



# SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to VTU, Belagavi and approved by AICTE, New Delhi)


#14/5, Chikkasandra, Hesaraghatta main road, Bengaluru-560057

Date:-04.08.2019

## Standard Operating Procedure (SOP)

### MONITORING OF ANTI RAGGING

- ❖ Anti ragging committee is constituted by nominating faculty from each department and a Whatsapp group is created by the convener for effective communication with members.
- ❖ Vulnerable points for ragging are identified like hostel, canteen, etc.
- ❖ Rooms allocated to new entrants in the hostel are identified and special care is taken about them.
- ❖ A time table of supervision for different locations is made containing time slots and faculty assigned for them. This arrangement is circulated to all the faculty members involved in monitoring anti ragging.
- ❖ Regular meetings are conducted to take stock of monitoring.
- ❖ The visited staff members will update the registers kept at points like hostes and convener.
- ❖ Boards displaying names of authorities to be contacted with phone numbers are put up at prominent places.
- ❖ Undertakings are collected from all students and their parents stating that they/their ward do not indulge in ragging.
- ❖ Boards containing information on severe consequences of ragging are displayed at class rooms, labs, canteens etc.
- ❖ Compliance of anti ragging procedures are followed is updated in MHRD web site.
- ❖ Students are cautioned periodically to stay away from the menace of ragging.

  
Convener

HOD, Dept. of C.V.E. Engrg.  
S.C.E, Bangalore-560 057

  
Principal

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Sapthagiri College of Engineering  
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