

## **STUTI – CAREER GUIDANCE AND PLACEMENT CELL**

### **Standard Operating Procedures**

1. Students should register themselves for placements with Department Coordinator (of STUTI team) in the beginning of the 6<sup>th</sup> Semester.
2. Department Coordinator (of STUTI team) will collect data from students and create student list with aggregate and submit to the Placement Officer
3. Placement Training and career guidance training Program will be organized for all the students, it is mandatory to undergo training program if students want to appear in selection process,
4. Based on the company request students database after obtaining willingness from students will be shared with the company.
5. Campus recruitment dates will be confirmed based on the mutual convenient days.
6. Students will be informed about the company visit three days in advance.
7. Results will be announced to the students at the end of the recruitment process.
8. Once the students receive the offer letter by mail, they have been asked to submit the same to the Department Coordinator (of STUTI team).



CONVENER

**SUMA VISHWANATH**

Group Head HRD  
Sapthagiri College of Engineering  
Sapthagiri Institute of Medical  
Sciences & Research Centre



PRINCIPAL  
Principal

Sapthagiri College of Engineering  
Chikkasandra, Hesaraghatta Road,  
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Principal

Sapthagiri College of Engineering  
Chikkasandra, Hesaraghatta Road,  
Bangalore- 560 057

From,

Convenor  
STUTI (Career Guidance and Placement Cell)  
Sapthagiri College of Engineering  
Bangalore - 560057.

Through

IQAC COORDINATOR  
Sapthagiri College of Engineering  
Bangalore - 560057.

To,

THE PRINCIPAL  
Sapthagiri College of Engineering  
Bangalore - 560057.

Respected Sir,

Subject: Requisition to conduct training on Career counseling, soft skill development and Personnel counseling from 28<sup>th</sup> July 2014 to 2<sup>nd</sup> August 2014.

In the benefit of student welfare STUTI is Conducting training on Career counseling, soft skill development and Personnel counseling for 3<sup>rd</sup> semester and 5<sup>th</sup> semester students from 28<sup>th</sup> July 2014 to 2<sup>nd</sup> August 2014. So we request you to kindly approve for the above.

| Sl. No. | Particular/Head                         | Amount in Rupees  |
|---------|---|-------------------|
| 1       | Honorarium                              | 5,10,000          |
| 2       | Breakfast, Tea, Lunch, High Tea         | 1,00,000/-        |
| 3       | Certificates                            | 20,000/-          |
| 4       | Miscellaneous                           | 3,015/-           |
|         | <b>Total Amount Allocated in rupees</b> | <b>6,33,015/-</b> |

Thanking you



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24/06/2014

## STUTI CIRCULAR

This is to inform that all STUTI team members to attend the meeting held on 26/06/2014 at 1:30PM in principal cubical.

### Agenda of the meeting:

1. To Discuss about the resource person for training and to finalize Conduction dates.
2. To Discuss and finalize about Course content.

| Sl. No. | Name                   | Designation         |        | Signature               |
|---------|------------------------|---------------------|--------|-------------------------|
| 1       | Dr. Ravi. K. N         | Professor           | Member | <i>K. N. Ravi</i>       |
| 2       | Prof. Madhu Kumar Y C  | Assistant Professor | Member | <i>Madhu</i>            |
| 3       | Prof. Prerana Chaithra | Associate Professor | Member | <i>Prerana</i>          |
| 4       | Prof. MadhuShree       | Assistant Professor | Member | <i>Madhu</i>            |
| 5       | Prof. Shobha G         | Assistant Professor | Member | <i>Shobha</i>           |
| 6       | Prof. Shobha Hugar     | Assistant Professor | Member | <i>Shobha</i>           |
| 7       | C Rakshith             | Student             | Member | <i>C. Rakshith</i>      |
| 8       | Chaithra C Mouli       | Student             | Member | <i>Chaithra C Mouli</i> |

*Suma*

CONVENER

*K. N. Ravi*  
PRINCIPAL

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26/06/2014

## STUTI MINUTES OF MEETING

The meeting was held by STUTI Convener on 26/06/2014 at 1:30PM in principal cubical.

### Agenda of the meeting:

To Conduct training on Career counselling, soft skill development and Personnel counselling for 3<sup>rd</sup> and 5<sup>th</sup> semester students from 28<sup>th</sup> July 2014 to 2<sup>st</sup> August 2014.

1. Discussed about resource person, conduction date (28/7/14 to 2/8/14) and decided

Resource person from ladder consultancy service pvt ltd.

2. Discussed about Course content and finalized.

3. Informed STUTI team to coordinate with ladder consultancy service pvt ltd to conduct training smoothly. Course Schedule and Contents are as

| DATES      | SESSION 1<br>(8:30AM TO 12:30AM)   | SESSION 2<br>(1:30 TO 4:30PM)   |
|------------|--|---|
| 28/7/2014  | <ul style="list-style-type: none"> <li>• Importance of Soft Skill</li> <li>• Innovative Thinking</li> <li>• Communication</li> </ul> | <ul style="list-style-type: none"> <li>• Problem Management and Time Management</li> <li>• Stress and Emotional Management</li> </ul> |
| 29/7/2014  | <ul style="list-style-type: none"> <li>• Leadership and Team Building</li> <li>• Career Planning and Job Opportunities</li> </ul>    | <ul style="list-style-type: none"> <li>• Verbal and Nonverbal Communication</li> <li>• Negotiation</li> </ul>                         |
| 30/07/2014 | <ul style="list-style-type: none"> <li>• Diplomacy</li> </ul>  | <ul style="list-style-type: none"> <li>• Empathy</li> </ul>   |
| 31/07/2014 | <ul style="list-style-type: none"> <li>• Friendliness and Humor</li> </ul>   | <ul style="list-style-type: none"> <li>• Patience and Public Speaking</li> </ul>  |
| 1/08/2014  | <ul style="list-style-type: none"> <li>• Sensitivity &amp; Tolerance</li> </ul>  | <ul style="list-style-type: none"> <li>• Positive Reinforcement</li> </ul>  |
| 2/08/2014  | <ul style="list-style-type: none"> <li>• Group Discussion</li> </ul>   | <ul style="list-style-type: none"> <li>• Group Discussion</li> </ul>  |

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## STUTI NOTICE

It is hereby informed that the STUTI team of Sapthagiri College of engineering is organizing Career counselling, soft skill development and Personnel counselling for 3<sup>rd</sup> and 5<sup>th</sup> semester students from 28<sup>th</sup> July 2014 to 2<sup>st</sup> August 2014. So all the students are requested to register their names to department STUTI coordinator.



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## STUTI NOTICE

This to inform to all 3<sup>rd</sup> and 5<sup>th</sup> semester students that the Schedule of Career counselling, soft skill development and Personnel counselling is as follows.

| DATES      | SESSION 1<br>(8:30AM TO 12:30AM)   | SESSION 2<br>(1:30 TO 4:30PM)   |
|------------|--|---|
| 28/7/2014  | <ul style="list-style-type: none"> <li>Importance of Soft Skill</li> <li>Innovative Thinking</li> <li>Communication</li> </ul> | <ul style="list-style-type: none"> <li>Problem Management and Time Management</li> <li>Stress and Emotional Management</li> </ul> |
| 29/7/2014  | <ul style="list-style-type: none"> <li>Leadership and Team Building</li> <li>Career Planning and Job Opportunities</li> </ul>  | <ul style="list-style-type: none"> <li>Verbal and Nonverbal Communication</li> <li>Negotiation</li> </ul>                         |
| 30/07/2014 | <ul style="list-style-type: none"> <li>Diplomacy</li> </ul>  | <ul style="list-style-type: none"> <li>Empathy</li> </ul>   |
| 31/07/2014 | <ul style="list-style-type: none"> <li>Friendliness and Humor</li> </ul>   | <ul style="list-style-type: none"> <li>Patience and Public Speaking</li> </ul>  |
| 1/08/2014  | <ul style="list-style-type: none"> <li>Sensitivity &amp; Tolerance</li> </ul>  | <ul style="list-style-type: none"> <li>Positive Reinforcement</li> </ul>  |
| 2/08/2014  | <ul style="list-style-type: none"> <li>Group Discussion</li> </ul>   | <ul style="list-style-type: none"> <li>Group Discussion</li> </ul>  |



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## NOTICE

STUTI team hereby informing to all 3<sup>rd</sup> and 5<sup>th</sup> semester students to attend Scheduled test on Career counselling, soft skill development and Personnel counselling on 4/8/2014. So all the students are requested to attend the training test without fail.



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## QUESTION PAPER

1. Instruct the students to cut the 9 dots using 4 lines. The lines should be drawn at a stretch while not lifting the pen from the paper and lines should not overlap each other
2. A bankrupt businessman is leaving the town to go to a village. He tries to find a place to spend the night in a small town on the way there. He thinks of spending a couple of days in this town to see if he could restart his business in this new town. Finally he finds a rest house run by a woman. The woman agrees to provide accommodation in exchange of money. The poor businessman says that he doesn't have any money but he has piece of a golden necklace with 7 gold beads. He asks the woman to let him stay in the rest house for 1 gold bead per day. The woman agrees to provide accommodation for 1 gold bead a day but also imposes a condition on the man. That is he is allowed to break the 7 bead necklace only at 2 points and he should provide her with a bead daily. Accordingly the businessman breaks the 7 beads in only 2 points and pays the woman with 1 bead per day. Thus he spends 7 nights in the rest house. How did the businessman break the necklace in 2 points and how did he pay the woman daily?
3. A sum fetched a total simple interest of Rs. 4016.25 at the rate of 9 p.c.p.a. in 5 years. What is the sum?
  - A. Rs. 4462.50
  - B. Rs. 8032.50
  - C. Rs. 8900
  - D. Rs. 8925
4. E. None of these

How much time will it take for an amount of Rs. 450 to yield Rs. 81 as interest at 4.5% per annum of simple interest?

- A. 3.5 years
- B. 4 years
- C. 4.5 years
5. D. 5 years

Reena took a loan of Rs. 1200 with simple interest for as many years as the rate of interest. If she paid Rs. 432 as interest at the end of the loan period, what was the rate of interest?

  
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- A. 3.6
- B. 6
- C. 18
- D. Cannot be determined
- E. None of these

6.

The angle of elevation of a ladder leaning against a wall is  $60^\circ$  and the foot of the ladder is 4.6 m away from the wall. The length of the ladder is:

- A. 2.3 m
- B. 4.6 m
- C. 7.8 m
- D. 9.2 m

7.

In the first 10 overs of a cricket game, the run rate was only 3.2. What should be the run rate in the remaining 40 overs to reach the target of 282 runs?

- A. 6.25
- B. 6.5
- C. 6.75
- D. 7

8.

A grocer has a sale of Rs. 6435, Rs. 6927, Rs. 6855, Rs. 7230 and Rs. 6562 for 5 consecutive months. How much sale must he have in the sixth month so that he gets an average sale of Rs. 6500?

- A. Rs. 4991

  
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B. Rs. 5991

C. Rs. 6001

D. Rs. 6991

9.

The average of 20 numbers is zero. Of them, at the most, how many may be greater than zero?

A. 0

B. 1

C. 10

D. 19

10.

The average weight of 8 person's increases by 2.5 kg when a new person comes in place of one of them weighing 65 kg. What might be the weight of the new person?

A. 76 kg

B. 76.5 kg

C. 85 kg

D. Data inadequate

E. None of these

11.

$(112 \times 5^4) = ?$

A. 67000

B. 70000

C. 76500

  
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D. 77200

12.

$1397 \times 1397 = ?$

A. 1951609

B. 1981709

C. 18362619

D. 2031719

E. None of these

13.

The smallest prime number is:

A. 1

B. 2

C. 3

D. 4

14.

A man has Rs.480 in the denominations of one-rupee notes, five-rupee notes and ten-rupee notes. The number of notes of each denomination is equal. What is the total number of notes that he has ?

A. 45

B. 60

C. 75

D. 90

15.

Free notebooks were distributed equally among children of a class. The number of notebooks each child got was one-eighth of the number of children. Had the number of children been half, each child would

  
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have got 16 notebooks. Total how many notebooks were distributed ?

- A. 256
- B. 432
- C. 512
- D. 640
- E. None of these

16.

Running at the same constant rate, 6 identical machines can produce a total of 270 bottles per minute. At this rate, how many bottles could 10 such machines produce in 4 minutes?

- A. 648
- B. 1800
- C. 2700
- D. 10800

17.

39 persons can repair a road in 12 days, working 5 hours a day. In how many days will 30 persons, working 6 hours a day, complete the work?

- A. 10
- B. 13
- C. 14
- D. 15

18.

The cost price of 20 articles is the same as the selling price of  $x$  articles. If the profit is 25%, then the value of  $x$  is:

- A. 15

  
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B. 16

C. 18

D. 25

19.

A vendor bought toffees at 6 for a rupee. How many for a rupee must he sell to gain 20%?

A. 3

B. 4

C. 5

D. 6

20. A shopkeeper expects a gain of 22.5% on his cost price. If in a week, his sale was of Rs. 392, what was his profit?

A. Rs. 18.20

B. Rs. 70

C. Rs. 72

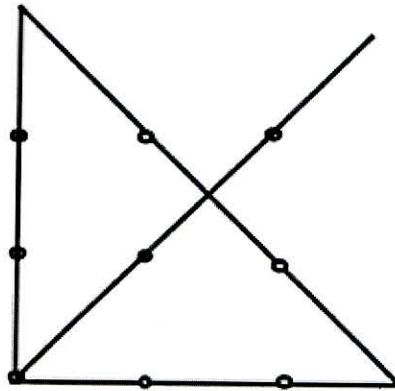
D. Rs. 88.25

  
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## SCHEME

1.



2. The necklace is broken at 2 points to have 2 pieces of 1 bead and 2 beads each. On the first day he pays with the 1 bead part. The second day he gives the woman the 2 bead part and asks for the bead part back. On the third day he gives her the single bead. On the 4th day he gives her the 4 bead part and asks for the 01 bead part and 02 bead part. On the 5th day he pays with a single bead. On the sixth day he gives the 02 bead piece and asks back for the single bead. On the 7th day he pays the woman with the single bead.

3. Answer: Option D

Explanation:

$$\text{Principal} = \text{Rs.} \left( \frac{100 \times 4016.25}{9 \times 5} \right)$$

$$= \text{Rs.} \left( \frac{401625}{45} \right)$$

$$= \text{Rs.} 8925.$$

4. Answer: Option B

Explanation:

$$\text{Time} = \left( \frac{100 \times 81}{450 \times 4.5} \right) \text{years} = 4 \text{ years.}$$

5. Answer: Option B

Explanation:

Let rate = R% and time = R years.

$$\text{Then,} \left( \frac{1200 \times R \times R}{100} \right) = 432$$

$$\Rightarrow 12R^2 = 432$$

$$\Rightarrow R^2 = 36$$

$$\Rightarrow R = 6.$$

6. Answer: Option D

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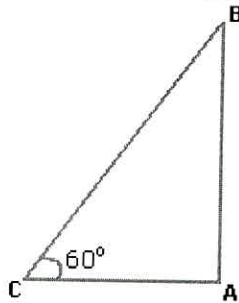
*[Signature]*  
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Explanation:

Let AB be the wall and BC be the ladder.



Then,  $\angle ACB = 60^\circ$  and  $AC = 4.6$  m.

$$\frac{AC}{BC} = \cos 60^\circ = \frac{1}{2}$$

$$\Rightarrow BC = 2 \times AC$$

$$= (2 \times 4.6) \text{ m}$$

$$= 9.2 \text{ m.}$$

7. Answer: Option A

Explanation:

$$\text{Required run rate} = \left( \frac{282 - (3.2 \times 10)}{40} \right) = \frac{250}{40} = 6.25$$

8. Answer: Option A

Explanation:

$$\text{Total sale for 5 months} = \text{Rs. } (6435 + 6927 + 6855 + 7230 + 6562) = \text{Rs. } 34009.$$

$$\therefore \text{Required sale} = \text{Rs. } [(6500 \times 6) - 34009]$$

$$= \text{Rs. } (39000 - 34009)$$

$$= \text{Rs. } 4991.$$

9. Answer: Option D

Explanation:

$$\text{Average of 20 numbers} = 0.$$

$$\therefore \text{Sum of 20 numbers } (0 \times 20) = 0.$$


It is quite possible that 19 of these numbers may be positive and if their sum is  $a$  then 20th number is  $(-a)$ .

10. Answer: Option C

Explanation:

$$\text{Total weight increased} = (8 \times 2.5) \text{ kg} = 20 \text{ kg.}$$

$$\text{Weight of new person} = (65 + 20) \text{ kg} = 85 \text{ kg.}$$

  
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11. Answer: Option B

Explanation:

$$(112 \times 5^4) = 112 \times \left(\frac{10}{2}\right)^4 = \frac{112 \times 10^4}{2^4} = \frac{1120000}{16} = 70000$$

12. Answer: Option A

Explanation:

$$1397 \times 1397 = (1397)^2$$

$$= (1400 - 3)^2$$

$$= (1400)^2 + (3)^2 - (2 \times 1400 \times 3)$$

$$= 1960000 + 9 - 8400$$

$$= 1960009 - 8400$$

$$= 1951609.$$

13. Answer: Option B

Explanation:

The smallest prime number is 2.

14. Answer: Option D

Explanation:

Let number of notes of each denomination be  $x$ .

$$\text{Then } x + 5x + 10x = 480$$

$$\Rightarrow 16x = 480$$

$$\therefore x = 30.$$

$$\text{Hence, total number of notes} = 3x = 90.$$

15. Answer: Option C

Explanation:

Let total number of children be  $x$ .

$$\text{Then, } x \times \frac{1}{8}x = \frac{x}{2} \times 16 \Leftrightarrow x = 64.$$

$$\therefore \text{Number of notebooks} = \frac{1}{8}x^2 = \left(\frac{1}{8} \times 64 \times 64\right) = 512.$$

16. Answer: Option B

Explanation:

Let the required number of bottles be  $x$ .

*More machines, More bottles (Direct Proportion)*

*More minutes, More bottles (Direct Proportion)*

$$\left. \begin{array}{l} \text{Machines} \quad 6 : 10 \\ \text{Time (in minutes)} \quad 1 : 4 \end{array} \right\} \therefore 270 : x$$

$$\therefore 6 \times 1 \times x = 10 \times 4 \times 270$$

$$\Rightarrow x = \frac{10 \times 4 \times 270}{6}$$

  
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(6)

$$\Rightarrow x = 1800.$$

17. Answer: Option B

Explanation:

Let the required number of days be  $x$ .

*Less persons, More days (Indirect Proportion)*

*More working hours per day, Less days (Indirect Proportion)*

$$\begin{array}{l} \text{Persons} \quad 30 : 39 \\ \text{Working hours/day} \quad 6 : 5 \end{array} \left. \vphantom{\begin{array}{l} \text{Persons} \\ \text{Working hours/day} \end{array}} \right\} :: 12 : x$$

$$\therefore 30 \times 6 \times x = 39 \times 5 \times 12$$

$$\Rightarrow x = \frac{(39 \times 5 \times 12)}{(30 \times 6)}$$

$$\Rightarrow x = 13.$$

18. Answer: Option B

Explanation:

Let C.P. of each article be Re. 1 C.P. of  $x$  articles = Rs.  $x$ .

S.P. of  $x$  articles = Rs. 20.

Profit = Rs.  $(20 - x)$ .

$$\therefore \left( \frac{20 - x}{x} \times 100 = 25 \right)$$

$$\Rightarrow 2000 - 100x = 25x$$

$$125x = 2000$$

$$\Rightarrow x = 16.$$

19. Answer: Option C

Explanation:

C.P. of 6 toffees = Re. 1

$$\text{S.P. of 6 toffees} = 120\% \text{ of Re. 1} = \text{Rs. } \frac{6}{5}$$

$$\text{For Rs. } \frac{6}{5}, \text{ toffees sold} = 6.$$

$$\text{For Re. 1, toffees sold} = \left( 6 \times \frac{5}{6} \right) = 5.$$

20. Answer: Option C

Explanation:

$$\text{C.P.} = \text{Rs. } \left( \frac{100}{122.5} \times 392 \right) = \text{Rs. } \left( \frac{1000}{1225} \times 392 \right) = \text{Rs. 320}$$

$$\therefore \text{Profit} = \text{Rs. } (392 - 320) = \text{Rs. 72.}$$

  
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# Placement



STUTI  
CAREER GUIDANCE AND PLACEMENT CELL

## CERTIFICATE OF PERFORMANCE

*THIS IS TO CERTIFY THAT*

*Mr/Ms \_\_\_\_\_ has participated in  
“Career counselling, soft skill development and Personnel counselling” form  
28th July 2014 to 2st August 2014 organized by STUTI Team.*

CONVENOR

  
PRINCIPAL

Sapthagiri College of Engineering  
Pongalur 680 067



## REPORT ON CAREER COUNSELLING, SOFT SKILL DEVELOPMENT AND PERSONNEL COUNSELLING

The STUTI team of Sapthagiri College of engineering organized the Career counselling, soft skill development and Personnel counselling for 3<sup>rd</sup> and 5<sup>th</sup> semester students from 28<sup>th</sup> July 2014 to 2<sup>nd</sup> August 2014. The program was successfully organized and carried out by STUTI team.

The training program covered the following domains

1. Aptitude
2. Soft Skill
3. Career Planning
4. Job Opportunities
5. Group Discussion

### FEW SCREENSHOTS OF THE PROGRAM



PRINCIPAL

*[Signature]*  
Principal

*[Signature]*

**SUMA VISHWANATH**  
Group Head HRD  
Sapthagiri College of Engineering  
Sapthagiri Institute of Medical  
Sciences & Research Centre

*[Signature]*  
Principal  
Sapthagiri College of Engineering  
14/5, Chikkasandra, Hesaraghatta Main Road  
Bengaluru - 560 057

Sapthagiri College of Engineering  
14/5, Chikkasandra, Hesaraghatta Main Road  
Bengaluru - 560 057

2910  
2/10/15

SCE-2014-15

Payment Voucher

No 1707

Dated 10-Sep-2015

Through: TGMC-103091002852

Particulars

Amount

Account:

M/s Ladder Consultancy Services Pvt Ltd

13,87,935.00

Agst Ref SCE/ADM/452 13,87,935.00 Dr

On Account of:

being balance amount being paid towards  
placement training total 180Hrs for 499 students  
25 per hour/4500 for each student ( vide Po.Dt  
SCE/ADM/452/1.8.2015

Bank Transaction Details:

M/s.Ladder Consultancy Services Pvt Ltd

Cheque 10-Sep-2015 13,87,935.00

SAPTHAGIRI COLLEGE OF ENGINEERING  
TGMC BANK A/C NO.: 103091002852

Chq. No. 814637 Date: 5/10/15 Rs. 13,87,935

Prepared Verified Authorized Signatory

Amount (in words):

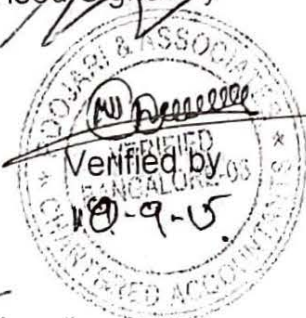
INR Thirteen Lakh Eighty Seven Thousand  
Nine Hundred Thirty Five Only

₹ 13,87,935.00

Receiver's Signature:

Authorised Signatory

Checked by:



10/9

10/9/15



SCE-2014-15

Payment Voucher

No. : 50

Dated : 6-Apr-2015

Through : TGMC-103091002852

351  
17/4/15

| Particulars | Amount |
|-------------|--------|
|-------------|--------|

Account :

M/s.Ladder Consultancy Services Pvt Ltd

6,33,015.00

Advance 50

6,33,015.00 Dr

On Account of :

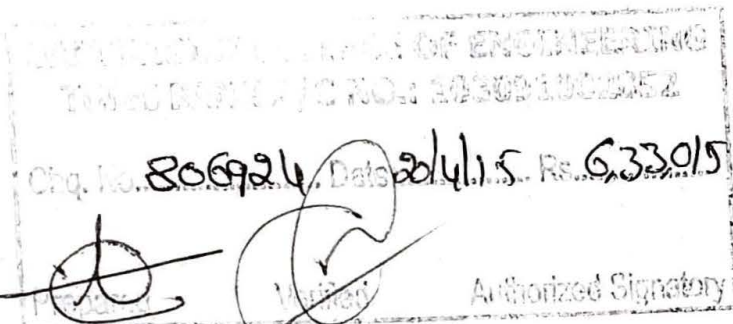
Being advance being paid towards training of 521 students ( each 4500) for Current Pre- Final Year

Bank Transaction Details:

M/s.Ladder Consultancy Services Pvt Ltd

Cheque

6-Apr-2015 6,33,015.00



Amount (in words) :

INR Six Lakh Thirty Three Thousand Fifteen Only

₹ 6,33,015.00

Receiver's Signature:

Checked by:

Authorised Signatory



Notes: Student names are not attached list