



SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru - 560057

7.1.5 Green campus initiative include

7.1.5.1. The institution initiatives for greening the campus are as follows:

Various policy documents / decisions circulated for implementation

Index Sheet

Sl No	Content	Page no
1	Rules & Regulation for Vehicle Parking inside the Campus	2-6
2	SCE Campus Bicycle Rules, Use and Safety	7
3	Rules & Regulation for Pedestrian Friendly Road in the SCE Campus	8
4	Guidelines for Ban of Plastic Use	9
5	SCE Campus Rules & Regulation Guidelines for Landscaping with Greeneries	10
6	Guidelines on Safety of Students on and off Campuses of Sapthagiri College of Engineering	11-12

Principal

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bengaluru-560 057

Principal

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bengaluru-560 057



SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)
#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru - 560057

Rules & Regulation for Vehicle Parking inside the Campus

General Information

Overview

The rules and regulations set forth in this policy have been developed to control traffic movement and parking for all persons utilizing the parking lots, roads and ways at SCE.

Anyone operating a motor vehicle on property owned, operated or controlled by SCE is subject to these regulations unless otherwise exempt by State laws, except as otherwise provided herein. The General Laws of the Bangalore traffic police and the Rules and Regulations of the Registrar of Motor Vehicles shall apply to the College campus and other lands of the College. It is the responsibility of all persons utilizing the College parking facilities to be aware of these regulations and obey such regulations.

Authority

The Board of Trustees of SCE has adopted these regulations. The Board of Trustees has authorized their designees to serve as parking control officers. The Principal has designated every Officer and certain student for this purpose. Provided that to expedite traffic or safeguard pedestrians in the event of fire or other emergency or special events, officers of the municipal or state police or fire department may direct or control traffic as conditions may require notwithstanding the provisions of these rules and regulations.

SCE assumes no risk or liability for damage or loss for vehicles or vehicle contents when parked on SCE property.

Privilege to Operate or Park a Motor Vehicle on Campus

Permission to operate a motor vehicle on the grounds owned, operated or controlled is a discretionary privilege bestowed by the Board of Trustees of the College.

Such privilege may be denied, revoked, suspended or modified by the action of the PRINCIPAL.

All College employees and students must comply with the rules and regulations regarding parking as part of employment, appointment or enrolment. The regulations also apply to visitors and are considered part of the terms and permission to be on campus.

Vehicles in violation of College policy may be ticketed, towed, or immobilized (booted). This includes all faculty/staff, student, visitor and unregistered vehicles

Authority to Post Signs

The designee is authorized to place and maintain all official traffic and parking signs, signals, markings and safety zones required on the campus and other lands of the College including the placement of temporary signs and markings as may be specifically required by emergencies or other special circumstances. Operators of vehicles used in and about the campus and other lands of the College shall conform to such signs, signals, markings and safety zones.

Interference with Signs

Any person who willfully, intentionally and without right defaces or otherwise tampers with, removes, interferes with or destroys any traffic or parking regulating sign, light, signal or marking device lawfully erected or placed on the campus or other lands of the College shall be subject to prosecution under the applicable Traffic Rules.

Following are the rules has to be follow in the campus

1. Entering Campus: When a Campus Safety officer is on duty at any entrance onto the campus, drivers must stop or slow down enough to be acknowledged and identified before entering.

2. Responsibility: It is the responsibility of each student, faculty/staff member and visitor to be familiar with the locations on campus where parking is permitted and any/all rules pertaining to parking on campus. The campus map designates where students, faculty/staff and visitors may park.

3. Bike race/ motor car race/ elephant procession or similar activities should not be permitted inside the Campus/ Hostel premises.

4. Moving Vehicle Regulations: The maximum posted speed limit on College property is 10 to 15 mph. Vehicle operators must have their vehicles under control at all times regardless of their speed to avoid collision or endangering others' well-being. Vehicle operators who fail to control their vehicle, who endanger others' well-being, or who have the potential to endanger others while operating a vehicle are subject to being held accountable for reckless driving.

- ✓ Driving under the influence of drugs/alcohol on campus is strictly prohibited and will be prosecuted with police involvement.

- ✓ Wearing helmet is compulsory for both rider and pillion rider.
- ✓ Persons below the age of 18 years are not permitted to drive geared vehicles.
- ✓ Driving is permitted only on designated surfaced drives. No vehicles are allowed on grass, lawns, or fields without special permission.
- ✓ Failure to stop at posted stop signs will result in a referral.

5. Parking signs have been displayed to a minimum to preserve the beauty of our campus. Consequently, **signs primarily designate where you are allowed to park**, rather than where you may not park.

6. When a violation is accompanied or characterized by other behaviour such as careless driving, driving under the influence of alcohol or other drugs, or other behaviour in violation of the SCE Policy, the student/Faculty/Visitor may be charged with additional violations of the SCE Standards Policy

7. For official visitors invited by various teaching/administrative departments of the University Campus, an Official Communication from the concerned department endorsing the particulars of the visiting official and the registration number of the vehicle should be sent or mailed to the office of the Vehicle Pass Cell. The pass will be delivered on the main-gate for the ease of the visitors. The same can be re-confirmed by the respective department on the telephone number

8. Parking is always prohibited in driveways, walkways, building exits, fire lanes, on grass or any place that would inhibit access of emergency vehicles. In such cases, the vehicle will be towed with or without notice and stored at the owner's expense.

9. Vehicles that are not parked in appropriately designated spaces or in the properly designated location (i.e. faculty/staff parking, student parking, etc.) may receive a parking ticket and/or may be towed without warning or notice.

10. **Parking during vacations:** Students who wish to leave their vehicle on campus over any break must contact Security to make appropriate arrangements. Students who are on campus during break may park the designated spaces on campus. Vehicles left in any other lots on campus after these times may be ticketed and/or towed without warning or notice. The same rules apply when parking on campus during breaks as with any other time when campus is open for business during weekdays

11. **Conducting repairs on vehicles:** Minor maintenance (such as replacing a tire or battery, or other wear and tear components designed for easy swap out replacement) is allowed.

Vehicles shall not be raised suspended on jacks or stands for the purpose of working underneath the vehicle, and no vehicle shall be left jacked up unattended.

12. All vehicles parked on campus that are owned or used by any student, faculty/staff or overnight visitor must have a valid parking permit. Parking permits may be obtained through the office of Security. The College does not guarantee parking availability. A permit is merely permission to park legally in one of the college lots.

13. Student permit: Any student desiring a permit to park a vehicle on campus may register a request for a permit. Registration for a permit is accomplished through an internet link portal made available on SCE portal.

14. Temporary permit: Temporary permits will only be issued to those who already have a parking permit. The student should go to Security and Campus Safety to request a temporary permit. It will be verified that the student has a parking permit and a temporary permit will be issued. Temporary permits must be displayed via the rear view mirror facing out toward the windshield of the vehicle.

16. Medical permit: Medical permits are available for those students having a vehicle on campus, and due to an illness, injury or other medical reason have a mobility issue which significantly limits their walking distance. Requests must be made through Health Services. Medical permits are temporary and are valid only for the duration of the medical issue.

17. Faculty/staff permit: All faculty/staff may obtain a no-cost parking permit from Security and Campus Safety. The permit allows parking in any designated faculty/staff lot or space.

18. Overnight visitor permit: It is expected that visitors obtain a permit to park their vehicle on campus overnight. Visitors may obtain a no-cost parking permit that will allow them to park in any designated visitor lot or space. Permits can be picked up at Security and Campus Safety. A visitor is defined as any person not employed with or enrolled at College, who occasionally has business or another reason to be on campus. **Students living off campus are NOT considered visitors and are required to have a parking permit.**

19. Disability placards have to be providing for the disability persons or attendant. Disability Placards are permitted to park in any marked accessible spot on campus.

20. Vehicular Accidents: All accidents occurring on a College campus roadway or parking lot should be reported immediately to the Principal. Principal will investigate all reportable accidents on College property, file all necessary reports, aid in the drivers' exchange of

information, render needed first aid or summon appropriate medical assistance and arrange for vehicles to be towed if they are not operational.

21. Any violation of the said norms will lead to cancellation of his/her vehicle pass. He/she will also be deterred from bringing any vehicle to the campus during the rest of his/her studies in the college.

22. Following activities are considered as the Violations of Rules & Regulation for vehicle parking inside the campus

- ✓ Illegally parking in handicap parking
- ✓ Exceeding campus speed limits
- ✓ Parking against the flow of traffic
- ✓ Running stop signs
- ✓ Passing where prohibited
- ✓ Parking on sidewalks or lawns
- ✓ Double parking
- ✓ Reckless driving
- ✓ Loud music
- ✓ Any other traffic violation

Those who are committed these violations will have 10 days to appeal a violation. Appeals must be submitted in writing to the Principal. Enquiry will proceed on that.

SCE Guidelines for PEDESTRIAN FRIENDLY ROAD

Following are the steps to follow and it come to act from this academic year

- Don't litter on pedestrian friendly road
- Improve awareness of and visibility between motor vehicles and pedestrians to Reduce pedestrian risks at street crossing locations
- Maximal use pedestrian friendly road inside the campus
- Use sign board for Ramp location


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057


Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bangalore - 560 057



SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE New Delhi)
#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru - 560057

SCE Campus Bicycle Rules, Use and Safety

We have seen a tremendous increase in bike use on campus and the SCE is working to make the campus as friendly to bicycles as possible. Not only are bicycles a healthy alternative to a car, but they also help assuage traffic and parking on campus.

Below are various rules for bicycle use on campus.

1. Cyclists should use extreme caution and slow down or walk their bicycles when interacting with pedestrians. Cyclists should not use sidewalks and walkways when pedestrians are present.
2. Pedestrian crosswalks are not for bicycles and bicycles using a marked bicycle path should use rules of the road while approaching an intersection with a roadway and come to a complete stop prior to proceeding through the intersection along the marked bicycle path. Automobiles are not required by law nor equipped with the reaction time to stop for bikes shooting across crosswalks. It is best for bicyclists wishing to use crosswalks to walk their bicycle through the crosswalk as a pedestrian.
3. Bicycles using campus roadways operate with the same rules as automobiles.
4. Bicyclists are strongly encouraged to wear safety equipment while on campus (including helmets) as well as properly maintain the mechanical aspects of their bike for the safest riding experience possible. ALL persons on a bicycle to wear a helmet. Cyclist can be cited and fined for not wearing a helmet when riding in the city limits of Bangalore.
5. We are asking all bike riders to assist the college by not locking bikes in such a way that they block sidewalks or handicap access to buildings. Furthermore, we ask bike riders to refrain from locking bikes to campus trees or foliage, light poles or other freestanding posts or any railings or any other freestanding structures. Keep in mind we have a large population of students with disabilities who require accessible pathways and specific access to buildings and we are required by law to protect this access.


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057


PRINCIPAL
Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057



SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)
#14/5 Chikkasandra, Hesaraghatta Main Road, Bengaluru - 560057

Rules & Regulation for Pedestrian Friendly Road in the SCE Campus

Following are the steps has to follow and it come to act:

Don't litter on pedestrian friendly road.

- Improve awareness and visibility between motor vehicles and pedestrians to reduce pedestrian risks at street crossing locations.
- Maximal use pedestrian friendly road inside the campus.
- Use sign board for Ramp location.


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560057


Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560057



SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)
#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru - 560057

Office of the
Principal
SCE, Bengaluru

CIRCULAR

GUIDELINES FOR BAN OF PLASTIC USE

SCE campus is now 'plastic-free' by systematically banning use of plastics and replacing the same with suitable environmental friendly substitutes. Whereas plastic waste has emerged as one of the biggest environmental concerns adversely impacting the soil, water, health and well-being of citizens at large. The excess-consumption of plastic combined with limited waste disposal systems has become a challenge to the urban waste disposal systems, and has choked the rivers and water systems in rural areas. Whereas the time has come for a systematic campaign to reduce the usage of plastic, especially the single uses plastic. Government has decided to take plastic ban as a national level campaign to address the environmental hazards being and bring attitudinal changes that shun use of plastics; and whereas the SCE have the unique spread and influence to educate the students and on around campus area for avoiding usage of plastics. Following are the steps has to follow and it come to act from this academic year.

- Ban use of single-use plastics in canteens, shopping complexes in the institution's premises and hostels, etc.
- Carry out awareness drives and sensitization workshops on the harmful impacts of single use plastics.
- Mandate all students to avoid bringing non-bio-degradable plastic items to the institution.
- Encourage their students to sensitize their respective households about harmful effects of plastics and make their households 'plastic free'.
- Install necessary alternative facilities like water units to avoid the use of plastic water bottles, and encourage use of alternative solutions like cloth bags, paper bags etc., instead of plastic bottles, bags, covers and other goods on campuses.



SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)
#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru - 560057

SCE Campus Rules & Regulation Guidelines for Landscaping With Greeneries'

A Green Campus is a place where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. The green campus concept offers an institution the opportunity to take the lead in redefining its environmental culture and developing new model by creating sustainable solutions to environmental, social and economic needs of the mankind.

Following are the steps has to follow and it come to act:

- All staff join their hands with National Social Service Scheme (NSS) volunteers of the institute, primarily the under graduate students are also going to propagate these ideas amongst the neighbourhood villages.
- Plant naming.
- During any special function must implant a tree with the name of the guest as a guest of honor.
- All food waste are has to put in the assigned waste bin, so that SCE turning the food waste as manure and same used for campus greeneries.

Principal

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057

PRINCIPAL

Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057



SAPTHAGIRI COLLEGE OF ENGINEERING
(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)
#14/5, Chikkasandra, Hesarahatta Main Road, Bengaluru - 560057

Office of the
Principal
SCE, B' luru

CIRCULAR

**GUIDELINES ON SAFETY OF STUDENTS ON AND OFF
CAMPUSES OF SAPTHAGIRI COLLEGE OF ENGINEERING**

Following are the rules has to be follow in the campus

1. Entering Campus: When a Campus Safety officer is on duty at any entrance onto the campus, drivers must stop or slow down enough to be acknowledged and identified before entering.
2. Responsibility: It is the responsibility of each student, faculty/staff member and visitor to be familiar with the locations on campus where parking is permitted and any/all rules pertaining to parking on campus. The campus map designates where students, faculty/staff and visitors may park.
3. Bike race/ motor car race/ elephant procession or similar activities should not be permitted inside the Camp/ Hostels
4. Moving Vehicle Regulations: The maximum posted speed limit on College property is 10-15 mph. Vehicle operators must have their vehicles under control at all times regardless of their speed to avoid collision or endangering others' well-being. Vehicle operators who fail to control their vehicle, who endanger others' well-being, or who have the potential to endanger others while operating a vehicle are subject to being held accountable for reckless driving.
 - ✓ Driving under the influence of drugs/alcohol on campus is strictly prohibited and will be prosecuted with police involvement.
 - ✓ Wearing of helmet is compulsory for rider
 - ✓ Persons below the age of 18 years are not permitted to drive powered vehicles.
 - ✓ Driving is permitted only on designated surfaced drives. No vehicles are allowed on grass, lawns, or fields without special permission.
 - ✓ Failure to stop at posted stop signs will result in a referral.
5. Parking signs have been kept to a minimum to preserve the beauty of our campus.

6. When a violation is accompanied or characterized by other behaviour such as careless driving, driving while under the influence of alcohol or other drugs, or other behaviour in violation of the Community Standards Policy, the student may be charged with additional violations of the Community Standards Policy.

7. For official visitors invited by various teaching/administrative departments of the University Campus, an Official Communication from the concerned department endorsing the particulars of the visiting official and the registration number of the vehicle should be sent or mailed to the office of the Vehicle Pass Cell. The pass will be delivered on the main-gate for the ease of the visitors. The same can be re-confirmed by the respective department on the telephone number


8. Parking is always prohibited in driveways, walkways, building exits, fire lanes, on grass or any place that would inhibit access of emergency vehicles. In such cases, the vehicle will be towed with or without notice and stored at the owner's expense.

9. Vehicles that are not parked in appropriately designated spaces or in the properly designated location (i.e. faculty/staff parking, student parking, etc) may receive a parking ticket and/or may be towed without warning or notice.

10. Parking during vacations: Students who wish to leave their vehicle on campus over any break must contact Security to make appropriate arrangements. Students who are on campus during break may park the designated spaces on campus. Vehicles left in any other lots on campus after these times may be ticketed and/or towed without warning or notice.

11. Disability placards have to be providing for the disability persons or attendant. Disability Placards are permitted to park in any marked accessible spot on campus.

The same rules apply when parking on campus during breaks as with any other time when campus is open for business during weekdays.


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057


PRINCIPAL
Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bangalore - 560 057