

INDEX FILE

| Sl. No. | Date | Document | Page No. |
|---------|------------|---|----------|
| 1 | 01-06-2018 | Letter from Principal | 2 |
| 2 | 02-06-2018 | Circular to HOD's & Conveners | 3 |
| 3 | 11-06-2018 | Meeting Notice | 8 |
| 4 | 12-06-2018 | Minutes of Meeting with Action Taken Report | 10 |
| 5 | 12-06-2018 | Strategic Perspective Plan for the IQAC | 13 |
| 6 | 23-06-2018 | Meeting Notice | 15 |
| 7 | 25-06-2018 | MoM with ATR | 17 |
| 8 | 02-07-2018 | Meeting Notice | 20 |
| 9 | 03-07-2018 | Minutes of Meeting with Action Taken Report | 22 |
| 10 | 16-07-2018 | Circular for FDP | 24 |
| 11 | 26-07-2018 | Report on FDP | 25 |
| 12 | 01-08-2018 | Circular for non Teaching Staff | 37 |
| 13 | 06-08-2018 | Report of Workshop | 38 |
| 14 | 14-12-2018 | Circular to HOD's to prepare CPD | 47 |
| 15 | 12-01-2019 | Meeting Notice | 48 |
| 16 | 16-01-2019 | MoM with ATR | 50 |
| 17 | 28-01-2019 | Meeting Notice | 52 |
| 18 | 30-01-2019 | MoM with ATR | 54 |
| 19 | 01-02-2019 | Meeting Notice | 56 |
| 20 | 02-02-2019 | MoM with ATR | 58 |
| 21 | 18-05-2019 | Meeting Notice | 60 |
| 22 | 20-05-2019 | MoM with ATR | 62 |


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560057



Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone: 080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

June 1, 2018

To:

IQAC Coordinator,
Sapthagiri College of Engineering,
Bengaluru-560057.

Keeping in view of the activities for the forth coming academic year 2018-19 and with a view to achieve, sustain and enhance quality, you are informed to prepare strategic plan for the college, well in advance and put systems in place for quality.

Principal

Principal

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057

Principal

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057



Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone: 080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

Internal Quality Assurance Cell

June 2, 2018

Circular

All the Heads of the Departments are requested to send the workload of the department and the faculty requirement for the forthcoming academic year 2018-19 by June 7, 2018


HODs are also requested to prepare Curriculum Templates, delivery strategy, integration of cross cutting issues into the curriculum, prepare Bridge Course Syllabus, Prepare Strategies, Remedial interventions, prepare a list of initiatives or special programs for Advanced Learners and Slow Learners and create strategies to deploy the same. Also develop SOP for advance Learners and Slow Learners and prepare a list of Advance & Slow Learners upload the same in the website. Prepare time table for the forth coming semester and to prepare Strategic Perspective Plan and also the budget for the forth coming academic year 2018-19 as a part of quality enhancement strategy.

This has to reach IQAC before June 18, 2018.

Coordinator
IQAC

Copy to:

1. The Principal for kind information
2. All HODs and Conveners
3. Office File


Dr. H.R. Ranganatha
Prof. & H.O.D
Dept. of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main Road
BENGALURU-560 057


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057

Internal Quality Assurance Cell (IQAC)

June 2, 2018

Circular

The Conveners of all committees, clubs and cells are requested to prepare Strategic Perspective Plan and budget requirement if any, for the forthcoming academic year 2018-19 to raise the standards of the College. This has to reach IQAC before June 18, 2018.

Coordinator
IQAC

Copy to:

1. The Principal for kind information
2. All Conveners
3. Office File


Dr. H.R. Ranganatha
Prof. & H.O.D
Dept. of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main Road
BENGALURU-560 057


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057

Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)
#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057
Phone: 080-28372800/1/2 www.sapthagiri.edu.in Fax: 080-28372797

Internal Quality Assurance Cell (IQAC)

June 2, 2018

Circular

As per the Feedback Analysis submitted to IQAC by AAA Committee, and suggestions by R&D Committee and various Departments, the Convener of FDP Committee is requested to prepare Strategic Perspective Plan and Budget for the forth coming academic year 2018-19 by including the following FDPs in their SPP. This has to reach IQAC before June 18, 2018.

| Sl. No. | FDP | DEPT |
|---------|--|-------|
| 1 | Cyber Security | IQAC |
| 2 | Objective & Motivation for Research | IQAC |
| 3 | Advance Surveying Techniques using Total Station | CIVIL |
| 4 | 3 Days FDP Programme on Teacher empowerment | IQAC |
| 5 | Two days FDP on Machine Learning & Tools | CSE |

Copy to:

1. The Principal for kind information
2. All Conveners
3. Office File

H R Ram

Coordinator
IQAC

Dr. H.R. Ranganatna
Prof. & H.O.D

Dept. of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main Road,
BENGALURU-560 057

[Signature]
Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

Internal Quality Assurance Cell (IQAC)

June 2, 2018

Circular

As per the Feedback Analysis submitted to IQAC by Feedback Committee, Grievance Redressal Committee, Stuti - Training and Placement, Career Guidance Committee and the opinion from the HODs of different departments, the Convener of Add-on Courses/Value Added Courses Committee is requested to prepare Strategic Perspective Plan and Budget if required, for the forth coming academic year 2018-19 by including the following Certification Courses in their SPP. This has to reach IQAC before June 18, 2018.

| Sl. No. | Certification Course | DEPT |
|---------|---|-------|
| 1 | Plant Tissue Culture Techniques | BT |
| 2 | Python Programming | BT |
| 3 | 3D Printing | ME |
| 4 | IC Engines | ME |
| 5 | Protection of Electrical network | EEE |
| 6 | Condition and Assessment of High voltage insulation in Power System Equipment | EEE |
| 7 | Application of total station | CIVIL |
| 8 | Basic inputs on Total Station | CIVIL |
| 9 | Advance Java and J2EE using Eclipse | ISE |
| 10 | IoT implementation using Raspberry Pi | ISE |
| 11 | Cloud Computing and Hadoop Framework | CSE |
| 12 | Infosys Campus Connect | CSE |
| 13 | Big Data | CSE |
| 14 | Networking and Security | ECE |
| 15 | Python Programming | ECE |

Principal

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore- 560 057

H R Ranganatna

Coordinator

Dr. H. R. Ranganatna

Prof. & H.O.D

Dept. of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main Road,
BENGALURU-560 057



Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone: 080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

Copy to:

1. The Principal for kind information
2. All Conveners
3. Office File



Principal

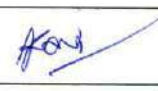
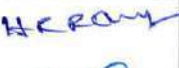



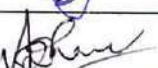
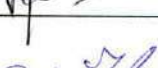





Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore- 560 057

Internal Quality Assurance Cell

June11, 2018

Circular

It is decided to convey the meeting of IQAC under the chairmanship of the Principal to discuss - framing Strategic Plan of IQAC for the forth coming academic year 2018-19.

| Sl.No. | Name | Designation | Role | Signature |
|--------|---------------------|---------------------------------------|--|---|
| 1 | Dr. Ravi K N | Prof. & HOD, EEE | Chairman |  |
| 2 | Dr.Ranganath H R | Prof. & HOD, ISE | Coordinator |  |
| 3 | Dr. Veena More | Prof. & HOD, BT | Member |  |
| 4 | Dr.Kamalakshi N | Prof. & HOD, CSE | Member |  |
| 5 | Dr. Tulsidas | Associate Professor | Member |  |
| 6 | Prof. Dhamodaran. A | Assistant Professor | Member |  |
| 7 | Mr. Rakshit | Director, Ti2 Technologies, Bengaluru | Member (Representative from Industry) |  |
| 8 | Mr. Shashank | (Representative from Management) | Member |  |
| 9 | Mrs. Divyashree G | Member (Alumni Representative) | Member |  |
| 10 | Ms. Divyalakshmi P | II Year Student (EEE) 1SG17EE023 | Member |  |
| 11 | Ms. Santrupti P | II Year Student (ECE) 1SG17EC083 | Member |  |
| 12 | Mr. Sharan S | II Year Student (CSE) 1SG17CS078 | Member |  |

Venue: Office of the Principal

Date: June 12, 2018

Time: 10:20 am


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bengaluru-560057

Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone:080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

Agenda:

- **Agenda 1.** Action Taken Report
 - i) IQAC received reports from all the departments/ Committees/ Cells. Analysis of the report task is given to Prof. Damodharan.
 - ii) The following members are given the responsibility of preparing Annual Report of the College for the year 2017-18.
 - i. Prof. Agalya ECE
 - ii. Prof. Rekha S N EEE
- **Agenda 2.** To discuss SPP of IQAC
- **Agenda 3.** To discuss - work load & faculty requirement for various departments
- **Agenda 4.** To discuss Additional Infrastructure Requirement of the college for quality improvement.

Copy to:

1. The Principal for kind information
2. All HODs
3. Office File

Coordinator

IQAC

H.R. Ranganatha

Dr H.R. Ranganatha

Prof. & H.O.D

Dept. of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main Road
BENGALURU-560 057

B

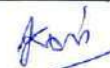

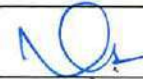


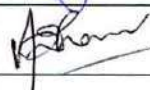



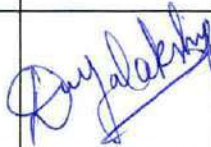
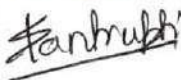

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057

Internal Quality Assurance Cell

June 12, 2018

Minutes of Meeting

The meeting of IQAC under the chairmanship of the Principal is convened on June 12, 2018 and discussed the following agenda. The following members were present.

| Sl.No. | Name | Designation | Role | Signature |
|--------|---------------------|---------------------------------------|--|---|
| 1 | Dr. Ravi K N | Prof. & HOD, EEE | Chairman |  |
| 2 | Dr. Ranganath H R | Prof. & HOD, ISE | Coordinator |  |
| 3 | Dr. Veena More | Prof. & HOD, BT | Member |  |
| 4 | Dr. Kamalakshi N | Prof. & HOD, CSE | Member |  |
| 5 | Dr. Tulsidas | Associate Professor | Member |  |
| 6 | Prof. Dhamodaran. A | Assistant Professor | Member |  |
| 7 | Mr. Rakshit | Director, Ti2 Technologies, Bengaluru | Member (Representative from Industry) |  |
| 8 | Mr. Shashank | (Representative from Management) | Member |  |
| 9 | Mrs. Divyashree G | Member (Alumni Representative) | Member |  |
| 10 | Ms. Divyalakshmi P | II Year Student (EEE) 1SG17EE023 | Member |  |
| 11 | Ms. Santrupti P | II Year Student (ECE) 1SG17EC083 | Member |  |
| 12 | Mr. Sharan S | II Year Student (CSE) 1SG17CS078 | Member |  |

The meeting is started with welcome note by Chairman, the Principal. The following agenda were discussed

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bengaluru- 560057

Agenda:

- **Agenda 1. Action Taken Report**
 - i) IQAC received reports from all the departments/ Committees/ Cells. Analysis of the report task is given to Prof. Damodharan.
 - ii) The following members are given the responsibility of preparing Annual Report of the College for the year 2018-19.
 - i. Prof. Agalya ECE
 - ii. Prof. Rekha S N EEE

Resolution:

Discussed & Approved

- **Agenda 2. To discuss Workload & Faculty requirement of the Departments**

Resolution:

The Committee went through Workload & faculty requirement of individual departments. The following List is sent to the Principal for further action

| Department | Vacancy |
|------------|---------|
| BT | 2 |
| CIVIL | 1 |
| CSE | 2 |
| EEE | 2 |

- **Agenda 3. To discuss SPP of IQAC**

Resolution:

Dr. Kamalakshi N and Dr. Veena More are assigned the work of preparing strategic Perspective Plan of IQAC for the forth coming year 2018-19.

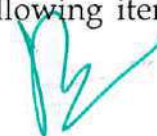
A circular for preparing SPP for various Committees and Departments have been sent on June 2, 2018

- **Agenda 4. To discuss Additional Infrastructure Requirement of the college for quality improvement.**

Resolution:

Based on the feedback of the Departments/Feedback Committee/Grievance Redressal Committee, IQAC recommends the Management through the Principal that the following items should be purchased

1. Desktop Computers
2. Busses


 Principal
 Sapthagiri College of Engineering
 Chikkasandra, Hesaraghatta Road
 Bengaluru- 560 057

Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru - 560057

Phone: 080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

3. Library Books as per the updated syllabus

The meeting ended with vote of thanks by the Coordinator

Coordinator
IQAC

Copy to:

1. The Principal for kind information
2. Office File


Dr. H.R. Ranganatha
Prof. & H.O.D
Dept. of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main Road
BENGALURU-560 057


Principal

Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057



SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone:080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

Internal Quality Assurance Cell

Strategic Perspective Plan for the IQAC Year 2018-19

| Sl. No. | Chronology | Plan | Description | Strategy | Funds/Budget | Remarks |
|---------|------------|---|---|--|--|---------|
| 1 | 01-Jun-18 | Quality Process initiation | Issues Circular to all Heads for preparation of Time table and Master Time Table, Perspective Plan of each department and Cell, Curriculum Plan, Deployment template, Staff requirement and workload, Bridge Course curriculum and other activities | Issue circulars and follow up. | Refreshments /stationery | |
| | | | | Set deadlines | | |
| 2 | 02-Jun-18 | Consolidating Workload & Faculty Requirement of each department | Collect all Workload & Faculty Requirement of all the departments | Inform GC about the faculty requirement of the college and requesting them to initiate the process | Refreshments /stationery | |
| 3 | 02-Jun-18 | Consolidating the SPP of the College and deployment strategy | Collect all SPPs, brainstorm in the IQAC and seek the approval of the GC through the Principal and implement | Explain to GC and get approval and also get budget approvals | Consolidating budgetary requirements as per the SPPs of each Dept. and each Cell | |
| | | | | 1. Coordinate the event | | |
| | | | | 2. date and time, | | |

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057

| | | | | | | |
|---|--------------|---|---|---|--------------------------|--|
| 4 | 23-Jun-18 | Organizing Faculty Development programme and enrichment program | 1. Dr. Guruprasad H.S., BMSCE, 2. Dr. K Krishna, Director, PG Studies, CiTech., 3. Dr. Giriraj, 4. Dr. T N Raju, Professor, BESCE will be invited to conduct Faculty Development programme and enrichment program | 3. Preparation for implementation of Faculty Development programme And enrichment program | Refreshments /stationery | |
| 5 | 14-Dec-18 | Cosolidate the CPD of all the departments and to submit report for odd semester | Collect the odd semester report of each departments,committees etc. Collect workload and CPD of all subjects in each department for the next semester and sending it to GC for kind informatio | Inform GC about the Progress made in the odd semester of 2018-19 and any additional requirement for the coming semester | Refreshments /stationery | |
| 6 | June 14 2019 | Consolidate the reports of all the departments and committees | Collect all the reports from Depatments & committees prepare final report | The Final college annual report for the academic year 2018-19 to be submitted to GC | Refreshments /stationery | |

Coordinator


Dr H.R. Ranganatha
 Prof. & H.O.D
 Dept.of Information Science & Engg.
 Sapthagiri College of Engineering
 # 14/5 Chikkasandra, Hesaraghatta Main Road
 BENGALURU-560 057


 Principal
 Sapthagiri College of Engineering
 Chikkasandra, Hesaraghatta Road
 Bangalore-560 057

Principal


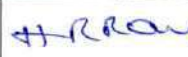








Principal
 Sapthagiri College of Engineering
 Chikkasandra, Hesaraghatta Road
 Bangalore-560 057

Internal Quality Assurance Cell

June 23, 2018

Circular

It is decided to convey the meeting of IQAC under the chairmanship of the Principal to discuss about the following agenda

| Sl.No. | Name | Designation | Role | Signature |
|--------|---------------------|---------------------------------------|--|---|
| 1 | Dr. Ravi K N | Prof. & HOD, EEE | Chairman |  |
| 2 | Dr. Ranganath H R | Prof. & HOD, ISE | Coordinator |  |
| 3 | Dr. Veena More | Prof. & HOD, BT | Member |  |
| 4 | Dr. Kamalakshi N | Prof. & HOD, CSE | Member |  |
| 5 | Dr. Tulsidas | Associate Professor | Member |  |
| 6 | Prof. Dhamodaran. A | Assistant Professor | Member |  |
| 7 | Mr. Rakshit | Director, Ti2 Technologies, Bengaluru | Member (Representative from Industry) |  |
| 8 | Mr. Shashank | (Representative from Management) | Member |  |
| 9 | Mrs. Divyashree G | Member (Alumni Representative) | Member |  |
| 10 | Ms. Divyalakshmi P | II Year Student (EEE) 1SG17EE023 | Member |  |
| 11 | Ms. Santrupti P | II Year Student (ECE) 1SG17EC083 | Member |  |
| 12 | Mr. Sharan S | II Year Student (CSE) 1SG17CS078 | Member |  |

Venue: Office of the Principal

Date: June 25, 2018


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057

Time: 10:30 am

Agenda:

• Agenda 1. Action Taken Report

1. To discuss Workload & Faculty requirement of the Departments

Resolution:

The Committee went through Workload & faculty requirement of individual departments. The following List is sent to the Principal for further action

| Department | Vacancy |
|------------|---------|
| BT | 2 |
| CIVIL | 1 |
| CSE | 2 |
| EEE | 2 |

2. To discuss SPP of IQAC

Resolution:

Dr. Kamalakshi N and Dr. Veena More are assigned the work of preparing strategic Perspective Plan of IQAC for the forth coming year 2018-19.

A circular for preparing SPP for various Committees and Departments have been sent on June 2, 2018

3. To discuss Additional Infrastructure Requirement of the college for quality improvement.

Resolution:

Based on the feedback of the Departments/Feedback Committee/Grievance Redressal Committee, IQAC recommends the Management through the Principal that the following items should be purchased

1. Desktop Computers
2. Busses
3. Library Books as per the updated syllabus

- Agenda 2. To discuss SPP of the College

- Agenda 3. To discuss the Calendar of Events

- Agenda 4. Any other related issues with the permission of the Chairman

Copy to:

1. The Principal for kind information
2. All HODs
3. Office File


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057

Coordinator
IQAC

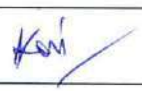
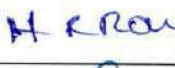










Dr. H.R. Ranganatha
Prof. & H.O.D
Dept. of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main Road
BENGALURU-560 057

Internal Quality Assurance Cell

June25, 2018

Minutes of Meeting

The meeting of IQAC under the chairmanship of the Principal is convened and discussed the following agenda. The following members were present.

| Sl.No. | Name | Designation | Role | Signature |
|--------|---------------------|---------------------------------------|--|---|
| 1 | Dr. Ravi K N | Prof. & HOD, EEE | Chairman |  |
| 2 | Dr.Ranganath H R | Prof. & HOD, ISE | Coordinator |  |
| 3 | Dr. Veena More | Prof. & HOD, BT | Member |  |
| 4 | Dr.Kamalakshi N | Prof. & HOD, CSE | Member |  |
| 5 | Dr. Tulsidas | Associate Professor | Member |  |
| 6 | Prof. Dhamodaran. A | Assistant Professor | Member |  |
| 7 | Mr. Rakshit | Director, Ti2 Technologies, Bengaluru | Member (Representative from Industry) |  |
| 8 | Mr. Shashank | (Representative from Management) | Member |  |
| 9 | Mrs. Divyashree G | Member (Alumni Representative) | Member |  |
| 10 | Ms. Divyalakshmi P | II Year Student (EEE) ISG17EE023 | Member |  |
| 11 | Ms. Santrupty P | II Year Student (ECE) ISG17EC083 | Member |  |
| 12 | Mr. Sharan S | II Year Student (CSE) ISG17CS078 | Member |  |

The meeting is started with welcome note by Chairman, the Principal. The following agenda were discussed


Principal

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057

Agenda:

- **Agenda 1.** Action Taken Report

Resolution: Discussed & Approved

- **Agenda 2.** To discuss SPP of the College

Resolution: IQAC has received SPPs of all the Departments/Committees.

Dr. KamalakshiNaganna and Dr. Veena More are assigned the work of consolidating all the SPPs which will be the Strategic Perspective Plan of the College.

Consolidated List of FDPs & Add-on Courses/Certification Courses for the Academic Year 2018-19 are prepared by Dr. Veena More & Prof. Dhamodaran.

A. The same list will be sent to GC for approval.

| Sl.No. | FDP Name | Department | Conduction Date |
|--------|---|------------|--------------------------------|
| 1. | Advance Surveying Techniques using Total Station | CIVIL | 23-April-2019 to 27-April-2019 |
| 2. | 3 Days FDP Programme on Teacher empowerment | COLLEGE | 23-July-2018 to 25-July-2018 |
| 3. | Two days FDP on Machine Learning & Tools | CSE | 30-Jan-2019 to 31-Jan-2019 |
| 4. | Technical talk - Mix Design of self compacting concrete | | 26-April-2019 |

| Sl.No. | Addon Course | Department | Conduction Date |
|--------|---|------------|--------------------------------|
| 1. | Plant Tissue Culture Techniques | BT | 26-June-2018 to 15-July-2018 |
| 2. | Python Programming | BT | 05-Feb-2019 to 09-Feb-2019 |
| 3. | 3D Printing | ME | 24-Sept-2018 to 28-Sept-2018 |
| 4. | IC Engines | ME | 08-April-2019 to 12-April-2019 |
| 5. | Protection of Electrical network | EEE | 23-July-2018 to 27-July-2018 |
| 6. | Condition and Assessment of High voltage insulation in Power System Equipment | EEE | 25-Jan-2019 to 31-Jan-2019 |
| 7. | Application of total station | CIVIL | 23-April-2019 to 27-April-2019 |
| 8. | Basic inputs on Total Station | CIVIL | 09-Oct-2018 to |

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bengaluru-560057

Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone:080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

| | | | |
|-----|---------------------------------------|-----|-------------------------------|
| | | | 13-Oct-2018 |
| 9. | Advance Java and J2EE using Eclipse | ISE | 23-July-2018 to 27-July-2018 |
| 10. | IoT implementation using Raspberry Pi | ISE | 25-Jan-2019 to 31-Jan-2019 |
| 11. | Cloud Computing and Hadoop Framework | CSE | 23-July-2018- to 27-July-2018 |
| 12. | Networking and Security | ECE | 21-Jan-2019 to 25-Jan-2019 |
| 13. | Python Programming | ECE | 23-July-2018 to 27-July-2018 |

The meeting ended with vote of thanks by the Coordinator

Coordinator

IQAC

H.R. Ranganatha
Dr H.R. Ranganatha
Prof. & H.O.D
Dept.of Information Science & Engg.
Sapthagiri College of Engineering
#14/5 Chikkasandra, Hesaraghatta Main Road
BANGALURU-560 057

Copy to:

1. The Principal for kind information
2. Office File

K. S. Srinivas
Principal

Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057

B. S. Srinivas
Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057

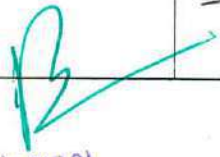
Internal Quality Assurance Cell

July 2, 2018

Circular

It is decided to convey the meeting of IQAC under the chairmanship of the Principal to discuss about following agenda

| Sl.No. | Name | Designation | Role | Signature |
|--------|---------------------|---------------------------------------|---------------------------------------|---|
| 1 | Dr. Ravi K N | Prof. & HOD, EEE | Chairman |  |
| 2 | Dr. Ranganath H R | Prof. & HOD, ISE | Coordinator |  |
| 3 | Dr. Veena More | Prof. & HOD, BT | Member |  |
| 4 | Dr. Kamalakshi N | Prof. & HOD, CSE | Member |  |
| 5 | Dr. Tulsidas | Associate Professor | Member |  |
| 6 | Prof. Dhamodaran. A | Assistant Professor | Member |  |
| 7 | Mr. Rakshit | Director, Ti2 Technologies, Bengaluru | Member (Representative from Industry) |  |
| 8 | Mr. Shashank | (Representative from Management) | Member |  |
| 9 | Mrs. Divyashree G | Member (Alumni Representative) | Member |  |
| 10 | Ms. Divyalakshmi P | II Year Student (EEE) 1SG17EE023 | Member |  |
| 11 | Ms. Santrupti P | II Year Student (ECE) 1SG17EC083 | Member |  |


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bengaluru - 560057

| | | | | |
|----|--------------|--|--------|-----------------|
| 12 | Mr. Sharan S | II Year Student (CSE) 1SG17CS078 | Member | <u>Sharan-S</u> |
|----|--------------|--|--------|-----------------|

Venue: Office of the Principal

Date: July 3, 2018

Time: 3:00 pm

Agenda:

• Agenda 1. Action Taken Report

- To discuss SPP of the College

Resolution: IQAC has received SPPs of all the Departments/Committees.

Dr. KamalakshiNaganna and Dr. Veena More are assigned the work of consolidating all the SPPs which will be the Strategic Perspective Plan of the College.

- Consolidated List of FDPs & Add-on Courses/Certification Courses for the Academic Year 2018-19 are prepared by Dr. Veena More & Prof. Dhamodaran. A.

- **Agenda 2.** To discuss the conduction of Faculty Development Program on "Teacher Empowerment" for the faculty members

- **Agenda 3.** Any other issues by the permission of the Chairman

Copy to:

1. The Principal for kind information
2. Members of IQAC
3. Office File

Coordinator

IQAC

Dr H.R. Ranganatha

Prof. & H.O.D

Dept. of Information Science & Engg.

Sapthagiri College of Engineering

14/5 Chikkasandra, Hesaraghatta Main Road

BENGALURU-560 057

Principal

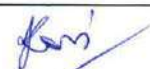
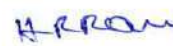



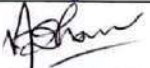



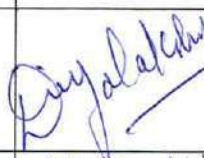

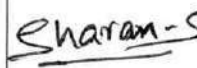
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057

Internal Quality Assurance Cell

July 3, 2018

Minutes of Meeting

The meeting of IQAC under the chairmanship of the Principal is convened on June 25, 2018 at 3:00 pm and discussed the following agenda. The following members were present.

| Sl.No. | Name | Designation | Role | Signature |
|--------|---------------------|---------------------------------------|--|---|
| 1 | Dr. Ravi K N | Prof. & HOD, EEE | Chairman |  |
| 2 | Dr. Ranganath H R | Prof. & HOD, ISE | Coordinator |  |
| 3 | Dr. Veena More | Prof. & HOD, BT | Member |  |
| 4 | Dr. Kamalakshi N | Prof. & HOD, CSE | Member |  |
| 5 | Dr. Tulsidas | Associate Professor | Member |  |
| 6 | Prof. Dhamodaran. A | Assistant Professor | Member |  |
| 7 | Mr. Rakshit | Director, Ti2 Technologies, Bengaluru | Member (Representative from Industry) |  |
| 8 | Mr. Shashank | (Representative from Management) | Member |  |
| 9 | Mrs. Divyashree G | Member (Alumni Representative) | Member |  |
| 10 | Ms. Divyalakshmi P | II Year Student (EEE) 1SG17EE023 | Member |  |
| 11 | Ms. Santrupti P | II Year Student (ECE) 1SG17EC083 | Member |  |
| 12 | Mr. Sharan S | II Year Student (CSE) 1SG17CS078 | Member |  |

The meeting started with welcome note by Chairman, the Principal. Following agenda is discussed


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560057

Agenda

- Agenda 1. Action Taken Report

Resolution: Discussed and Approved

- Agenda 2. To discuss the conduction of Faculty Development Program on "Teacher Empowerment" for the faculty members

Resolution: The following Organizing Committee has been formed to organize this event and it is decided that the FDP will be conducted on July 23 to 25, 2018.

| Sl. No. | Name | Designation | Role | Department |
|---------|----------------------|---------------------|--------------|------------|
| 1 | Sri Manoj G D | Executive Director | Chief Patron | |
| 2 | Dr. Shivabasappa K L | Principal | Patron | |
| 3 | Dr. Ranganatha H R | HOD ISE | Convener | ISE |
| 4 | Dr. Mahadevaswamy P | HOD Mech | Member | ME |
| 5 | Prof. Dhamodaran. A | Assistant Professor | Member | EEE |

The Organizing Committee has been assigned the task of preparing Course Materials, Time table etc.

It is decided to invite

1. Dr. Guruprasad H.S., BMSCE,
2. Dr. R Krishna, Director, PG Studies, CiTech.,
3. Dr. Giriraj,
4. Dr. T N Raju, Professor, BESCE as the resource persons.

The meeting ended with vote of thanks by the Coordinator

Coordinator
IQAC

Copy to:

1. The Principal for kind information
2. Office File

H.R. Ranganatha
Dr H.R. Ranganatha
Prof. & H.O.D
Department of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main Road
Bangalore - 560 057

J. Kaul
Principal
Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057

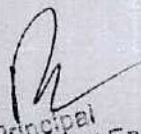
B
Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore - 560 057

Date: 15/07/2018

Circular

It is hereby inform for the faculties of all the departments to attend one day workshop titled "Teacher Empowerment" organized by the IQAC cell on 23/07/2018 to 25/07/2018 at seminar hall.

H. Ravi
IQAC HEAD


Principal
Sapthagiri College of Engineering
Chikkasandra, Hosaraghatta Road,
Bangalore-560 057



SAPTHAGIRI COLLEGE OF ENGINEERING

Chikkasandra, Hesaraghatta Main Road Bangalore

Faculty Development Program

On

Teacher Empowerment

(23rd to 25th July 2018)

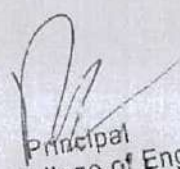
Faculty development Programme (FDP) on "Teacher Empowerment" The FDP was organised in the seminar hall from 23 – 25 July 2018.

Dr. Srikantaswamy Professor Emeritus, RVCE and Dr. Ganesh Bhatta Professor Emeritus and former Principal, MES college were chief guests on 23 July 2018. Dr. Srikantaswamy delivered a talk on components of effective teaching and how to develop teaching skills. Dr. Ganesh Bhatta presented a talk on taxonomy of educational objectives and lesson plan design.

Dr. Girija and Dr. R Krishna were chief guests on 24 July 2018. Dr. Girija delivered talk on Rubrics for assessment and characteristics of Question paper and Dr. R Krishna spoke on psychological behaviour.

Dr. T N Raju and Dr. Guruprasad H S were chief guests on 25 July 2018. Dr. T N Raju helped audience to understand concepts of micro teaching skills and also demonstrated micro teaching skills. Dr. Guruprasad H S gave talk on outcome based education and program outcomes related to OBE.




Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

Date: 30/6/2018

To,

The PRINCIPAL

Sapthagiri College of Engineering

Bangalore-560057

From

IQAC

Sapthagiri College of Engineering


Bangalore-560057

Respected sir,

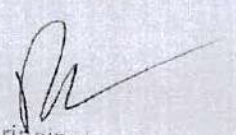
SUBJECT: Requisition for permission to conduct 3 days Workshop on Teacher Empowerment.

IQAC are planning to conduct a workshop titled "Teacher empowerment" from 23rd July 2018 to 25th July, 2018 for all the faculties of our institute to enhance the knowledge on accreditation process and various factor involved in it. So in this regard we request you to permit for the workshop conduction and sanction the amount of Rs.75000.

Thanking you sir



Head of IQAC



Principal

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

INVITATION

Cordially invite you for

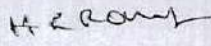
Three day workshop on
"TEACHER EMPOWERMENT"

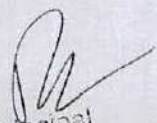
July 23rd -25th, 2018

Resource persons are:

1. Dr. Guruprasad H S
2. Dr. R Krishna .
3. Dr. Girija
4. Dr. T N Raju ,
5. Dr. Ganesh Bhatta
6. Dr. S Srikantha Swamy

Venue: seminar hall
Time :9:00 AM


IQAC Head


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

To,
The principal
Sapthagiri College of Engineering
Bengaluru-560057

Respected Sir,

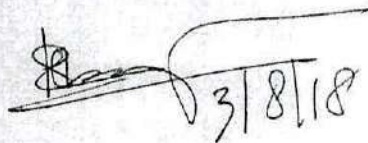
Subject: Requisition for reimbursement towards conduction of three days FDP on Teacher's Empowerment.

With reference to above subject I would like to bring the following for your kind consideration. In connection with three days FDP program we have already drawn Rs 57000/- as advance to meet various expenditures for the purpose of conducting FDP, arranging lunch for faculties, honorarium for guests etc. However the total amount spent towards the FDP is Rs.70429/- . So I request you to kindly reimburse the amount 13429/-. The details of the expenditures are enclosed.

Details of Expenditure:

| Purpose | Item No. | Amount |
|------------------------------------|----------|----------------|
| Food ,Tea and Snacks | 1 | 10165/- |
| | 2 | 2290/- |
| | 3 | 3675/- |
| | 4 | 660/- |
| | 5 | 2742/- |
| | 6 | 4090/- |
| | 7 | 7340/- 3092/- |
| Invitation and Banner | 8 | 200/- |
| | 9 | 600/- |
| | 10 | 1752/- 2552/- |
| Honorarium for speakers and guests | 11 | 4000/- |
| | 12 | 4000/- |
| | 13 | 4000/- |
| | 14 | 4000/- |
| | 15 | 4000/- 21000/- |
| | 16 | 4000/- |
| | 17 | 6195/- |
| Certificates and Registration kits | 18 | 2466/- |
| | 19 | 162/- 10273/- |
| | 20 | 234/- |
| Stage decoration | 21 | 73/- |
| | 22 | 240/- |
| | 23 | 120/- |
| | 24 | 1626/- |
| | 25 | 350/- 2642/- |
| | | 70429/- |
| TOTAL | | |

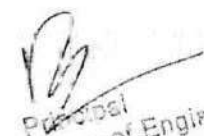
Thanking You.

 3/8/18

Yours faithfully

H E Ravi

3/8/18


Principal
Sapthagiri College of Engineering
Chikkasandra, Heeraghatta Road,
Bangalore-560 057

Sapthagiri College

26/07/2018

23/07/2018 to 25/07/2018 Lunch B'w

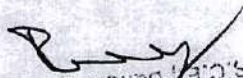
| <u>Date</u> | <u>Particulars</u> | <u>Am't</u> |
|-------------|--------------------|-----------------|
| 23/07/18 | Cornstony | 16790 |
| 24/07/18 | Gas | 2742 |
| 25/07/18 | Vegetables | 4090 |
| | <u>TOTAL</u> | <u>23622.00</u> |

Recd

Recd Rs 23622.00

Recd

Certified


C.O.D. Dept. of Mech. Engrg.
S.C.E., Bangalore-560 057


Principal
Sapthagiri College of Engineering
Chikkasandra Hesaraghatta Road,
Bangalore-560 057



14/5, Chikkasandra, Hesaraghatta Main Road,
Bangalore -560 057 Ph : 080- 28372801 to 803
www.sapthagiri.org email : admin@sapthagiri.org



Voucher No.

Date : 25-07-2018

Pay to DR. GURUPRASAD HS, PROFESSOR, BMSCE, BANGALORE

Rupees in words FOUR THOUSAND ONLY

Being FDP on "TEACHER EMPOWERMENT"

Authorised by

Recd. Above sum of Rs. 4,000/-

Paid by

| | | |
|-----------|--------|--------------|
| Cash ✓ | Cheque | Draw on Bank |
|-----------|--------|--------------|

Receiver's Signature

Payment Voucher

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057



14/5, Chikkasandra, Hesaraghatta Main Road,
Bangalore -560 057 Ph : 080- 28372801 to 803
www.sapthagiri.org email : admin@sapthagiri.org



Payment Voucher

Voucher No.

Date : 24.07.2018

Pay to DR. R KRISHNA, Director-PG studies, Cambridge Institute of Technology

Rupees in words FOUR THOUSAND ONLY

Being FDP on "TEACHER EMPOWERMENT"

Authorised by

Recd. Above sum of Rs. 4,000/-

Paid by

| | | |
|---|------------------------------------|--|
| Cash <input checked="" type="checkbox"/> | Cheque <input type="checkbox"/> | Draw on Bank <input type="checkbox"/> |
|---|------------------------------------|--|

R Krishna

Receiver's Signature 24/07/2018

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057



14/5, Chikkasandra, Hesaraghatta Main Road,
Bangalore -560 057 Ph : 080- 28372801 to 803
www.sapthagiri.org email : admin@sapthagiri.org



Payment Voucher

Voucher No.

Date : 24.07.2018

Pay to DR: GIRIJA

Rupees in words FOUR THOUSAND ONLY

Being FDP ON TEACHER EMPOWERMENT

Authorised by

Recd. Above sum of Rs. 4,000/-

Paid by

| | | |
|-----------|--------|--------------|
| Cash ✓ | Cheque | Draw on Bank |
|-----------|--------|--------------|

[Signature]
Receiver's Signature 24/07/18

[Signature]
Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057



14/5, Chikkasandra, Hesaraghatta Main Road,
Bangalore -560 057 Ph : 080- 28372801 to 803
www.sapthagiri.org email : admin@sapthagiri.org



Voucher No.

Date : 25.07.2018

Pay to DR. TN RAJU, PROFESSOR BES COLLEGE OF EDUCATION, BANGALURU

Ruppes in words FOUR THOUSAND ONLY

Being FDP on "TEACHER EMPOWERMENT"

Authorised by

Recd. Above sum of Rs. 4,000/-

Paid by

| Cash | Cheque | Draw on Bank |
|------|--------|--------------|
| ✓ | | |

Dr Raju TN
Receiver's Signature

25/7/18

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057



14/5, Chikkasandra, Hesaraghatta Main Road,
Bangalore -560 057 Ph : 080- 28372801 to 803
www.sapthagiri.org email : admin@sapthagiri.org



Date : 23.04.2018

Voucher No.

Pay to DR. GANESH BHATTA

Rupees in words FOUR THOUSAND ONLY

Being FDP on "TEACHER EMPOWERMENT"

Authorised by

Recd. Above sum of Rs. 4,000/-

| |
|--|
| |
|--|

Paid by

| Cash | Choque | Draw on Bank |
|------|--------|--------------|
| ✓ | | |

for H R ROY
Receiver's Signature

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057



14/5, Chikkasandra, Hesaraghatta Main Road,
Bangalore -560 057 Ph : 080- 28372801 to 803
www.sapthagiri.org email : admin@sapthagiri.org



Voucher No.

Date : 23.07.2018

Pay to DR. S. SRIKANTA SWAMY

Rupees in words FOUR THOUSAND ONLY

Being TALK ON "TEACHER EMPOWERMENT"

Authorised by

Recd. Above sum of Rs. 4,000/-

Paid by

| Cash | Cheque | Draw on Bank |
|-------------------------------------|--------------------------|--------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

H R Raut
Receiver's Signature

[Signature]
Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

Payment Voucher

SCE-2016-17
State Name : Karnataka, Code : 29

Payment Voucher

No. : 1693

Dated : 25-Aug-2018

| Particulars | Amount |
|--|-----------|
| Account : Ranganatha H.R (IS) On Account | 10,429.00 |
| 10,429.00 Dr | |

SAPTHAGIRI COLLEGE OF ENGINEERING
TGMC BANK A/C NO.: 103501002852

Chq. No. 286482 Date: 24/8/18 Rs. 10,429/-

Authorized Signatory

Through :

TGMC-103501002852

On Account of :

Being towards reimbursement of excess amount
spent on Faculty Development programme on
Teachers Empowerment from 23.7.2018 to 27.7.
2018

Bank Transaction Details:

Ranganatha H.R.

Cheque

25-Jul-2018 10,429.00

Amount (in words) :

INR Ten Thousand Four Hundred Twenty Nine
Only



₹ 10,429.00

Receiver's Signature

20/9/18

Authorised Signatory

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesarachatti
Bangalore-560 057



SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi.)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru- 560 057.

Web: www.sapthagiri.edu.in, Email: principal@sapthagiri.edu.in

Phone: 080-28 372800/1/2

Fax: 080-28 372797

Date: 01/08/2018

CIRCULAR

Office staff are hereby informed about Chemistry department is conducting Staff development program on workplace communication skills for one day on 06/08/2018. All office staff participate in staff development program.


HOD


Dept. of Chemistry

Dr. B.S. Krishna

Professor & HOD

Department of Chemistry

Sapthagiri College of Engineering
Bangalore - 560 057


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

Report of talk on workplace communication skill

Introduction

This talk on workplace communication skills focus on both verbal and non-verbal communication. Whether written or spoken, reading, or listening, these skills are crucial in any workplace and can make you a better, more effective and more efficient employee. They are several ways to improve communication skills. As an office staff it is mandatory for one to know the basics and have a core idea in order to satisfy the purpose of work and establish an acceptable conclusion. The workplace communication skill gave this opportunity to the office staff to enhance their knowledge in communication with the persons. The workplace communication skill programme summarized the aspects relating to the traditional communications. This workplace communication skill intended to orient participants towards developing their own ideas with due attention to every stage of communication.

Objectives

The major objectives kept in mind while framing this talk on workplace communication skill were as follows:

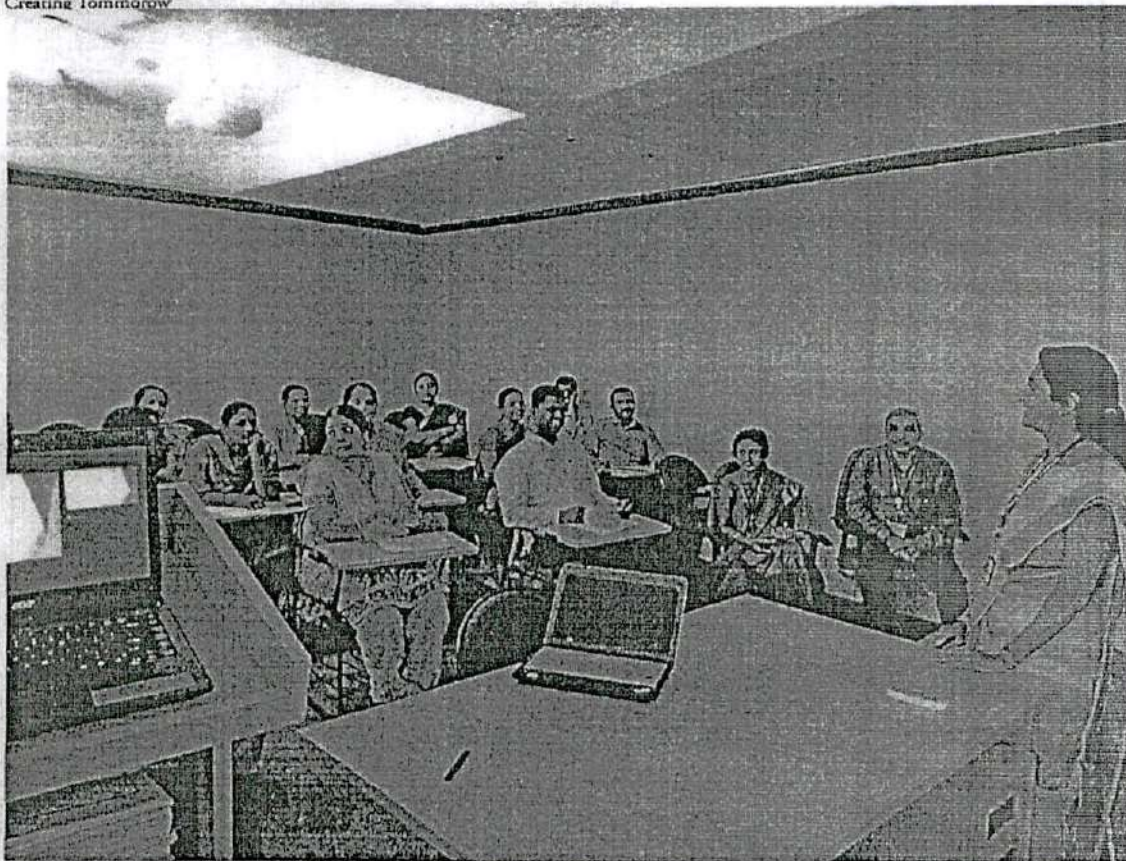
- To build friendliness.
- It offers a stimulating clarity and concision.
- Open-mindedness.
- Listening and Non-verbal communications.

The programme was attended by 11 participants on 06/08/2018 from Sapthagiri College of Engineering. Attendees included only Office staff from varied background. While designing the structure of the programme it was kept in mind that there are going to be people from different background that's why emphasis was given on workplace communication skill as a whole not pertaining to one single field so that maximum can be benefitted out of it.

Summary

The speaker explained what workplace communication skill was all about. She connected things starting from the verbal to non-verbal communication. She described how the process of workplace communication skill takes place in the college. She emphasized on the framing of the workplace communication skill and held it to be the fundamental and initial step to adopt all the staff. She made the sessions interactive and based on various examples for better understanding of the workplace communication skill. Last but not the least when the houses were open for questions the office staff were keen to ask and with the same level of enthusiasm they were justifiably answered by professor.



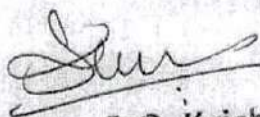


Speaker: Dr. Roopa K P, Dept. of Chemistry

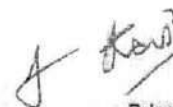
Topic: Workplace communication skill

Morning session: Presentation

Afternoon session: Group Discussion



Dr. B.S. Krishna
Professor & HOD
Department of Chemistry
Sapthagiri College of Engineering
Bangalore - 560 057



Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesarghatta Main Road
Bangalore - 560 057



Principal
Sapthagiri College of Engineering
Chikkasandra, Hesarghatta Road,
Bangalore-560 057



SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi.)
#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru- 560 057.

Web: www.sapthagiri.edu.in, Email: principal@sapthagiri.edu.in

Phone: 080-28 372800/1/2

Fax: 080-28 372797

Date: 17/07/2018

From

HOD

Department of Chemistry

Sapthagiri College of Engineering

Bangalore - 560057

To

The Principal

Sapthagiri College of Engineering

Bangalore - 560057

Through,

IQACCHAIRMAN

Sapthagiri College

of Engineering Bangalore

-560057.

Sub: Permission to conduct staff development program on Talk on workplace communication skills for office staff.

Respected Sir,

With reference to above subject I request you kindly permit us to conduct one day staff development program on Talk on workplace communication skills for office staff to enhance the knowledge in communication on 06/08/2018. Kindly do the need full.

Thanking You

Yours Faithfully

Dr. Krishna B S

Dr. B.S. Krishna

Professor & HOD

Department of Chemistry

Sapthagiri College of Engineering

Bangalore - 560057

Principal

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057



SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi.)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru- 560 057.

Web: www.sapthagiri.edu.in, Email: principal@sapthagiri.edu.in

Phone: 080-28 372800/1/2

Fax: 080-28 372797

From,

Date: 19/07/2018

The PRINCIPAL
Sapthagiri College of Engineering
Bangalore - 560057.

To,

Dr. B S Krishna
HOD, Department of Chemistry
Sapthagiri College of Engineering
Bangalore.

Subject: Regd. conduct staff development program on Talk on workplace communication skills for office staff.

With reference to the above subject I hereby permitted to conduct staff development program on workplace communication skills for office staffs on 06/08/2018.

Thanking you

Yours faithfully

Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057



SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi.)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru- 560 057.

Web: www.sapthagiri.edu.in, Email: principal@sapthagiri.edu.in

Phone: 080-28 372800/1/2

Fax: 080-28 372797

From,
HOD
Department of Chemistry
Sapthagiri college of Engineering
Bangalore - 560057

Date: 21/07/2018

To,
Coordinators / Internal committee of basic science (PCM)
Sapthagiri College of Engineering
Bangalore - 560057.

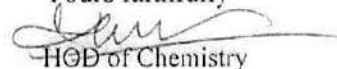
Respected Sir,

Subject: Attend the meeting for framing topics on workplace communication skills.

To the benefit of office staff, coordinators / Internal committee is requesting for conducting staff development program on workplace communication skills for one day on 06/08/2018. So we request you to kindly attend meeting on 24/07/2018 to frame a topics and resource person on personality development.

Thanking you

Yours faithfully



HOD of Chemistry

Dr. B.S. Krishna

Professor & HOD

Department of Chemistry

Sapthagiri College of Engineering
Bangalore - 560057



Principal

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057

Internal committee members – 2016-17

| Sl.No | Members | Designation |
|-------|--------------------------|---------------------|
| 1 | Dr. Krishna B S. | Chairman |
| 2 | Dr. Jagadeesha Gowda G V | HOD of physics |
| 3 | Dr. Roopa K P. | Assistant Professor |
| 4 | Bhavya NP. | Assistant Professor |
| 5 | Shashikala B S. | Assistant Professor |



HOD

Dept. of Chemistry

Dr. B.S. Krishna

Professor & HOD

Department of Chemistry

Sapthagiri College of Engg
Bangalore - 560 057



Principal

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057



SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi.)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru- 560 057.

Web: www.sapthagiri.edu.in, Email: principal@sapthagiri.edu.in


Phone: 080-28 372800/1/2

Fax: 080-28 372797

Topics and resource persons for workplace communication skills.

- Basic communication skills,
- Focus on the issue, not the person
- Be genuine rather than manipulative
- Empathize rather than remain detached
- be flexible towards others
- Value yourself and your own experiences.

By Dr. Roopa K P from Chemistry Department.


Principal
Sapthagiri College of Engineering
Chikkasandra, Bengaluru

Minutes of Meeting

A meeting of Coordinators / Internal committee members was held on 24/07/2018 at HOD cabin, Department of Chemistry, Sapthagiri College of Engineering.

Dr. Krishna E S., Professor & Head chaired the meeting and greeted all Coordinators.






In the meeting the Topics and Resource person/speakers for one day staff development program to office staff proposed by the internal committee members was discussed and approved by the HOD of chemistry.


Topics

Date: 15/12/2017

| Time | Topics |
|----------------------------|--|
| 10:30 am To 12:30 pm | <ul style="list-style-type: none"> ➤ Basic communication skills, ➤ Focus on the issue, not the person ➤ Be genuine rather than manipulative |
| Lunch Break | |
| 01:30 pm To 04:30 pm | <ul style="list-style-type: none"> ➤ Empathize rather than remain detached ➤ be flexible towards others ➤ Value yourself and your own experiences |

Internal Committee – 2014-15

| Sl.No | Members | Designation |
|-------|--------------------------|---|
| 1 | Dr. Krishna B S. | Chairman  |
| 2 | Dr. Jagadeesha Gowda G V | HOD of physics  |
| 3 | Dr. R. K. P. | Assistant Professor  |
| 4 | Bhavya NP. | Assistant Professor  |
| 5 | Shashikala B S. | Assistant Professor  |


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta
Bengaluru 560 057



Sri Srinivasa Educational & Charitable Trust

SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to VTU, Belagavi, and Recognized by AICTE, New Delhi)

Chikkasandra, Hesaraghatta Road, Bangalore-560057

Training on work place communication skill

Attendance sheet

| Sl. No. | Name of office staff | Date:06.08.19 Morning session | Date:06.08.19 Afternoon session |
|---------|----------------------|----------------------------------|------------------------------------|
| 1 | Mahalakshmi R | <i>m</i> | <i>m</i> |
| 2 | Padmashree G | <i>P</i> | <i>P</i> |
| 3 | NayanaRangaraj | <i>Nayana</i> | <i>Nayana</i> |
| 4 | Ramesh M | <i>Ramesh</i> | <i>Ramesh</i> |
| 5 | Hanume Gowda K H | <i>H. Gowda</i> | <i>H. Gowda</i> |
| 6 | Rajanna N | <i>Rajanna</i> | <i>Rajanna</i> |
| 7 | Jayashree B L | <i>JL</i> | <i>JL</i> |
| 8 | Sayesuthe A M | <i>A.M. Sayesuthe</i> | <i>A.M. Sayesuthe</i> |
| 9 | Jyothirmayee P H | <i>JPH</i> | <i>JPH</i> |
| 10 | Nagarathna M V | <i>NMT</i> | <i>NMT</i> |
| 11 | Suma B | <i>Suma</i> | <i>Suma</i> |

Principal

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560057

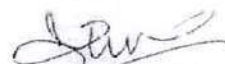



Sapthagiri College of Engineering

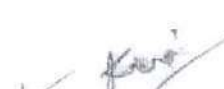
Bangalore-560057

Certificate

*This is to certify that Mr. /Ms. Padmashree G
of Sapthagiri college of Engg. has participated and successfully
completed one day Staff Development Program on "Workplace Communication
Skills" organized by the Department of Basic Science, Sapthagiri College of
Engineering held on 06/08/2018 (Monday)*


Dr. B. S. Krishna
HOD, Dept. of Chemistry
Department of Chemistry
Sapthagiri College of Engineering
Bangalore - 560 057


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesarghatta Road,
Bangalore-560 057


Principal
Sapthagiri College of Engineering



Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone: 080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

Internal Quality Assurance Cell

December 14, 2018

Circular

Heads of the Departments are requested to prepare Curriculum Delivery Plan of each subjects/labs and also Bridge Courses to be offered to the students including the time table for the forth coming semester.

This has to reach IQAC before January 10, 2019.

H R Ranganatha

Coordinator

IQAC

Copy to:

1. The Principal for kind information
2. All HODs and Conveners
3. Office File

Dr H.R. Ranganatha
Prof. & H.O.D

Dept. of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main Road
BENGALURU-560 057

VB



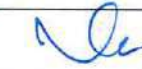
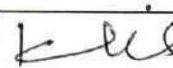

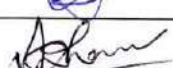
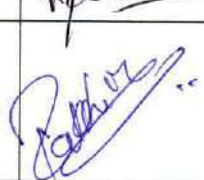
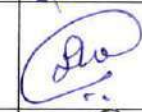

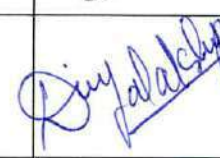


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057

Internal Quality Assurance Cell

January 12, 2019

Circular

It is decided to convey the meeting of IQAC under the chairmanship of the Principal to discuss about following agenda

| Sl.No. | Name | Designation | Role | Signature |
|--------|---------------------|---------------------------------------|--|---|
| 1 | Dr. Ravi K N | Prof. & HOD, EEE | Chairman |  |
| 2 | Dr.Ranganath H R | Prof. & HOD, ISE | Coordinator |  |
| 3 | Dr. Veena More | Prof. & HOD, BT | Member |  |
| 4 | Dr.Kamalakshi N | Prof. & HOD, CSE | Member |  |
| 5 | Dr. Tulsidas | Associate Professor | Member |  |
| 6 | Prof. Dhamodaran. A | Assistant Professor | Member |  |
| 7 | Mr. Rakshit | Director, Ti2 Technologies, Bengaluru | Member (Representative from Industry) |  |
| 8 | Mr. Shashank | (Representative from Management) | Member |  |
| 9 | Mrs. Divyashree G | Member (Alumni Representative) | Member |  |
| 10 | Ms. Divyalakshmi P | II Year Student (EEE) 1SG17EE023 | Member |  |
| 11 | Ms. Santrupti P | II Year Student (ECE) 1SG17EC083 | Member |  |
| 12 | Mr. Sharan S | II Year Student (CSE) 1SG17CS078 | Member |  |

Venue: Office of the Principal

Date: January 16, 2019

Time: 3:00 pm


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057

Agenda

Agenda 1. Action Taken Report

To discuss the conduction of Faculty Development Program on "Teacher Empowerment" for the faculty members

Resolution: Organizing Committee has been formed to organize this event from July 23 to July 25, 2018

Agenda 2. To discuss the CPD's, Bridge Courses, Time table, Academic Calendar for the forth coming semester

Agenda 3. Any other issue with the permission of Chairman

Copy to:

1. The Principal for kind information
2. Members of IQAC
3. Office File

Coordinator

IQAC

H.R. Ranganatha
Dr H.R. Ranganatha
Prof. & H.O.D
Dept. of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main Road
BENGALURU-560 057

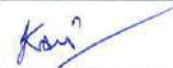











R
Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057

Internal Quality Assurance Cell

January 16, 2019

Minutes of Meeting

The meeting of IQAC under the chairmanship of the Principal is convened and discussed the following agenda. The following members were present.

| Sl.No. | Name | Designation | Role | Signature |
|--------|---------------------|---------------------------------------|--|---|
| 1 | Dr. Ravi K N | Prof. & HOD, EEE | Chairman |  |
| 2 | Dr.Ranganath H R | Prof. & HOD, ISE | Coordinator |  |
| 3 | Dr. Veena More | Prof. & HOD, BT | Member |  |
| 4 | Dr.Kamalakshi N | Prof. & HOD, CSE | Member |  |
| 5 | Dr. Tulsidas | Associate Professor | Member |  |
| 6 | Prof. Dhamodaran. A | Assistant Professor | Member |  |
| 7 | Mr. Rakshit | Director, Ti2 Technologies, Bengaluru | Member (Representative from Industry) |  |
| 8 | Mr. Shashank | (Representative from Management) | Member |  |
| 9 | Mrs. Divyashree G | Member (Alumni Representative) | Member |  |
| 10 | Ms. Divyalakshmi P | II Year Student (EEE) 1SG17EE023 | Member |  |
| 11 | Ms. Santrupti P | II Year Student (ECE) 1SG17EC083 | Member |  |
| 12 | Mr. Sharan S | II Year Student (CSE) 1SG17CS078 | Member |  |

The meeting is started with welcome note by Chairman, the Principal. Following agenda is discussed

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057

Agenda

- **Agenda 1.** Action Taken Report

To discuss the conduction of Faculty Development Program on “Teacher Empowerment” for the faculty members

Resolution: Organizing Committee has been formed to organize this event from July 23 to July 25, 2018

Resolution: The IQAC went through all the documents of the Event and appreciated the organizing committee

- **Agenda 2.** To discuss the CPD's, Bridge Courses, Time table, Academic Calendar for the forth coming semester

Resolution: The IQAC went through all the documents and gave the approval for the same

Coordinator
IQAC

H.R. Ranganatha
Dr H.R. Ranganatha
Prof. & H.O.D

Copy to:

1. The Principal for kind information
2. Office File

Kani

Principal

Principal

Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057

Kani
Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057


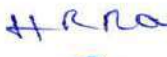

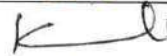

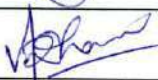




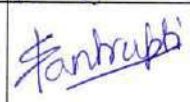

Internal Quality Assurance Cell

Ref. no.

January 28, 2019

Circular

It is decided to convey the third meeting of IQAC under the chairmanship of the Principal to discuss about following agenda

| Sl.No. | Name | Designation | Role | Signature |
|--------|---------------------|---------------------------------------|--|---|
| 1 | Dr. Ravi K N | Prof. & HOD, EEE | Chairman |  |
| 2 | Dr.Ranganath H R | Prof. & HOD, ISE | Coordinator |  |
| 3 | Dr. Veena More | Prof. & HOD, BT | Member |  |
| 4 | Dr.Kamalakshi N | Prof. & HOD, CSE | Member |  |
| 5 | Dr. Tulsidas | Associate Professor | Member |  |
| 6 | Prof. Dhamodaran. A | Assistant Professor | Member |  |
| 7 | Mr. Rakshit | Director, Ti2 Technologies, Bengaluru | Member (Representative from Industry) |  |
| 8 | Mr. Shashank | (Representative from Management) | Member |  |
| 9 | Mrs. Divyashree G | Member (Alumni Representative) | Member |  |
| 10 | Ms. Divyalakshmi P | II Year Student (EEE) 1SG17EE023 | Member |  |
| 11 | Ms. Santrupti P | II Year Student (ECE) 1SG17EC083 | Member |  |
| 12 | Mr. Sharan S | II Year Student (CSE) 1SG17CS078 | Member |  |

Venue: Office of the Principal

Date: January 30, 2019

Time: 3:00 pm


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057

Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone:080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

Agenda:

1. Action Taken Report

The Committee has been formed to organize SDP Communication skills at workplace” and assigned the task of preparing Course Materials, Time table etc. and also to submit the report of the event

2. To discuss the work load of faculty for even semester of 2018-19
3. Any other issue with the permission of the chair.

Copy to:

1. The Principal for kind information
2. Members of IQAC
3. Office File

Coordinator

IQAC

H.R.
Dr H.R. Ranganatha
Prof. & H.O.D

Dept.of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main Road
BENGALURU-560 057


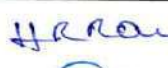



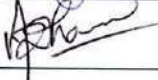
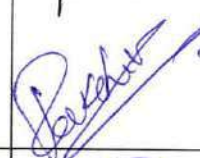





R
Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057

Internal Quality Assurance Cell

January 30, 2019

Minutes of Meeting

The meeting of IQAC under the chairmanship of the Principal is convened and discussed the following agenda. The following members were present.

| Sl.No. | Name | Designation | Role | Signature |
|--------|---------------------|---------------------------------------|--|---|
| 1 | Dr. Ravi K N | Prof. & HOD, EEE | Chairman |  |
| 2 | Dr.Ranganath H R | Prof. & HOD, ISE | Coordinator |  |
| 3 | Dr. Veena More | Prof. & HOD, BT | Member |  |
| 4 | Dr.Kamalakshi N | Prof. & HOD, CSE | Member |  |
| 5 | Dr. Tulsidas | Associate Professor | Member |  |
| 6 | Prof. Dhamodaran. A | Assistant Professor | Member |  |
| 7 | Mr. Rakshit | Director, Ti2 Technologies, Bengaluru | Member (Representative from Industry) |  |
| 8 | Mr. Shashank | (Representative from Management) | Member |  |
| 9 | Mrs. Divyashree G | Member (Alumni Representative) | Member |  |
| 10 | Ms. Divyalakshmi P | II Year Student (EEE) 1SG17EE023 | Member |  |
| 11 | Ms. Santrupti P | II Year Student (ECE) 1SG17EC083 | Member |  |
| 12 | Mr. Sharan S | II Year Student (CSE) 1SG17CS078 | Member |  |

The meeting started with welcome note by Chairman, the Principal. Following agenda is discussed


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560057

Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone: 080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

Agenda

- **Agenda 1.** Action Taken Report
Resolution: Approved
- **Agenda 2.** To discuss the work load of faculty for even semester of 2018-19

Resolution:

The workload of each department discussed and approved

The meeting ended with vote of thanks by the Coordinator

Coordinator

IQAC

Copy to:

1. The Principal for kind information
2. Office File


Principal

Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057


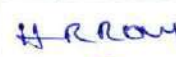







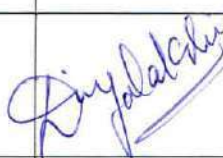
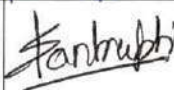


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057

Internal Quality Assurance Cell

February 1, 2019

Circular

It is decided to convey the meeting of IQAC under the chairmanship of the Principal to discuss about following agenda.

| Sl.No. | Name | Designation | Role | Signature |
|--------|---------------------|---------------------------------------|--|---|
| 1 | Dr. Ravi K N | Prof. & HOD, EEE | Chairman |  |
| 2 | Dr.Ranganath H R | Prof. & HOD, ISE | Coordinator |  |
| 3 | Dr. Veena More | Prof. & HOD, BT | Member |  |
| 4 | Dr.Kamalakshi N | Prof. & HOD, CSE | Member |  |
| 5 | Dr. Tulsidas | Associate Professor | Member |  |
| 6 | Prof. Dhamodaran. A | Assistant Professor | Member |  |
| 7 | Mr. Rakshit | Director, Ti2 Technologies, Bengaluru | Member (Representative from Industry) |  |
| 8 | Mr. Shashank | (Representative from Management) | Member |  |
| 9 | Mrs. Divyashree G | Member (Alumni Representative) | Member |  |
| 10 | Ms. Divyalakshmi P | II Year Student (EEE) 1SG17EE023 | Member |  |
| 11 | Ms. Santrupti P | II Year Student (ECE) 1SG17EC083 | Member |  |
| 12 | Mr. Sharan S | II Year Student (CSE) 1SG17CS078 | Member |  |

Venue: Office of the Principal

Date: February 2, 2019

Time: 10:00 am


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bengaluru-560057

Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone: 080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

Agenda:

1. To discuss about the conduction of a workshop for office staff on
"Workplace Communication Skills" on February 9th, 2019.
2. Any other issues by the permission of the Chair

Copy to:

1. The Principal for kind information
2. Members of IQAC
3. Office File

Coordinator
Dr. H.R. Ranganatha
Prof. & H.O.D
Dept. of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main Road
BENGALURU-560 057


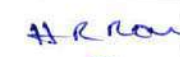




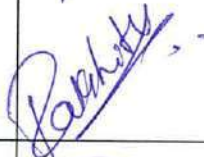





Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057

Internal Quality Assurance Cell

February 2, 2019

Minutes of Meeting

The meeting of IQAC under the chairmanship of the Principal is convened and discussed the following agenda. The following members were present.

| Sl.No. | Name | Designation | Role | Signature |
|--------|---------------------|---------------------------------------|--|---|
| 1 | Dr. Ravi K N | Prof. & HOD, EEE | Chairman |  |
| 2 | Dr.Ranganath H R | Prof. & HOD, ISE | Coordinator |  |
| 3 | Dr. Veena More | Prof. & HOD, BT | Member |  |
| 4 | Dr.Kamalakshi N | Prof. & HOD, CSE | Member |  |
| 5 | Dr. Tulsidas | Associate Professor | Member |  |
| 6 | Prof. Dhamodaran. A | Assistant Professor | Member |  |
| 7 | Mr. Rakshit | Director, Ti2 Technologies, Bengaluru | Member (Representative from Industry) |  |
| 8 | Mr. Shashank | (Representative from Management) | Member |  |
| 9 | Mrs. Divyashree G | Member (Alumni Representative) | Member |  |
| 10 | Ms. Divyalakshmi P | II Year Student (EEE) 1SG17EE023 | Member |  |
| 11 | Ms. Santrupti P | II Year Student (ECE) 1SG17EC083 | Member |  |
| 12 | Mr. Sharan S | II Year Student (CSE) 1SG17CS078 | Member |  |

The meeting started with welcome note by Chairman, the Principal. Following agenda is discussed


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057

Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone: 080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

Agenda

1. To discuss about the conduction of a workshop for office staff on
"Workplace Communication Skills" on February 9th, 2019.

Resolution:

The IQAC has decided to request Dr. Allwin, Professor of BT department to conduct a work shop for office staff on Communication Skills

The meeting ended with vote of thanks by the Coordinator

Coordinator
IQAC

Copy to:

1. The Principal for kind information
2. Office File


Dr H.R. Ranganatha
Prof. & H.O.D
Dept. of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main Road
BENGALURU-560 057


Principal

Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057

Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone:080-28372800/1/2

www.sapthagiri.edu.in


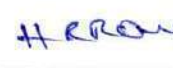
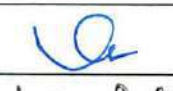



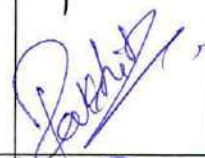


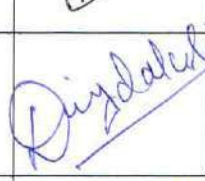

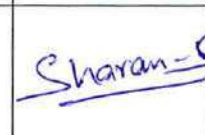
Fax: 080-28372797

Internal Quality Assurance Cell

May 18, 2019

Circular

It is decided to convey the meeting of IQAC under the chairmanship of the Principal to discuss about following agenda

| Sl.No. | Name | Designation | Role | Signature |
|--------|---------------------|---------------------------------------|--|---|
| 1 | Dr. Ravi K N | Prof. & HOD, EEE | Chairman |  |
| 2 | Dr.Ranganath H R | Prof. & HOD, ISE | Coordinator |  |
| 3 | Dr. Veena More | Prof. & HOD, BT | Member |  |
| 4 | Dr.Kamalakshi N | Prof. & HOD, CSE | Member |  |
| 5 | Dr. Tulsidas | Associate Professor | Member |  |
| 6 | Prof. Dhamodaran. A | Assistant Professor | Member |  |
| 7 | Mr. Rakshit | Director, Ti2 Technologies, Bengaluru | Member (Representative from Industry) |  |
| 8 | Mr. Shashank | (Representative from Management) | Member |  |
| 9 | Mrs. Divyashree G | Member (Alumni Representative) | Member |  |
| 10 | Ms. Divyalakshmi P | II Year Student (EEE) 1SG17EE023 | Member |  |
| 11 | Ms. Santrupti P | II Year Student (ECE) 1SG17EC083 | Member |  |
| 12 | Mr. Sharan S | II Year Student (CSE) 1SG17CS078 | Member |  |

Venue: Office of the Principal

Date: May 20, 2019

Time: 12:30 pm


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560057

Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone: 080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

Agenda

- **Agenda 1.** To discuss about the reports submitted by Departments/ Committees/ Clubs/ Cells
- **Agenda 2.** To prepare the annual report of the College
- **Agenda 3.** Any other issue with the permission of Chairman

Copy to:

1. The Principal for kind information
2. Members of IQAC
3. Office File

**Coordinator
IQAC**



Dr H.R. Ranganatha
Prof. & H.O.D

Dept. of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main Road
BENGALURU-560 057



Principal

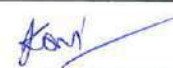
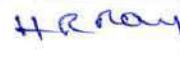

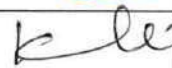






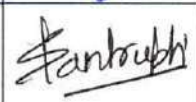

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057

Internal Quality Assurance Cell

May 20, 2019

Minutes of Meeting

The meeting of IQAC under the chairmanship of the Principal is convened on May 20, 2019 at 12:30 pm and discussed the following agenda. The following members were present.

| Sl.No. | Name | Designation | Role | Signature |
|--------|---------------------|---------------------------------------|--|---|
| 1 | Dr. Ravi K N | Prof. & HOD, EEE | Chairman |  |
| 2 | Dr.Ranganath H R | Prof. & HOD, ISE | Coordinator |  |
| 3 | Dr. Veena More | Prof. & HOD, BT | Member |  |
| 4 | Dr.Kamalakshi N | Prof. & HOD, CSE | Member |  |
| 5 | Dr. Tulsidas | Associate Professor | Member |  |
| 6 | Prof. Dhamodaran. A | Assistant Professor | Member |  |
| 7 | Mr. Rakshit | Director, Ti2 Technologies, Bengaluru | Member (Representative from Industry) |  |
| 8 | Mr. Shashank | (Representative from Management) | Member |  |
| 9 | Mrs. Divyashree G | Member (Alumni Representative) | Member |  |
| 10 | Ms. Divyalakshmi P | II Year Student (EEE) 1SG17EE023 | Member |  |
| 11 | Ms. Santrupti P | II Year Student (ECE) 1SG17EC083 | Member |  |
| 12 | Mr. Sharan S | II Year Student (CSE) 1SG17CS078 | Member |  |

The meeting is started with welcome note by Chairman, the Principal. Following agenda is discussed


Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bengaluru-560057

Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone: 080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

Agenda:

- **Agenda 1.** To discuss about the reports submitted by Departments/ Committees/ Clubs/ Cells

Resolution: IQAC received reports from all the departments/ Committees/ Cells. Analysis of the report task is given to Prof. Damodharan.

- **Agenda 2.** To prepare the annual report of the College

Resolution: The following members are given the responsibility of preparing Annual Report of the College for the year 2018-19.

1. Prof. Agalya ECE
2. Prof. Rekha S N EEE

They are asked to submit the report by the end of October 2019.

The Principal thanked all the members of IQAC for successfully completing all the tasks for the Academic year 2018-19. The meeting ended with vote of thanks by the Coordinator.

Coordinator

IQAC

Copy to:

1. The Principal for kind information
2. Office File

Dr H.R. Ranganatha
Prof. & H.O.D
Dept. of Information Science & Engg.
Sapthagiri College of Engineering
14/5 Chikkasandra, Hesaraghatta Main R.
BENGALURU-560 057

Kari
Principal

Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057

R
Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057