SAPTHAGIRI
College of Engineering
Creating Tomorrow

Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)
#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057
Phone: 080-28372800/1/2 www.sapthagiri.edu.in Fax: 080-28372797

Language Lab Committee of SCE follows the following **Standard Operating Procedure**

1. The committee is initially formed by the principal and IQAC
2. The committee members are nominated by the principal initially and restructured every academic year
3. Roles and responsibilities of language lab committee are formed
4. The committee meeting is conducted before the starting of the academic year to prepare time table and also to decide about the modules to be thought in that academic year.
5. Language laboratory is introduced by the AICTE and VTU as a part of mandatory requirement of the teaching activity to enhance communication skills.
6. Language Lab conducted compulsorily for all the **first year students** by the Language lab faculty (English Teacher).
7. Students use the headset to listen the content of audio paying attention to all aspects of phonetics such as pronunciation, accents etc., could record and assess their performance
8. Students do the assignments given by the faculty members which include: answer the exercise in individual or in group, pronunciation, audio conversation discussions etc.,
9. In language lab, students will be trained to remove mother tongue influence, improve vocabulary & pronunciation.
10. Language Lab software and Systems are monitored by the Committee members for its proper functionality.

Convener

Principal

Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road,
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Purpose of the Language Lab

The goal of the Language Lab is to provide the students an effective language learning practices. Nowadays importance of the language lab has been identified by both academicians and by the industry people. It provides an opportunity to the students to talk by listening to the audio, thus helping the students to improve their Language. The main purposes of the Language Lab are:

- To play a vital role in securing a desirable employment for the students.
- To provide practice to the students in an entertaining and interactive way to acquire the four main language skills: Listening, Speaking, Reading and Writing.
- It aims at facilitating the learners to gain mastery in the use of English.
- The students are given training in communication, confidence building, career development, report writing, resume writing and self-awareness.
- To provide Accuracy and fluency in the use of language.
- To enable the learners to practice better pronunciation through stress on word accent, intonation and rhythm.
- To enrich the vocabulary of the learners.
- To train the learners to use language effectively to face interviews, group discussions and public speaking.
- To facilitate the students to shed fear and anxiety while using English and to overcome their Mother Tongue influence.
- To expose the learners to a variety of self-instructional, learner friendly modes of language learning.

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Language Lab

Strategic Perspective Plan for the Language Lab Year 2017-18

Sl. No.	Chronology	Plan	Description	Strategy	Funds/Budget	Remarks
1	5/9/2017	Event on Vocabulary Skills	To help students handle interviews and group discussions considering Vocabulary Skills	To help students handle interviews by enriching the vocabulary of the students	Refreshments/stationery	

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Language Lab Committee

MEETING NOTICE

Date: 03-08-2017

Today on 03-08-2017 Thursday from 11:30 am onwards a meeting of **Shakespeare** (**Language Lab Committee)** held at the Principal's Office to discuss the following agenda in presence of the following members.

Sl. No.	Name	Designation	Role	Sign
1.	Shobha Hugar	Assistant Professor	Member	
2.	Gayathri R	Assistant Professor	Member	
3.	Rukmangada	Assistant Professor	Member	
4.	Gnanendra D S	Assistant Professor	Member	
5.	Anusuya A M	Assistant Professor	Member	
6.	Bindu M G	Assistant Professor	Member	

Agenda

Agenda 1:To help students handle interviews by enriching the vocabulary of the students.

Agenda 2: Regarding the working of Software and Headsets in Language Lab

Agenda 3: To enable the students to have the practice of stress on words accent and rhythm

Miscellaneous items by the permission of the Chair

Convener

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Language Lab Committee

MINUTES OF THE MEETING *Date 03-08-2017*

Today on 03-08-2017 Thursday from 11:30 am onwards a meeting of **Shakespeare** (Language **Lab Committee)** was held at the Principal's Office to discuss the following agenda in presence of the following members.

Sl. No.	Name	Designation	Role	Sign
1.	Shobha Hugar	Assistant Professor	Member	
2.	Gayathri R	Assistant Professor	Member	
3.	Rukmangada	Assistant Professor	Member	
4.	Gnanendra D S	Assistant Professor	Member	
5.	Anusuya A M	Assistant Professor	Member	
6.	Bindu M G	Assistant Professor	Member	

Principal gave opening remarks to the members. The following resolutions were made

Agenda

Agenda 1: To help students handle interviews by enriching the vocabulary of the students.

Resolution: Trained students must be capable of facing the interviews with good vocabulary.

Agenda 2: Regarding the working of Software and Headsets in Language Lab

Resolution: Both software and head sets are in working conditions

Agenda 3: To enable the students to have the practice of stress on words accent and rhythm

Resolution: Students must be trained to adopt the good accent in their English language

The meeting was concluded with the vote of thanks by the convener

Convener

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DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

ODD Semester Time-Table (W.E.F 16/08/2017)

CHEMISTRY CYCLE

Department/Branch	**CSE/ EEE/CV/BT**	Semester : **I**	Section : **G,H/I,J/K/L**
Academic Year	**2017-18**	LAB No.	**ALAB206 (English Language Lab)**

PERIOD	1	2		3	4		5	6	7
TIME / **DAY**	**8:30AM - 9:25AM**	**9:25AM - 10:20AM**	**10:20 - 10:40**	**10:40AM - 11:35AM**	**11:35AM - 12:30PM**	**12:30 - 01:30**	**01:30PM - 02:25PM**	**02:25PM - 03:20PM**	**03:20PM - 04:15PM**
MON			Short Break (20 minutes)			Lunch Break (60 minutes)			**BT(K)**
TUE									**EEE (I)**
WED									**CS(H)**
THU									**CS(G)**
FRI								**CV(L)**	**EEE (J)**
SAT									

Uma. C.P.

LAB INCHARGE

HOD

Professor & Head of the Department
Computer Science Engineering
Sapthagiri College of Engineering
Bangalore-57

PRINCIPAL

Principal
Sapthagiri College of Engineering
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Principal
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DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

EVEN Semester Time-Table (W.E.F 01/02/2018)

CHEMISTRY CYCLE

Department/Branch	**ECE/ ISE/ME**	Semester : **II**	Section : **A,B/C,D/E,F**
Academic Year	**2017-18**	LAB No.	**ALAB206 (English Language Lab)**

PERIOD	1	2		3	4		5	6	7
TIME	8:30AM - 9:25AM	9:25AM - 10:20AM	10:20 - 10:40	10:40AM - 11:35AM	11:35AM - 12:30PM	12:30 - 01:30	01:30PM - 02:25PM	02:25PM - 03:20PM	03:20PM - 04:15PM
DAY									
MON			Short Break (20 minutes)			Lunch Break (60 minutes)			
TUE							ME(F)		EC(A)
WED								ME(E)	
THU								ISE(C)	
FRI								EC(B)	ISE(D)
SAT									

Uma C.P.

LAB INCHARGE

For HOD

Professor & Head of the Department
Computer Science Engineering
Sapthagiri College of Engineering
Bangalore-57

PRINCIPAL

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REPORT ON VOCABULARY SKILLS

The **Shakespeare** team members of Sapthagiri College of Engineering organized the Event on **Vocabulary Skills** which was conducted on 05/09/2017 at 2:30PM and all the 1st year students attended the event. The program was successfully organized and carried out by committee members.

The following topics were covered during the session:

- Reading vocabulary
- Listening vocabulary
- Speaking vocabulary
- Writing vocabulary
- Final vocabulary
- Vocabulary growth

SCREENSHOT OF THE PROGRAM

Event on Vocabulary Skills

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Report of the activities of Shakespeare for 2017-18

Shakespeare committee meeting was held on 01/08/2017:

The Shakespeare committee meeting was held on 01/08/2017 at 10:30 AM The meeting was chaired by Dr.Shivabasappa K L Principal, SCE. The programme began with discussions regarding the event conduction for the year 2017-18. In the meeting members decided to conduct an event on **Vocabulary Skills** which was planned to held on 5th Sep 2017. To help students handle interviews by enriching the vocabulary of the students & to enable the students to have the practice of stress on word accent and rhythm. Also to help students handle interviews and group discussions considering **Vocabulary Skills.** The following topics were covered during the session by Mrs.Varshini:

- Reading vocabulary
- Listening vocabulary
- Speaking vocabulary
- Writing vocabulary
- Final vocabulary
- Vocabulary growth

Event on Vocabulary Skills

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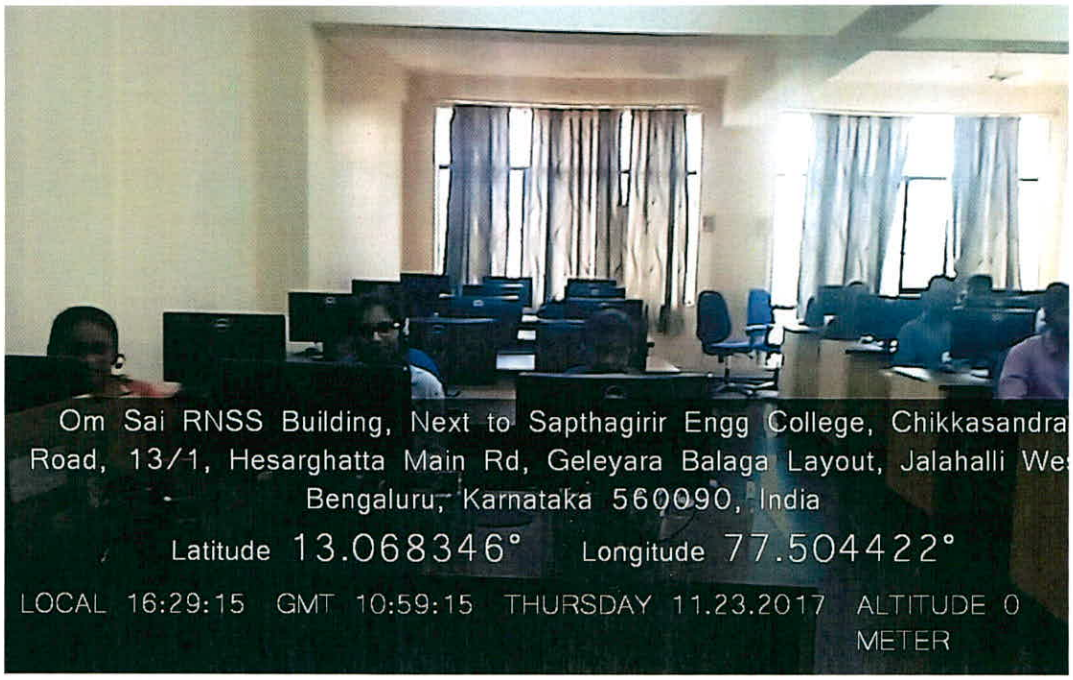
Academic Year 2017-18

Shakespeare Committee

Geotag Photos



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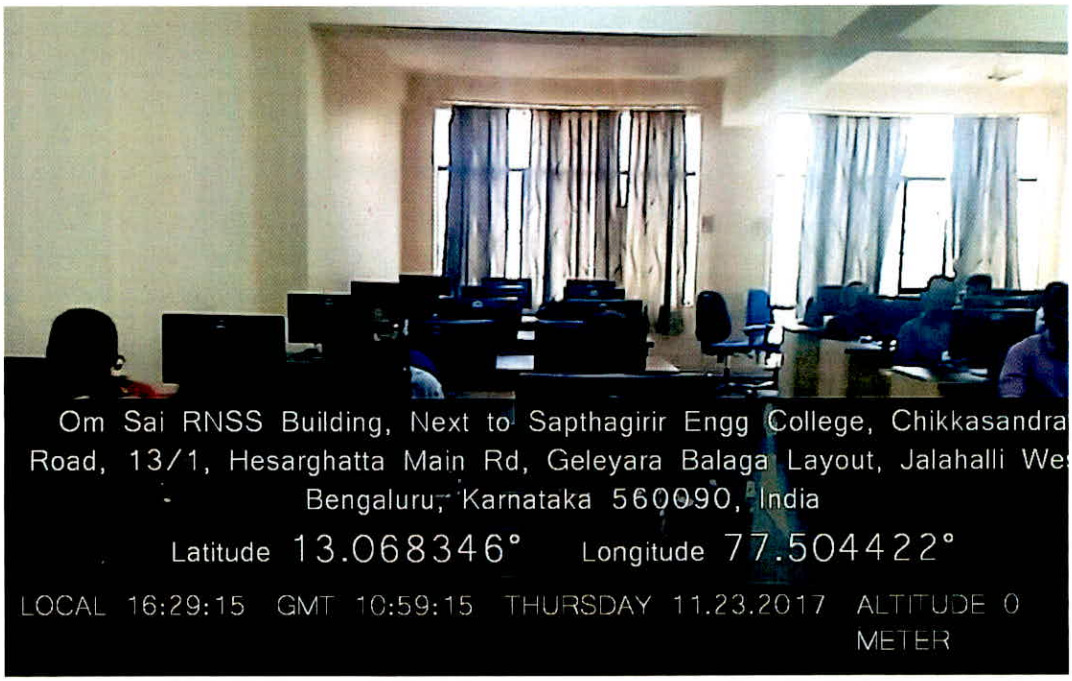
Academic Year 2017-18

Shakespeare Committee

Geotag Photos



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