



Visvesvaraya Technological University

Belgaum – 590 014, Karnataka State, INDIA

Dr. H G Shekharappa
Registrar (Evaluation)

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Ref. No/VTU/Exam/2013-2014/ *Fdp*

Date : **27 SEP 2013**

NOTIFICATION

Sub: Regulations Governing Issue of Soft Copy and Revaluation of Answer Scripts 2013

Ref: Res. No. 2.5.2 of the 107th Executive Council Meeting held on 07.09.2013.

Pursuant to the above, the “Regulations Governing issue of Soft Copy and Revaluation of Answer Scripts 2013” are introduced in the place of earlier regulations governing Revaluation, Retotalling and Photocopy of Answer Scripts, Challenge Valuation and Challenge Revaluation.

These Regulations shall come into force from the Dec. 2013/Jan 2014 Examination and these regulations shall supersede all the earlier regulations in respect of Photocopy of Answer Scripts, Revaluation, Challenge Valuation and Challenge Revaluation.

I am directed to request the Principals of affiliated engineering colleges to make arrangements to bring the same to the notice of all the concerned.

By order,
Sd/-

REGISTRAR (EVALUATION)

To,
The Principal of Affiliate Engineering Colleges

Copy to:

1. Hon'ble Vice-Chancellor, VTU Belgaum through the Sec. to VC, VTU Belgaum, for information
2. The Registrar, VTU Belgaum, for information.
3. The Finance Officer, VTU Belgaum, for information.
4. The Special Officers of VTU Regional Offices, for information.
5. The Special Officers of Examination Section, VTU Belgaum, for information.

[Signature] 27.9.13
REGISTRAR (EVALUATION)

[Signature]
Principal

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore-560 057



Visvesvaraya Technological University

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REGULATIONS GOVERNING ISSUE OF SOFT COPY AND REVALUATION OF ANSWER SCRIPTS 2013

I. PREAMBLE:

These Regulations shall be called as "Regulations Governing Soft Copy and Revaluation of Answer Scripts 2013" amended from the existing Regulations and approved by the Executive Council at its meeting dated 7th September 2013 under the Resolution No. 2.5.2

II. APPLICABILITY:

These Regulations shall come into force from the date of its approval by the Executive Council and these regulations will supersede all the earlier regulations in respect of Photocopy of Answer Scripts, Revaluation, Challenge Valuation and Challenge Revaluation.

III. APPLICATION:

These Regulations shall apply to all the undergraduate and postgraduate programs conducted by the University in Affiliated/Constituent (Unaided/Aided/Government/Constituent) institutions and PG Departments to grant and confer Degrees, Diplomas and other academic distinction on persons who have pursued a course of study under all the schemes (changed/changing from time to time) of teaching.

IV. DEFINITIONS :

- 'University' means, Visvesvaraya Technological University.
- 'Executive Council' means, the Executive Council of the University;
- 'Registrar (Evaluation)' means, Registrar entrusted with the task of conducting the examinations of the University and declaring their results.
- 'College' means an institution affiliated to or recognized by the University or owned and maintained by it;

Principal

Sapthagiri College of Engineering
Chikkasandra, Hesarghatta Road,
Bangalore- 560 057

- e. 'Student' means, a person enrolled in the University for taking up studies and/or research.
- f. 'Teacher/Faculty' means, a person appointed for the teaching purpose posts in the University/Affiliated institutions.
- g. "Examiner" means a teacher/faculty who examine the given answer booklet and award marks.
- h. "Notification" means a letter released by the University inviting applications for Photocopy of Answer Scripts / Revaluation / Challenge Valuation / Challenge Revaluation mentioning the last dates to apply.
- i. "Answer script" means a booklet containing the hand written answers to questions asked in an examination prepared by a student in the Examination Hall;
- j. "Soft copy" means, scanned copy of the answer script.
- k. "Revaluation" means one more Valuation of answer script to be done by the teaching staff.

V. SOFT COPY OF ANSWER SCRIPTS FOR THE STUDENTS OF UNDERGRADUATE PROGRAMS ONLY

- a. Every B.E. / B.Tech. / B.Arch. student appearing for the University examinations is eligible to apply for Softcopy of Answer scripts in all theory subjects excluding the answer scripts which include drawing sheets.
- b. There will be a single Notification inviting applications from the students, to apply for Soft Copy and for Revaluation of Answer Scripts mentioning the last dates.
- c. Students may apply for soft copy of answer scripts and Revaluation together OR only for Soft Copy of Answer Scripts OR Only for Revaluation. Once the last date is over, no additional time will be granted for applying either to Soft copy or Revaluation.
- d. As per the procedure laid down by the University from time to time, the students may apply for Soft Copy of answer scripts for any number of theory subjects along with necessary fees prescribed by the University from time to time.
- e. A student shall not apply for Soft Copy of answer scripts in the subjects other than theory subjects and for the answer scripts which include drawing sheets.

- f. After the last date and as per notification, college shall submit the consolidated list of students and the subjects applied to the University along with fee collected from the students in the form of a Demand Draft drawn in favour of Finance Officer, VTU Belgaum, payable at Belgaum.
- g. The soft copy will be supplied to the students through email, so that the students can go through the answer script. If a student desires, he/she may submit his/her application for Revaluation, for which there will be a separate notification.
- h. On receipt of the Soft Copy, a student can verify the Soft Copy of his/her answer script/s. If any question is not evaluated, then he/she may submit an application to the Registrar (Evaluation) requesting for valuation of unevaluated answer/s. There is no fee charged for this purpose.
- i. On receipt of such applications as mentioned in V (h), the Registrar (Evaluation) shall initiate necessary action to evaluate the answer/s for the questions which are unevaluated, by the first valuer. In case, the first valuer is not available, the script may be got evaluated by another subject teacher chosen by the Registrar (Evaluation).
- j. The fee for Soft Copy of Answer Scripts shall be Rs.300/- per answer script, subject to the revision of fee from time to time by the University.

VI. REVALUATION OF ANSWER SCRIPT FOR UNDERGRADUATE AND POST GRADUATE STUDENTS

- a. The students of B.E./B.Tech./B.Arch./MBA/MCA/M.Tech./M.Arch. appearing for the University examinations are eligible to apply for Revaluation of Answer scripts in all theory subjects.
- b. These regulations will not be applicable for the students of research programs.
- c. There will be a single Notification inviting applications from the students, to apply for Soft Copy and for Revaluation of Answer Scripts mentioning the last dates.
- d. Students may apply for soft copy of answer scripts and Revaluation together OR only for Soft Copy of Answer Scripts OR Only for Revaluation. Once the last date is over, no additional time will be granted for applying either to Soft copy or Revaluation.

- e. As per the procedure laid down by the University from time to time, the students may apply for Revaluation of Answer Scripts in any number of theory subjects only along with necessary fees prescribed by the University from time to time.
- f. A student shall not apply for Revaluation of answer scripts in the subjects other than theory subjects.
- g. After the last date and as per notification, college shall submit the consolidated list of students and the subjects applied to the University along with fee collected from the students in the form of a Demand Draft drawn in favour of Finance Officer, VTU Belgaum, payable at Belgaum.
- h. The soft copy will be supplied to the students through email, so that the students can go through the answer script. If a student desires, he/she may submit his/her application for Revaluation, for which there will be a separate notification.
- i. On receipt of the consolidated list from the colleges, University shall initiate the process of Revaluation as per the procedure detailed hereunder:
 - i) The Registrar (Evaluation) may decide upon the number of valuation centres in which Revaluation is to be conducted.
 - ii) The Registrar (Evaluation) shall direct the Chief Coordinators of designated valuation centre to call the eligible teachers for valuation work (eligibility of teachers to attend revaluation is given separately).
 - iii) The scripts, for which the revaluation is required, shall be made available for the eligible valuers for evaluation along with the copy of the original scheme of evaluation.
 - iv) Valuation during the revaluation shall be a single valuation.
 - v) After the Revaluation, if the difference between the marks awarded in the first valuation and the revaluation marks is more than 15 (i.e. 16 and above), then such scripts shall be evaluated once again from a different teacher (who has not evaluated the script in the first valuation/revaluation).
 - vi) The fee for Revaluation of Answer Scripts of Under Graduate Programs is Rs.400/- per subject and Post Graduate Programs is Rs. 3000/- per subject, subject to the revision of fee from time to time by the University.