Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone: 080-28372800/1/2   www.sapthagiri.edu.in   Fax: 080-28372797

SAPTHAGIRI
College of Engineering
Creating Tomorrow

Language Lab Committee of SCE follows the following **Standard Operating Procedure**

1. The committee is initially formed by the principal and IQAC

2. The committee members are nominated by the principal initially and restructured every academic year

3. Roles and responsibilities of language lab committee are formed

4. The committee meeting is conducted before the starting of the academic year to prepare time table and also to decide about the modules to be thought in that academic year.

5. Language laboratory is introduced by the AICTE and VTU as a part of mandatory requirement of the teaching activity to enhance communication skills.

6. Language Lab conducted compulsorily for all the **first year students** by the Language lab faculty (English Teacher).

7. Students use the headset to listen the content of audio paying attention to all aspects of phonetics such as pronunciation, accents etc., could record and assess their performance

8. Students do the assignments given by the faculty members which include: answer the exercise in individual or in group, pronunciation, audio conversation discussions etc.,

9. In language lab, students will be trained to remove mother tongue influence, improve vocabulary & pronunciation.

10. Language Lab software and Systems are monitored by the Committee members for its proper functionality.

Convener

Principal

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

Purpose of the Language Lab

The goal of the Language Lab is to provide the students an effective language learning practices. Nowadays importance of the language lab has been identified by both academicians and by the industry people. It provides an opportunity to the students to talk by listening to the audio, thus helping the students to improve their Language. The main purposes of the Language Lab are:

- To play a vital role in securing a desirable employment for the students.
- To provide practice to the students in an entertaining and interactive way to acquire the four main language skills: Listening, Speaking, Reading and Writing.
- It aims at facilitating the learners to gain mastery in the use of English.
- The students are given training in communication, confidence building, career development, report writing, resume writing and self-awareness.
- To provide Accuracy and fluency in the use of language.
- To enable the learners to practice better pronunciation through stress on word accent, intonation and rhythm.
- To enrich the vocabulary of the learners.
- To train the learners to use language effectively to face interviews, group discussions and public speaking.
- To facilitate the students to shed fear and anxiety while using English and to overcome their Mother Tongue influence.
- To expose the learners to a variety of self-instructional, learner friendly modes of language learning.

Convener

Principal

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

SAPTHAGIRI COLLEGE OF ENGINEERING

Language Lab

Strategic Perspective Plan for the Language Lab Year 2015-16

Sl. No.	Chronology	Plan	Description	Strategy	Funds/Budget	Remarks
1	19/08/2015	Event on INTERPERSONAL SKILLS	To help students handle interviews and group discussions considering INTERPERSONAL SKILLS	Students must be motivated to adopt to the corporate environment	Refreshments/stationery	

Convener

Principal

Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

Sapthagiri College of Engineering

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057
Phone:080-28372800/1/2   www.sapthagiri.edu.in   Fax: 080-28372797

Language Lab Committee

MEETING NOTICE

Date 05-08-2015

Here by inform to the following members on 05-08-2015 Wednesday from 11:30 am onwards a meeting of **Shakespeare (Language Lab Committee)** held at the Principal's Office to discuss the following agenda in presence of the following members.

Sl. No.	Name	Designation	Role	Sign
1.	Shobha Hugar	Assistant Professor	Member	
2.	Gayathri R	Assistant Professor	Member	
3.	Rukmangada	Assistant Professor	Member	
4.	Gnanendra D S	Assistant Professor	Member	
5.	Anusuya A M	Assistant Professor	Member	
6.	Bindu M G	Assistant Professor	Member	

Agenda

Agenda 1 : Regarding the working of all system in the lab.

Agenda 2: To improve the students vocabulary and communication skill

Agenda 3: To train the students to use language effectively to face interviews, group discussions & public speaking

Convener

Principal

Principal
Sapthagiri College of Engineering
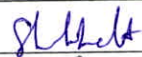Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057

Language Lab Committee

<u>MINUTES OF THE MEETING</u>   *Date 05-08-2015*

Today on 05-08-2015 Wednesday from 10:30 am onwards a meeting of **Shakespeare (Language Lab Committee)** was held at the Principal's Office to discuss the following agenda in presence of the following members.

Sl. No.	Name	Designation	Role	Sign
1	Shobha Hugar	Assistant Professor	Member	
2	Gayathri R	Assistant Professor	Member	
3	Rukmangada	Assistant Professor	Member	
4	Gnanendra D S	Assistant Professor	Member	
5	Anusuya A M	Assistant Professor	Member	
6	Bindu M G	Assistant Professor	Member	

Principal gave opening remarks to the members. The following resolutions were made

<u>Agenda</u>

Agenda 1 : Regarding the working of all system in the lab.

Resolution: All systems are in working condition & software is updated.

Agenda 2: To improve the students vocabulary and communication skill.

Resolution : Students should be able to communicate with good vocabulary.

Agenda 3: To train the students to use language effectively to face interviews, group discussions & public speaking

Resolution: Students should be able to present well in their interviews

The meeting was concluded with the vote of thanks by the convener

Convener

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

Principal

Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057

SAPTHAGIRI COLLEGE OF ENGINEERING

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

ODD Semester Time-Table (W.E.F 01/08/2015)

CHEMISTRY CYCLE

Department/Branch	CSE/ ISE/EEE				Semester : I			Section : A,B/C,D/E,F	
Academic Year	2015-16				LAB No.		ALAB310(English Language Lab)		
PERIOD	1	2		3	4		5	6	7
TIME	8:30AM	9:30	10:30	10:40	11:40	12:40	01:30	02:30	03:30
DAY	– 9:30	– 10:30	- 10:40	- 11:40	- 12:40PM	- 01:30	- 02:30	- 03:30	- 04:30PM
MON									EE(E)
TUE									ISE(D)
WED			Short Break (20 minutes)			Lunch Break (50 minutes)			CS(B)
THU								CS(A)	EE(F)
FRI									ISE(C)
SAT									

Uma.C.P.

LAB INCHARGE

For Kees
HOD

PRINCIPAL

SAPTHAGIRI COLLEGE OF ENGINEERING
DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

EVEN Semester Time-Table (W.E.F 01/02/2016)

CHEMISTRY CYCLE

Department/Branch	ECE/ ME/BT/CV					Semester : II		Section : G,H/I,J/K/L	
Academic Year	2015-16					LAB No.		ALAB310(English Language Lab)	

PERIOD	1	2		3	4		5	6	7
TIME / **DAY**	8:30AM – 9:30	9:30 – 10:30	10:30 - 10:40	10:40 - 11:40	11:40 - 12:40PM	12:40 - 01:30	01:30 - 02:30	02:30 - 03:30	03:30 - 04:30PM
MON			Short Break (10 minutes)			Lunch Break (50 minutes)			ECE(H)
TUE									ECE(G)
WED								ME(J)	ME(I)
THU									CV(L)
FRI									BT(K)
SAT									

LAB INCHARGE

HOD

PRINCIPAL

Sapthagiri College of Engineering

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057
Phone:080-28372800/1/2   www.sapthagiri.edu.in   Fax: 080-28372797

REPORT ON INTERPERSONAL SKILLS

The **Shakespeare** team members of Sapthagiri College of Engineering organized the Event on **INTERPERSONAL SKILLS** which was conducted on 19/08/2015 at 2:30PM and the 1st year students attended the Expert Talk. The program was successfully organized and carried out by committee members.

The following topics were covered during the session:

- Emotional Intelligence
- Communication
- Reliability
- Leadership
- Positivity
- Negotiation
- Openness to Feedback
- Empathy
- Teamwork
- Active Listening

FEW SCREENSHOTS OF THE PROGRAM

Event on Interpersonal Skills

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore-560 057

Principal
Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bengaluru - 560 057

Sapthagiri College of Engineering

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057
Phone:080-28372800/1/2   www.sapthagiri.edu.in   Fax: 080-28372797

Report of the activities of Shakespeare for 2015-16

Shakespeare committee meeting was held on 14/08/2015:

The Shakespeare committee meeting was held on 14/08/2015 at 11:30 AM The meeting was chaired by Dr. Aswatha Kumar M Principal ,SCE. In the meeting began with discussions regarding the event conduction for the year 2015-16. In the meeting members decided to conduct an event on INTERPERSONAL SKILLS to be held on *19th* August 2015. In order to help students handle interviews by enriching the vocabulary of the students & to help students handle interviews and group discussions considering INTERPERSONAL SKILLS. Students must be trained to adopt the good accent in their language. The following topics were covered during the session by Mrs. Nethravathi:

- Emotional Intelligence
- Communication
- Reliability
- Leadership
- Positivity
- Negotiation
- Openness to Feedback
- Empathy
- Teamwork
- Active Listening

Event on Interpersonal Skills

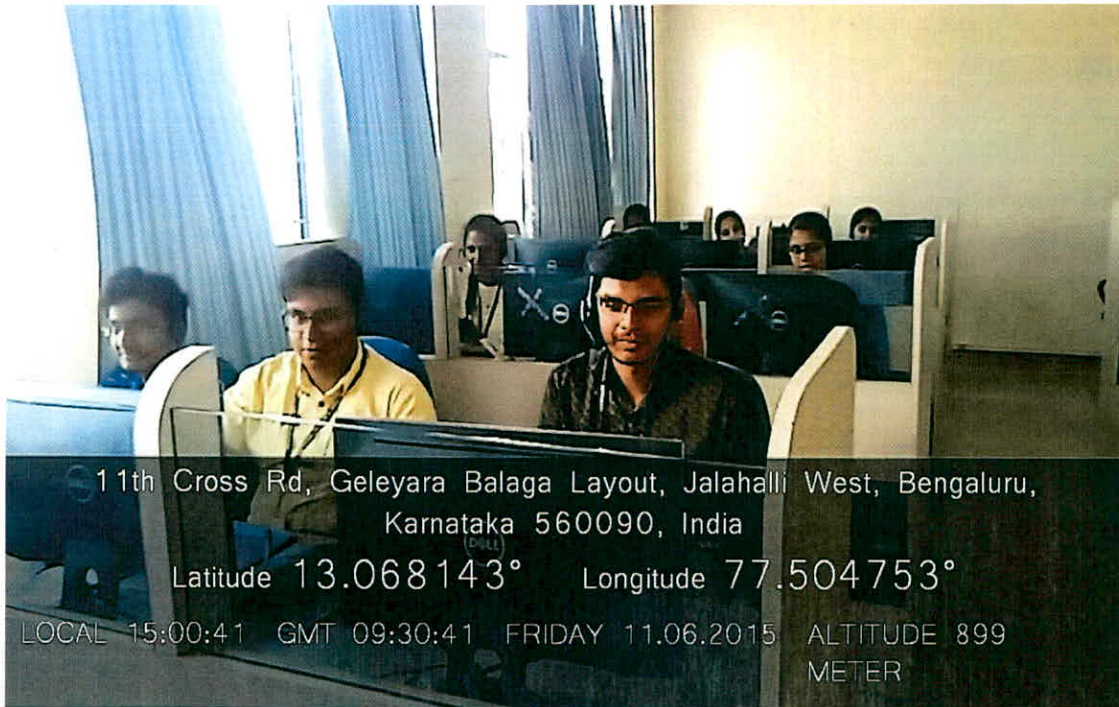Convener   Principal

Academic Year 2015-16

Shakespeare Committee

Geotag Photos

Geotag photo of Language lab

Geotag photo of Language lab along with students

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
Bangalore- 560 057