106	ISG18ME418	KARTHIK T K
107	ISG18ME421	MANISH GOWDA
108	ISG18ME422	MANOHAR H S
109	ISG18ME423	MOHITH ANAND D
110	ISG18ME424	NARAYANA M

HOD

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ME

Five days Certification Program on "Managerial Skills"

Attendance

Sl No.	USN	Student Name	8/2/21		9/2/21		10/2/21		11/2/21		12/2/21	
			MS	AS	MS	AS	MS	AS	MS	AS	MS	AS
1	ISG17ME001	ABHILESH D	1	2	3	4	5	6	7	8	9	10
2	ISG17ME003	ADARSH KUMAR	1	2	3	3	4	5	6	7	8	9
3	ISG17ME004	AJAY KUMAR V	1	2	3	4	5	6	6	7	8	9
4	ISG17ME005	ANIL P GOUDA	1	2	3	4	5	6	7	8	9	10
5	ISG17ME007	ANKUSH U P	1	2	3	4	5	6	7	8	8	9
6	ISG17ME008	ANUP P	1	2	3	4	5	6	7	8	9	10
7	ISG17ME009	ASHITH RANJAN	1	2	2	3	4	5	6	7	8	9
8	ISG17ME010	ASHRITH.R	1	2	3	4	5	6	7	8	9	10
9	ISG17ME011	ASHU TOSH JHA	1	2	3	4	4	5	6	7	8	9
10	ISG17ME012	BHARATH G	1	2	3	4	5	6	7	8	9	10
11	ISG17ME013	BHARATH D.M	1	2	3	4	5	6	7	8	9	9
12	ISG17ME016	CETHAN GOWDA	1	2	3	4	5	6	7	8	9	10
13	ISG17ME018	CETHAN M	1	2	3	4	5	6	7	8	9	10
14	ISG17ME019	CHIRAG P.HEDGE	1	2	3	4	5	6	7	8	9	10
15	ISG17ME020	CHANDAN P	1	2	3	4	5	6	7	8	9	10
16	ISG17ME021	DHANUSH S	1	2	2	3	4	5	6	7	8	9
17	ISG17ME022	DIKSHITH K A	1	2	3	4	5	6	7	8	9	10
18	ISG17ME023	DINESH KUMAR A	1	2	2	3	4	5	6	7	8	9
19	ISG17ME024	GOUTHAM S B	1	2	3	4	5	6	6	7	8	9
20	ISG17ME025	GOWDA PRAJWAL	1	2	3	4	5	6	7	8	9	10
21	ISG17ME026	HARSHITH S	1	2	3	4	5	6	7	8	9	10
22	ISG17ME027	HEMA M	1	2	3	4	5	6	7	8	9	10
23	ISG17ME035	KIRAN S	1	2	2	3	4	5	6	7	8	9
24	ISG17ME036	KOLLA BHUVAN	1	2	3	4	5	6	6	7	8	9
25	ISG17ME037	KUSHAL DHAKAL	1	2	3	4	5	6	7	8	9	10

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Department of Mechanical Engineering

26	ISG17ME038	KUSHAL V	1	2	3	4	5	6	6	7	8	9
27	ISG17ME039	MANISH S GOWDA	1	1	2	3	4	5	6	7	8	8
28	ISG17ME040	MANOJ L V	1	2	3	4	5	6	7	8	9	10
29	ISG17ME041	MANOJ M	1	2	3	4	5	6	7	8	9	10
30	ISG17ME042	MARUTHI A S	1	2	3	4	5	6	7	8	9	10
31	ISG17ME044	MOHAMMED AZEEM	1	2	3	4	5	6	6	7	8	8
32	ISG17ME049	NIKITH D	1	2	2	3	4	5	6	7	8	9
33	ISG17ME050	NISHANT SINGH	1	2	3	4	4	5	6	7	8	8
34	ISG17ME051	NITIN S RAM	1	2	2	3	4	5	6	7	8	9
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36	ISG17ME053	C PAVAN KUMAR	1	2	3	4	5	6	7	8	8	9
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38	ISG18ME401	ANANDA	1	2	3	4	5	6	6	7	8	9
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49	ISG18ME428	NAVEEN L	1	2	2	3	4	5	6	6	7	8
50	ISG18ME429	PAVITHRA N	1	2	2	3	4	5	6	7	8	8
51	ISG18ME431	PRATHAP S	1	2	2	3	4	5	6	7	8	9
52	ISG18ME434	RENUKAPRASAD O U	1	1	2	3	4	5	6	6	7	8
53	ISG18ME437	SHIVASHANKAR R	1	2	3	4	5	6	7	8	8	9
54	ISG18ME438	UMA MAHESHWARI	1	2	2	3	4	5	6	7	8	9
55	ISG18ME439	VEERESH B	1	2	3	4	5	6	7	8	9	10

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56	ISG17ME055	PRADEEP S	1	2	3	4	5	6	7	8	9	10
57	ISG17ME056	PRAJWAL	1	2	3	4	5	6	6	7	8	9
58	ISG17ME059	PRAJWAL S	1	2	3	4	5	6	7	8	9	10
59	ISG17ME060	PRANAV S V	1	2	3	4	5	6	7	8	9	10
60	ISG17ME061	PRASHANTH	1	2	3	4	5	6	7	8	9	9
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62	ISG17ME063	PUNEETH S	1	2	3	4	5	6	7	8	9	10
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64	ISG17ME065	PUNITH H	1	2	3	4	5	6	7	8	9	10
65	ISG17ME066	RAKESH D M	1	2	2	3	4	5	6	7	8	9
66	ISG17ME067	RAKESH G	1	2	3	4	5	6	6	7	8	9
67	ISG17ME068	RAKSHITH R	1	2	3	4	5	6	7	8	9	10
68	ISG17ME069	RANJAN KUMAR	1	2	3	4	5	6	7	8	9	10
69	ISG17ME070	ROHITH K C	1	2	3	4	5	6	7	8	9	10
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76	ISG17ME077	SANTHOSH	1	2	3	4	5	6	7	8	9	10
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78	ISG17ME080	SHETTY VARUN C	1	2	3	4	5	6	7	8	9	10
79	ISG17ME081	SHIVASWAROOP.S	1	2	3	4	5	6	7	8	9	10
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Department of Mechanical Engineering

86	ISG17ME092	TEJAS V	1	2	3	4	5	6	7	8	9	10
87	ISG17ME093	TINTU TITUS	1	2	2	3	4	5	6	7	8	9
88	ISG17ME094	VARUN KUMAR B	1	2	3	4	5	6	7	8	9	10
89	ISG17ME095	VARUNSHARMA S	1	2	3	4	5	6	7	8	9	10
90	ISG17ME096	VIJAY H P	1	2	2	3	4	5	6	7	8	9
91	ISG17ME097	VINEET KUMAR	1	2	3	4	5	6	6	7	8	9
92	ISG17ME098	VINOOP A	1	2	3	4	5	6	7	8	9	10
93	ISG17ME099	VISHAL V	1	2	3	4	5	6	7	8	9	10
94	ISG17ME101	VISHWESH S	1	2	2	3	4	5	6	7	8	9
95	ISG17ME102	YASHWANTH	1	2	3	4	5	6	7	8	9	10
96	ISG17ME103	SACHIN KG	1	2	3	4	5	6	7	8	9	10
97	ISG16ME012	ARUN KUMAR S	1	2	2	3	4	5	6	7	8	9
98	ISG16ME075	RAKESH D K	1	2	3	4	5	6	7	8	9	10
99	ISG18ME403	ARJUN G	1	2	3	4	5	6	7	8	9	10
100	ISG18ME404	ARUN M	1	2	3	4	5	6	7	8	9	9
101	ISG18ME405	BHARATH M	1	2	3	4	5	6	7	8	9	10
102	ISG18ME406	CHARAN G	1	2	3	4	5	6	6	7	8	9
103	ISG18ME409	CHE THAN S	1	2	3	4	5	6	7	8	9	10
104	ISG18ME411	DEVARAJ KN	1	2	3	4	5	6	7	8	9	10
105	ISG18ME412	DHANRAJ R	1	2	3	4	5	6	7	8	9	9
106	ISG18ME418	KARTHIK T K	1	2	3	4	4	5	6	7	8	9
107	ISG18ME421	MANISH GOWDA	1	2	3	4	5	6	7	8	9	10
108	ISG18ME422	MANOHAR H S	1	2	3	4	5	6	6	7	8	9
109	ISG18ME423	MOHITH ANAND D	1	2	3	4	5	6	7	8	9	10
110	ISG18ME424	NARAYANA M	1	2	3	4	5	6	7	8	9	10


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Five days Certification Program on "Managerial Skills"

Test Time Table

Sl. No.	DATE	DAY	TIMINGS
1	13/02/2021	Saturday	10.00 am-11.00 am



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Questions

Responses

12

Settings

Five Days Certification Course on Managerial Skills

Question paper

Name *

Short answer text

USN *

Short answer text

Management is: *

- ☐ A) An art
- ☐ B) Both science and art
- ☐ C) A science
- ☐ D) Neither art nor science



- ☐ A) An art
- ☐ B) Both science and art
- ☐ C) A science
- ☐ D) Neither art nor science

3) Engineers can become good managers only through _____ *

- ☐ A) Experience
- ☐ B) Taking master degree in management
- ☐ C) Effective career planning
- ☐ D) Trainings

4) If you are an engineer wanting to become a manager, what will you do? *

- ☐ A) Develop new talents
- ☐ B) Acquire new values
- ☐ C) Broaden your point of view
- ☐ D) All of the above

5) When engineer enters management, what is the most likely problem he finds difficult to acquire? *

- ☐ A) Learning to trust others



- ☐ C) Learning how to take satisfaction in the work of others
- ☐ D) All of the above

6) What management functions refers to the process of anticipating problems, analyzing them, estimating their likely impact and determining actions that will lead to the desired outcomes and goals? *

- ☐ A) Planning
- ☐ B) Leading
- ☐ C) Controlling
- ☐ D) Organizing

7) What refers to the establishing interrelationships between people and things in such a way * that human and materials resources are effectively focused toward achieving the goal of the company?

- ☐ A) Planning
- ☐ B) Leading
- ☐ C) Controlling
- ☐ D) Organizing

8) What management function involves selecting candidates and training personnel? *

- ☐ A) Organizing
- ☐ B) Staffing



☐ D) Controlling

9) What management function involves orienting personnel in the most effective way and channeling resources? *

☐ A) Directing

☐ B) Planning

☐ C) Organizing

☐ D) Leading

10) Actual performance normally is the same as the original plan and therefore it is necessary to check for deviation and to take corrective action.

This action refers to what management function?

☐ A) Organizing

☐ B) Planning

☐ C) Controlling

☐ D) Staffing

☐ Add option or add "Other"

☒ Multiple choice



Required



11) What refers to management function which is to encourage others to follow the example set for them, with great commitment and conviction? *



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- ☐ B) Motivating
- ☐ C) Controlling
- ☐ D) Leading

12) What refers to a principal function of lower management which is to instill in the workforce a commitment and enthusiasm for pursuing the goals of the organization? *

- ☐ A) Directing
- ☐ B) Motivating
- ☐ C) Staffing
- ☐ D) Controlling

13) What refers to the collection of the tools and techniques that are used on a predefined set * of inputs to produce a predefined set of outputs?

- ☐ A) Project Management
- ☐ B) Engineering Management
- ☐ C) Management
- ☐ D) Planning

14) Which is NOT an element of project management process? *

- ☐ A) Data and information
- ☐ B) Research and development



C) Decision making

☐ D) Implementation and action

15) What is the most essential attribute of a project manager? *

☐ A) Leadership

☐ B) Charisma

☐ C) Communication skill

☐ D) Knowledge

16) In project management, what provides a simple yet effective means of monitoring and controlling a project at each stage of its development? *

☐ A) R & D model

☐ B) Project feasibility

☐ C) Life cycle model

☐ D) All of the above

17) What project life cycle model is the most relevant for information technology project? *

☐ A) Morris model

☐ B) Waterfall model

☐ C) Incremental release model



18) In project management, "R & D" stands for: *

- ☐ A) Retail Distribution
- ☐ B) Research and Development
- ☐ C) Repair and Develop
- ☐ D) Reduce and Deduce

19) In project management O & M stands for: *

- ☐ A) Operation and Manpower
- ☐ B) Operation and Maintenance
- ☐ C) Operation and Management
- ☐ D) Operation and Mission

20) A project management must be very good in which of the following skills? *

- ☐ A) Communication skills
- ☐ B) Human relationship skills
- ☐ C) Leadership skills
- ☐ D) All of the above




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Five days Certification Program on "Managerial Skills"


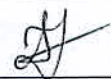

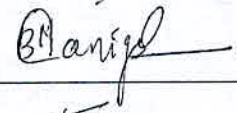


Solution


- 1) Both Science and art
- 2) A science
- 3) Effective career planning
- 4) All of the above
- 5) All of the above
- 6) Planning
- 7) Organizing
- 8) Staffing
- 9) Directing
- 10) Controlling
- 11) Leading
- 12) Motivating
- 13) Project Management
- 14) Research and Development
- 15) Leadership
- 16) Life cycle model
- 17) Waterfall model
- 18) Research and Development
- 19) Operation and Maintenance
- 20) All of the above



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Approved by Academic Committee Members & HOD

Sl No.	Faculty Name	Designation	Signature
1	Dr. P. Mahadeva Swamy	HOD	
2	Dr. Tulsidas	Associate Professor	
3	Dr. R G Deshpande	Associate Professor	
4	Dr. Basavaraj. G	Assistant Professor	
5	Prof. Chethan B P	Assistant Professor	
6	Prof. Ramesh. N G	Assistant Professor	

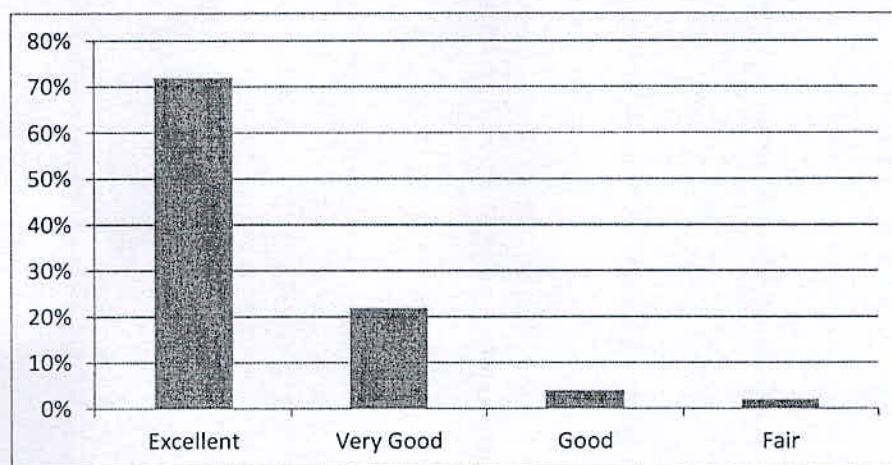

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FEEDBACK ANALYSIS

Certification Program: "Managerial Skills"

No. of students participated	Student Feedback			
	Excellent	Very Good	Good	Fair
132	72%	22%	4%	2%



Action Report:

72 % of students were completely happy with the certification program and 22 % of students felt it was a good program and remaining 6 % students were satisfied with the program.

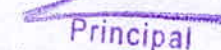
Action Taken:

The Feedback report which was collected from the students were sent to the principal and he would take necessary actions based on the comments and conduct more programs for the benefit of students.

Program Coordinator


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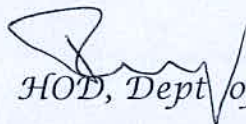
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Certificate Course Report

Department of mechanical Engineering conducted Certificate Course on Managerial Skills.

GuestSpeaker: Prof. Satish Kumar, Asst Professor, SCE Bengaluru

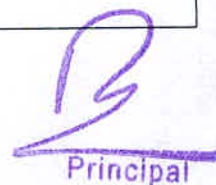
Duration of the course: five days from 08th February 2021 to 12th February 2021

Course detail

Objective of the Course: The five day course made the students to be familiar with the Management Skills which is a main platform for their career. Certificate Course became the vital step to improve the knowledge of students

Certificate course made them comfortable with the Knowledge on engineering management. Learning style adopted by students, which eventually is developed into a skill of their forte. Through this course, an ecstatic learning background paved way to a positive learning environment in the class where active participation was seen from every end. Faculty took the onus of interacting with the students personally to navigate them for the academic transition by becoming the guides by their side.

Dates	SESSION 1 (9.00 am-12.00 pm)	SESSION 2 (1.00 pm- 4.00 pm)
08/02/2021 Monday	Introduction to management & Levels of Management	Planning and Planning process in management
09/02/2021 Tuesday	Organizing and types of organization in Management	Staffing and leadership Skills in management
10/02/2021 Wednesday	Motivation skills	Communication Skills


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11/02/2021 Thursday	Need of Controlling and Directing in management	Managing Staff Virtually and Digitally
12/02/2021 Friday	Delegation Skills Management	Professional Ethics & Presentation Skills

Conclusion: The optimistic learning environment prompted motivation in the learning of the students. They felt bonhomie after the course they took. A sense of satisfaction was also seen. Faculty members were also equally benefited with the course. They felt more expedient while delivering the lectures as the margin was erased between these students and others. A structured environment was created. This helped in the smooth flow of academic lesson plan by adhering to the timelines.




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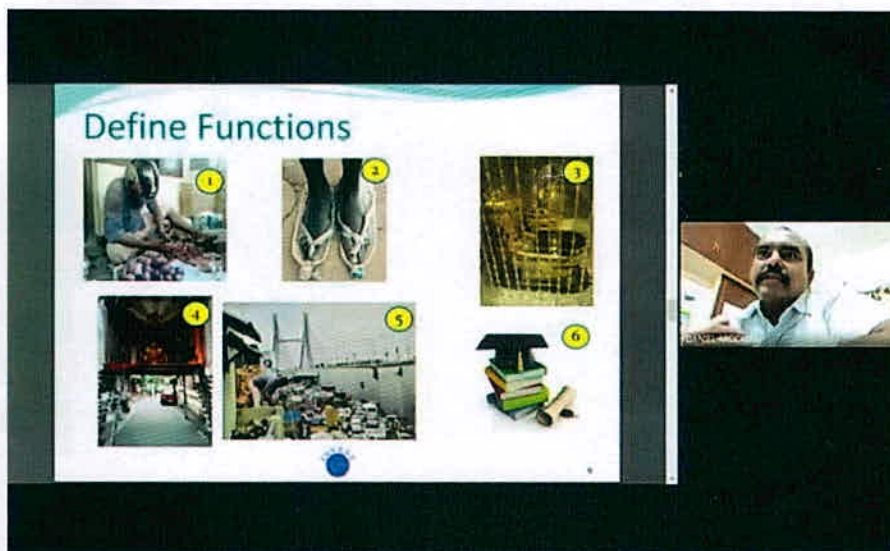
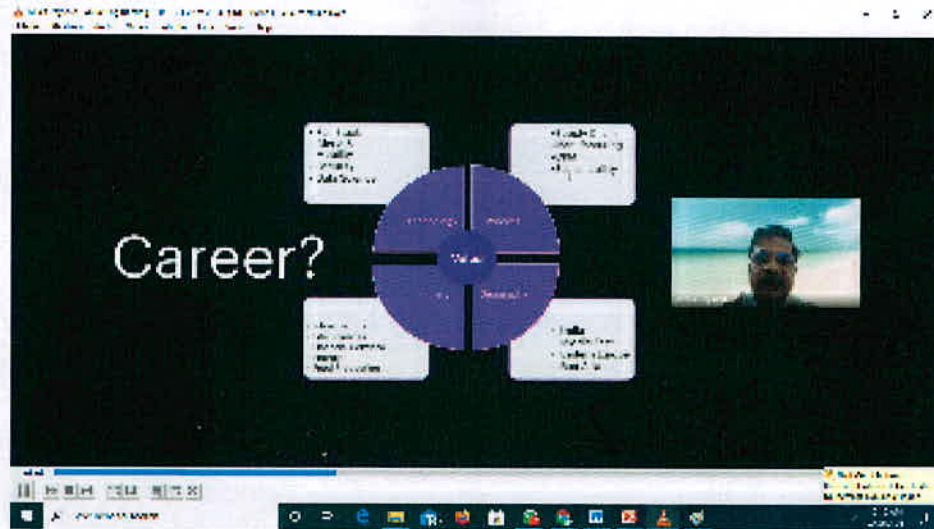


Figure: Glimpse of Certification Course

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