

## Faculty Development program cell

### MINUTES OF MEETING

A meeting of FDP cell is convened on 28<sup>th</sup> July 2018 at the EEE HOD chamber 3.30pm onwards to discuss the following agenda.

#### Agenda:

1. To prepare strategic perspective plan for AY 2018-19
2. To review the formats

Sl.No.	Name of the Faculty	Designation	Role	Signature
1	Dr. K N Ravi	Professor	Convener	<i>K N Ravi</i>
2	Kamalakshi Naganna	Associate Professor	Member	<i>K N Ravi</i>
3	Sangeetha K Siri	Assistant Professor	Member	<i>Sangeetha K Siri</i>
4	Gayathri R	Assistant Professor	Member	<i>Gayathri R</i>
5	Arun Kumar R	Assistant Professor	Member	<i>AR</i>
6	Shobha G	Assistant Professor	Member	<i>Shobha G</i>

Convener gave opening remarks to the members. The following resolutions were made

1. Discussion of Strategic plan Faculty development program in college level and Dept. level for the academic year 2018-2019 and Strategic prospective plan FDP/Technical talk/seminars is prepared.
2. The formats is given by FDP cell has to follow the departments to conduct FDP.

The meeting was concluded with the vote of thanks by the convener

*[Signature]*  
Principal  
Sapthagiri College of Engineering  
Chikkasandra, Hesaraghatta Road  
Bangalore- 560 057

*[Signature]*  
Convener

## **FDP CELL SOP**

Faculty development cell establishment is to motivate the Professional development of the faculty in various discipline like improve teaching abilities; maintain and expand professional competence; explore alternative teaching methods, keep up-to-date in subject matter, carry out course, program, and curriculum development by conducting Faculty development programme, technical talks, industrial visits and encouraging them to attend those programme conducted by other colleges and industries.

Sapthagiri college of Engineering has a rich experience of conducting FDP in various areas of Engineering specialisation. It will respond to needs/recommendations/suggestions from faculty, Department Heads, regarding departmental activities.

### **Objectives:**

#### **Assisting individuals or groups to:**

**Goal: 1** Enhance the knowledge and skills in the engineering domain

**Goal: 2** Equip with modern methods of teaching

**Goal: 3** Inculcate professional ethics, values in the competencies of teacher

**Goal: 4** Guide the faculties to adopt to the changes in curriculum and engineering needs.

**Goal: 5** Update academic or other qualifications

**Goal: 6** Assist faculty to carry individual or group research activity

**Goal: 1** Enhance the knowledge and skills in the engineering domain

#### **Strategy:**

- Conduction of workshops and Technical seminars on relevant topics
- Participation in Technical conferences and work shops
- Meaningful industry interaction
- Encouraging the faculty to utilize emerging technologies and activities, such as e-learning and web based online learning

**Goal: 2** Equip with modern methods of teaching

#### **Strategy:**

  
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