



## Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belgaum & Approved by AICTE, New Delhi)  
(Accredited by NAAC with 'A' Grade)  
(ISO 9001 : 2015 & 14001 : 2015 Certified Institution)

### Discipline Committee

Date: 01/09/2021

#### Notification

This is to notify the academic administration of the college as constituted Discipline Committee. Dr. Jagadeesha Gowda G V, Professor & Head, Department of Physics is the convener of the Discipline Committee, and the following are the members from various departments for AY: 2021-22.

Sl. No	Name	Designation	Role
1	Dr. H. Ramakrishna	Principal	Chairman
2	Dr. Jagadeesha Gowda G V	Professor & HOD	Convener
3	Mr. J R Girish	Asst. Professor	Member
4	Mr. Sudarsanan D	Asst. Professor	Member
5	Mr. Shankar Rana	Asst. Professor	Member
6	Mr. Promod S V	Asst. Professor	Member
7	Mr. Shivaraj A	Asst. Professor	Member
8	Dr. Chethana R	Asst. Professor	Member
9	Mr. Dhruva Raj M S	Asst. Professor	Member
10	Ms. Anusuya A M	Asst. Professor	Member
11	Mr. Santhosh H C	Asst. Professor	Member

  
Convener 1/9/21

**Dr. Jagadeesha Gowda G.V**  
Msc, BEd, M.Phil, PhD  
Professor & Head  
Department of Physics  
Sapthagiri College of Engineering  
Bengaluru-560 057.

  
Principal

**Principal**  
Sapthagiri College of Engineering  
Chikkasandra, Hesaraghatta Road  
Bangalore- 560 057



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### Roles and Responsibilities

1. The college gives utmost priority to discipline and every student is bound to follow the rules and regulations of the college and maintain the discipline.
2. Convener of the committee shall convey a meeting of the members and discuss the complaint received from the Principal.
3. The Committee shall organize the 'Code of Conduct for students' awareness program.
4. The Committee may call the candidate to seek an explanation and hear him/her. The explanation shall be taken in writing.
5. After hearing all the above persons, they shall report their findings in writing, along with punitive action (if any malpractice was detected) to the Principal according to the college guidelines and norms.
6. Conduct periodical meetings every quarter and send the minutes of meetings to the Principal and IQAC for filing the records.
7. Under disciplinary action, the principal is empowered to fine, suspend or even expel a student from the college in the interests of the institution.
8. Late coming / early leaving without permission will constitute indiscipline and attract punishment.
9. Wearing a formal dress and ID card is compulsory. Wear the apron where ever necessary in labs. Without this, entry into the campus can be denied. Repeated violations will result in the suspension of the student from the Department.
10. Students are not permitted to possess or use mobile phones on the academic premises.
11. Browsing is not allowed during lab hours. Students are not allowed to misuse the internet facilities.
12. No one will be allowed to listen to music from any device inside the college campus.
13. Every Student shall conduct himself/herself in such a way to cause no disturbance to the working of the classes or fellow students.
14. Consuming alcohol and smoking is strictly prohibited in the hostel and college campus.



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15. No function shall be arranged by the students in the hostel or college campus without prior permission from the respective hods and principal.
16. Writing on desks, walls, pillars, bathrooms, and furniture or blackboards, etc. is strictly prohibited.
17. Eating snacks / taking lunch inside the classrooms, labs, or along corridors are not permitted.
18. The cost of any damage, if caused to college property will be charged to the accounts of the students responsible for the damage in addition to disciplinary action.
19. Students are advised to switch off fans and lights when they leave the classrooms/labs.
20. Furniture in the classrooms should not be moved or displaced.
21. No one will be allowed to whistle, shout or sing aloud, throws papers, or other articles inside the classrooms/campus.
22. No student shall remain in the hostel during class hours unless he/she is sick and is permitted to be on leave.
23. In the event of continued poor performance in internal tests and poor class attendance by any student, remedial action taken by the college should be followed.
24. It is the responsibility of all to maintain cleanliness and order in the lecture rooms and at other premises.
25. Any kind of violations and disciplinary actions taken there will be communicated to the parents/guardian/warden.
26. Motorcycle rider and backseater must wear helmet & triple riding of motorcycle and driving of car without a seat belt is prohibited.
27. Students may be accountable for their acts which constitute violations of code.
28. The Disciplinary Committee reserves the right to take necessary and appropriate action to protect the safety and wellbeing of the campus community. Final authority in disciplinary matters, however, is vested in the college administration and the management.

Convener  
**Dr. Jagadeesha Gowda, G.V**  
M.Sc., B.Ed., M.Tech., PhD  
Professor & Head  
Department of Physics  
Sapthagiri College of Engineering  
Bengaluru-560 057.

Principal  
**Sapthagiri College of Engineering**  
Chikkasandra, Hesaraghatta Road  
Bangalore-560 057





Date: 06.09.2021

### Minutes of Meeting

Discipline Committee meeting is held at the Principal Office on 6<sup>th</sup> September 2021, Monday at 10 am. The following faculty committee members were present.

Sl. No	Name	Designation	Role	Signature
1	Dr. H. Ramakrishna	Principal	Chairman	
2	Dr. Jagadeesha Gowda G V	Professor & HOD	Convener	
3	Mr. J R Girish	Asst. Professor	Member	
4	Mr. Sudarsanan D	Asst. Professor	Member	
5	Mr. Shankar Rana	Asst. Professor	Member	
6	Mr. Pragnod S V	Asst. Professor	Member	
7	Mr. Shivaraj A	Asst. Professor	Member	
8	Dr. Chethana R	Asst. Professor	Member	
9	Mr. Dhruva Raj M S	Asst. Professor	Member	
10	Ms. Anusuya A M	Asst. Professor	Member	
11	Mr. Santhosh H C	Asst. Professor	Member	

The Principal welcomes all the members of DC for the meeting

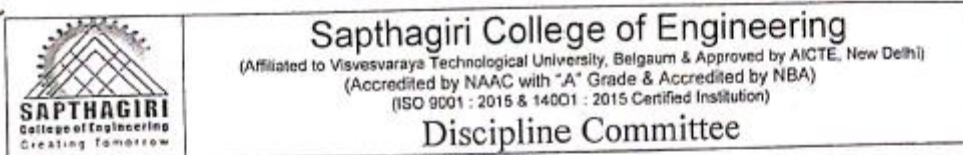
The following points were discussed and decided upon.

Sl. No.	Agenda	Minutes																					
1	Day wise monitoring	<p>The following day-wise teams headed by HODs have been constituted to monitor and to ensure discipline among the students on the campus.</p> <table border="1"> <thead> <tr> <th>Sl. No</th><th>Department</th><th>Day</th></tr> </thead> <tbody> <tr> <td>1</td><td>ME</td><td>Monday</td></tr> <tr> <td>2</td><td>ISE &amp; Mathematics</td><td>Tuesday</td></tr> <tr> <td>3</td><td>ECE</td><td>Wednesday</td></tr> <tr> <td>4</td><td>CSE &amp; Chemistry</td><td>Thursday</td></tr> <tr> <td>5</td><td>EEE &amp; BT</td><td>Friday</td></tr> <tr> <td>6</td><td>CV &amp; Physics</td><td>Saturday</td></tr> </tbody> </table>	Sl. No	Department	Day	1	ME	Monday	2	ISE & Mathematics	Tuesday	3	ECE	Wednesday	4	CSE & Chemistry	Thursday	5	EEE & BT	Friday	6	CV & Physics	Saturday
Sl. No	Department	Day																					
1	ME	Monday																					
2	ISE & Mathematics	Tuesday																					
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4	CSE & Chemistry	Thursday																					
5	EEE & BT	Friday																					
6	CV & Physics	Saturday																					
2	Code of Conduct for students	Planned to organize orientation program on 'Code of Conduct for students' during Induction Program.																					
3	COVID 19	Informed to follow the COVID 19 protocol.																					
4	Roles & responsibility of DC.	Branch-wise DC members along with respective HODs are informed to bring the roles & responsibilities of DC to the students.																					

Meeting concludes at 10.30 am with a vote of thanks.

Convener 06/09/21  
**Dr. Jagadeesha Gowda G.V**  
Msc, BEd, M.Phil, PhD  
Professor & Head  
Department of Physics  
Sapthagiri College of Engineering  
Bengaluru-560 057.

Principal  
**Sapthagiri College of Engineering**  
Chikkasandra, Hosaraghatta Road  
Bangalore- 560 057



Date: 18.07.2022

To  
 The Principal  
 SCE, Bengaluru.

**Subject: "A report on a dispute between students. -reg".**

Respected Sir,

Students mentioned below had a quarrel among themselves in the college campus on July 15, 2022 after the college hours.

1. Rakesh N, 8<sup>th</sup> Semester EEE
2. Jashwanth V, 8<sup>th</sup> Semester ECE
3. Ganesh A N, 4<sup>th</sup> Semester ECE
4. Rajesh M, 6<sup>th</sup> Semester ME

The dispute was noticed by few of our faculties. Mr. Rajesh M had complained to the Principal regarding the issue. The Discipline Committee was directed by the Principal, to enquire and resolve this matter. Accordingly, the Discipline Committee called a meeting on July 18, 2022 for above students, respective HODs, parents and faculties who had witnessed this dispute. Detailed deliberations and arguments were observed for about 2 hrs in ECE seminar hall. Students accepted their mistakes and regretted. They also submitted apology letters stating that they would never disturb the tranquility of the college. Students embraced each other voluntarily as a sign of amity.

HOD's, Faculties, and the parents were advised to educate the students regarding consequences of violence of rules and significance of studies.

**Recommendations: In case of repetition of any kind of misbehavior in the campus, the college can initiate disciplinary measures on the above students as per the college policy.**


This is for your kind information and needful action.

Thanking you sir,

Attachments

1. HOD's, parents, faculties, and students signature,
2. Apology letters.

yours sincerely

  
**Dr. Jagadeesha Gowda G.V**  
 MSc, BEd, M Phil, PhD  
 Professor & Head  
 Department of Physics  
 Sapthagiri College of Engineering  
 Bengaluru-560 057.

Date: 18/07/2022

<u>Sl no</u>	<u>Student</u> USN	<u>Name</u>	<u>Signature</u>
1	18G18EC040	TASHIDANTH.V.	
2	18G18EE063	Rakesh . N	
3	18G19ME044	Rajesh . M	
4	18G20EC033	GANESH A.N.	

Parent

1.

2. K.C. JOURNAL

Discipline committee

1. Dr. Jagadeesh Gourdi
2. Dr. Mahadev
3. Dr. H.C. Sateeshkumar
4. Dr. Narayanasappa
5. Dr. A.M. Nagaraja -
6. J.R. GIRISH
7. Ganthosh H.C
8. Anilkumar PR



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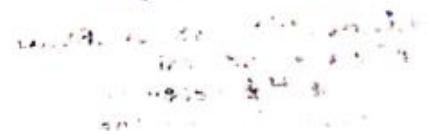
Date: 27.11.2021

### Circular

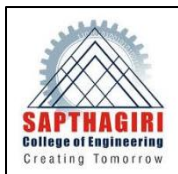
The disciplinary committee has been asked to follow the management of the students at the Kannada Rajyotsava Flash mob/Tribute to Puneeth Rajkumar/Food exhibition on 29 November 2021 from 12 noon to 2.00 pm, and the Kannada Rajyotsava celebration on 30 November 2021. Make sure students follow the COVID protocol.

  
Convener 29/11/21

Disciplinary committee







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### **Code of Conduct Orientation Program**

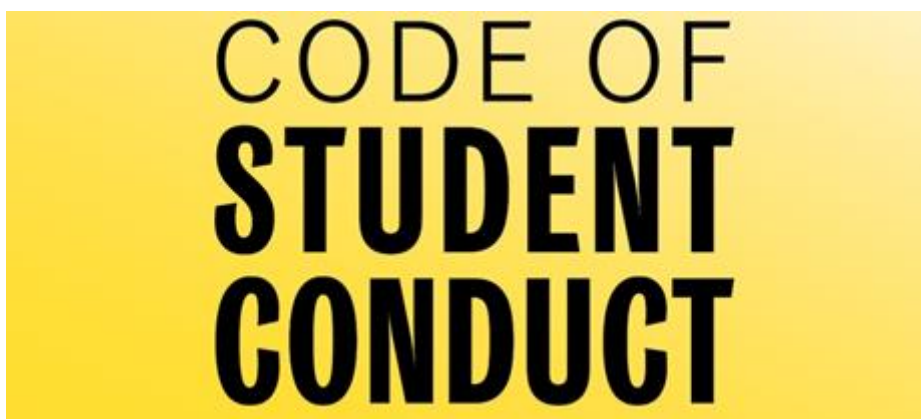
Date: 12/09/2021

The standard procedure and practices of the Sapthagiri College of Engineering Bangalore (SCEB) to all students must be abided this Code of Ethics and Conduct. The SCEB aims to provide all of its students with the support and guidance they need to achieve success. The student code of conduct sets out the standard of conduct the college expects of its students so that everyone can undertake their studies in a supportive and non-threatening environment.

The Student Code of Conduct is formulated to foster and protect the core mission and values in SCEB. Students are required to follow the dress code prescribed by the Institute. Sale, distribution, manufacture use and possession of drugs that are not prescribed by physician are not legal in the open market are prohibited. Alcohol and Tobacco products are also prohibited in the campus and in the hostels. Every students are expected to maintain the general cleanliness within the classrooms, laboratories and the campus in general. Students must take that his/her behavior is impeccable towards opposite gender. Any unwelcome behavior towards female students in written, spoken, gestural or physical directly or indirectly would be dealt with as per the Law. Vishaka Samiti is in place to take care of the Institute.

The key speaker of the day Vivek Anand Sagar IP Attorney consultant, KSCST worked as a consultant with various institutes and reputed companies across India and abroad.

### **PHOTOS OF THE EVENT 2021-22**







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The speaker honored by our respected Principal sir Dr. Ramakrishna H.





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Speaker well explained to students about discipline system designed for an educational system and responsibility of students which relate to academic and behavioral conduct which are inherent to the classroom or college functions.